

Kenai Peninsula Borough

Office of the Borough Mayor

MAYOR'S REPORT TO THE ASSEMBLY – MEETING NOTES

TO: Brent Johnson, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Peter A. Micciche, Kenai Peninsula Borough Mayor

DATE: February 6, 2024

Assembly Request / Response

None

Agreements and Contracts

- a. Authorization to Award a Contract for ITB24-024 KCHS Pool Boiler Replacement
- b. Authorization to Award a Contract for ITB24-029 Cybersecurity Hardware Replacement Purchase
- c. Authorization to Award a Contract for RFP24-008 Safe Streets & Roads for All (SS4A) Comprehensive Safety Action Plan
- d. Authorization to Award a Contract for RFP24-011 Hope School Roof Replacement Professional Design

Other

- a. Budget Revisions – December 2023
- b. Revenue-Expenditure Report – December 2023
- c. Tax Adjustment Request Approval
- d. FY24-2Q Grant Reports:
 - a. Alaska Small Business Development District
 - b. Kenai Peninsula Economic Development District
 - c. Senior Center Grants
- e. Litigation Status Report

ASSEMBLY MEETING

- | | |
|---------|--|
| 3:30 PM | Finance Committee |
| 4:00 PM | Lands Committee
Assembly Liaison Reports for Borough and
Non-Borough Committees (Johnson) (15 minutes) |
| 4:30 PM | Policies and Procedures Committee |
| 6:00 PM | Regular Assembly Meeting |

MEETINGS – January 17-February 6

Wed. Jan. 17

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|---|---------------|
| • KSRM "Sound Off" – Community Outreach | 9:00-10:00 AM |
| • LEPC January Meeting | 9:00-11:00 AM |
| • Aaron Hughes & Marcus Mueller – Land Management | 1:00-2:10 PM |
| • U.S. Bureau of Ocean Energy Management | 2:10-3:10 PM |
| ◦ Michael Haller – Tribal & Community Liaison | |
| ◦ Richard Knowles – National Aviation Manager &
Program Analysis Officer | |
| ◦ Givey Kochanowski – Regional Director, Anchorage Office | |
| ◦ Jack Newell – Chief of Plans Section | |
| • Justen Huff – Investigation Discussion | 3:00-3:30 PM |
| • Brandi Harbaugh – Nikiski Seniors Document | 3:30-4:00 PM |

Thurs. Jan. 18

- | | |
|---|----------------|
| • Janette Bower, Soldotna City Manager | 9:00-10:00 AM |
| ◦ Bed Tax Collection | |
| ◦ CES Land | |
| ◦ Dispatch Center | |
| • 911 Advisory Meeting (Public) - Discussion of Revenue
Distribution | 10:00-11:00 AM |
| ◦ Brandi Harbaugh | |
| ◦ Tammy Goggia | |
| ◦ Charles Lybarger | |
| • Brandi Harbaugh – Budget Philosophy | |

Mon. Jan 22

- | | |
|---|----------------|
| • Joe Rizzo – Communications Update | 9:00-10:15 AM |
| • Enoch Fredrickson – KPBSD Student re: funding | 10:30-11:00 AM |
| • Land Management re: Future Borough Land Sales -
Changes to Terms | 11:00-Noon |

Meeting Notes – 02/06/24

- Aaron Hughes
- Marcus Mueller
- Walker Steinhage
- Sean Kelley
- Waste to Energy Teleconference Noon-1:00 PM
- Mayor's Packet Meeting for Assembly 2/6/24 1:30-2:15 PM
- Sam Lopez re: APCs and River Center Permit 2:30-3:00 PM
- Doyon Tourism Development with Sarah Obed and CFO Patrick Duke re: Homer Project 3:30-4:00 PM
- Brenda Ahlberg – OEM Updates 4:30-5:00 PM
 - 21VAC Amendment - A02 obligations
 - Siren project completion – next steps
 - Dieckgraeff Road – mitigation project
 - Ready, Set, Go! – legislation update
 - KPB Mitigation Code – next steps
 - HAZmat and Evacuation TTXs – contributions
 - KPB generators MOA – KSRM

Tues. Jan. 23

- Marty Hall – Veterans' Issues 9:00-9:30 AM
- Jessie Schultz – CARTS, with Assembly Members Tyson Cox and Brent Hibbert – Meet-'n-Greet Plans 10:00-10:30 AM
- Education Mayors – Microsoft Teams Meeting - AML 11:00-11:30 AM
- Waste Energy Follow – Teleconference 11:30-1:00 PM
- South Peninsula Hospital CEO Ryan Smith and 1:00-3:00 PM
 - CEO Ryan Smith
 - COO Angela Hinnegan
 - John Hedges
 - Brandi Harbaugh
 - Sean Kelley
- Ben Hanson - Leadership Steering Committee Follow-up 3:00-3:30 PM
- Aaron Hughes re: Possible Land Acquisition in Nikiski Adjacent to North Star School (New Parcel Listing) 4:00-4:30 PM
- Seward Volunteer Ambulance Corps (SVAC) Meeting 7:00-10:00 PM
 - Chief Brackin

