

Kenai Peninsula Borough

Office of the Borough Mayor

MAYOR'S REPORT TO THE ASSEMBLY – MEETING NOTES

TO: Brent Johnson, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Peter A. Micciche, Kenai Peninsula Borough Mayor

DATE: February 27, 2024

Assembly Request / Response

None

Agreements and Contracts

- a. Authorization to Award a Contract for ITB24-032 Leachate Hauling Term Contract
- b. Authorization to Award a Contract for RFP24-010 Kenai Peninsula Borough Website Overhaul & Redesign
- c. Authorization to Award a Contract for RFP24-012 Nikiski North Star & Mountain View Elementary Roof Replacements
- d. Authorization to Award a Contract for RFP24-014 Municipal Government Services & Tourism / Economic Development PR Campaign

Other

- a. Budget Revisions – January 2024
- b. Capital Project Reports – December 31, 2023
- c. Investment Report Quarter Ended 12/31/23
- d. Revenue-Expenditure Report – January 2024
- e. Tax Adjustment Request Approval

ASSEMBLY DAY SCHEDULE

3:45 PM	Finance Committee
4:15 PM	Lands Committee
4:30 PM	Policies and Procedures Committee
4:45 PM	Committee of the Whole Assembly Reports on Borough and Non-Borough Boards (15 minutes)
6:00 PM	Regular Assembly Meeting

MEETING NOTES

Wed. 2/7

• KSRM "Sound Off" – Community Outreach	9:00-10:00 AM
• Samantha Lopez and Justen Huff	10:30-10:45 AM
• Justen Huff re: Personnel Matters	2:00-2:30 PM
• Ben Hanson – IT	3:15-3:45 PM

Thurs. 2/8

• Jeannine Stafford-Jabaay of Hope Alaska's Bear Creek Lodge re: Parking Lot Land Lease	1:30-2:30 PM
• John H., Brent Johnson, Peter Ribbens & Brent Hibbert re: Capital Projects Priorities	2:30-3:30 PM
• Henry Krull – CPGH Discussion	4:00-4:30 PM

Fri. 2/9

• Aaron Hughes re: Lease Ordinance Packet	9:30-10:00 AM
• Robert Ruffner – Check-In	10:30-11:00 AM
• Sean Kelley	11:30 AM-Noon
• AML - Mayors' Education Coalition – via Zoom	Noon-1:00 PM

Mon. 2/12

• Joe Rizzo – Communications Update	9:00-9:45 AM
• Dennis Lynell of HDL Consulting with Robert Ruffner re: Safer Sterling Highway Project	11:00 AM-Noon
• Mayor's Packet Meeting for Assembly 2/27/24	1:30-2:15 PM
• Leachate Project Options - Lee, John & Brandi	2:30-3:00 PM
• Emily Stewart - New Alaska Airlines Sales & Community Marketing Manager	3:00-3:30 pm

Meeting Notes – 02/27/24

Tues. 2/13

- KCHS Job Shadow Day 8:30 AM-Noon
 - Delen Byrd
 - Bladen Manning
- Purchasing/Capital Projects Budget Meeting 9:30-10:30 AM
- OEM/Disaster Relief Budget Meeting 11:00-Noon
- Maintenance Budget Meeting 1:00-2:00 PM
- 911 Communications Budget Meeting 2:30-3:00 PM
- Legal Budget Meeting 4:00-5:00 PM
- Boys & Girls Club Board of Directors Meeting 5:30-6:30 PM

Wed. 2/14

- Southcentral Mayors' Energy Coalition 9:00-10:00 AM
- KSRM *Sound Off* – Community Outreach 10:00-11:00 AM
- KPB Internship Meeting 2:00-2:30 PM
 - Dana Cannava
 - Wyatt Medcoff
 - Jeremy Speight
- Justen Huff – WES Prep 3:00-3:30 PM

Thurs. 2/15

- HR (HR Admin/Print-Mail/Custodial) Budget Meeting 9:30-10:30 AM
- Solid Waste Budget