Wed. Jan. 24

- KSRM "Sound Off" – Community Outreach 9:00-10:00 AM
- ALICE Training – Assembly Chambers 11:00 AM-1:15 PM
 - Soldotna PD Sergeant Tobin Brennan
 - KPB BAB & Maintenance employees attended
- Risk Management Budget Meeting 2:00-3:00 PM

Meeting Notes – 02/06/24

Thurs. Jan. 25

- KPB OEM-ADEC HazMat Response Multi-Agency Tabletop Exercise 9:00-4:00 PM 9:00 AM-2:00 PM
- Cliff Cochran and Elizabeth Hardie re: FY25 Small Business Development (Grant) 2:00-3:00 PM
- Chris Endsley - Orca Theater Licensing Discussion 3:00-3:30 PM
- KPEDD - Caitlyn Coreson re: FY25 Projects & Budget 5:30-6:00 PM
- KPB Working Group – Housing Subcommittee 6:00-9:00 PM

Fri. Jan. 26

- Assembly Members Tyson Cox & Brent Johnson 11:30 AM-Noon
- Administrative/Assembly Clerk's Organization Work Session Noon-12:30 PM
 - Tyson Cox
 - Brent Johnson
 - Sean Kelley
 - Adeena Wilcox
 - Michele Turner

Mon. Jan 29

- Joe Rizzo – Communications Update 9:00-9:30 AM
- KPB-MIH/Crisis Now Meeting 12:30-1:30 PM
 - Dr. Michael Levy
 - Shaun Keef – CEO, Central Peninsula Hospital
 - Kristie Sellers – Central Peninsula Hospital Mental Health Provider
 - Eric Boyer - Alaska Mental Health Trust Program Officer
 - Terry Kadel - MIH Program Specialist, State of Alaska Office of Emergency Medical Services
 - Elizabeth Hardie - KPB
 - Tammy Goggia - KPB
 - Jessica Smith - KPB
 - Harrison Deveer - KPB
 - Bryan Ledahl - KPB
 - Trent Burnett - KPB
 - Dana Cannava - KPB
 - Joe Rizzo – KPB
- Brandi Harbaugh and Justen Huff – Results Discussion

Tues. Jan. 30

- Rep Andrew Gray re: HB 184 – short-term rentals (phone call) 10:00-10:30 AM

Wed. Jan 31

- KSRM "Sound Off" – Community Outreach 9:00-10:00 AM

Meeting Notes – 02/06/24

- Southcentral Mayors' Energy Coalition 10:00-11:00 AM
- Grace Greene – LifeMed (phone call) 11:30 AM-Noon
- Shaun Keef – CEO, Central Peninsula Hospital 1:00-2:15 PM
- Nick Conner re: Emergency Services Communications Center Meetings 2:30-3:00 PM
- KPEDD – Executive Director Cassidi Cameron and Programs Manager Caitlin Coreson re: FY25 Initiatives & Projects 3:00-4:30 PM

Thurs. Feb. 1

- Elizabeth Hardie re: Nikiski Senior Center 9:30-10:00 AM
- Todd Sherwood & Sean Kelley 10:00-10:30 AM
re: Demolition of Baker Hughes Buildings
- Mary Krull re: Whistle Hill Sewer Project Update 11:00-11:30 AM
- Tyonek & Nanwalek Native Exemptions and Property Taxability 2:00-3:15 PM
 - Brandi Harbaugh
 - Adeena Wilcox
 - Sean Kelley
- K-Beach Flooding 3:30-4:00 PM
 - Samantha Lopez – River Center
 - Scott Griebel – Roads
 - Walker Steinhage – Legal
 - Sean Kelley – Legal

Fri. Feb. 2

- Lee Frey and Brandi Harbaugh re: Landfill Cell Closure Fund 11:00-11:30 AM
- Ben Hanson - Borough Branding Final Style Guide 11:30 AM-Noon

Mon. Feb. 5

- Kenai Peninsula Fish Habitat Partnership – Membership Meeting 10:00 AM-3:00 PM

Tues. Feb. 6 – Assembly Day

- Samantha Lopez – River Center 10:00-10:30 AM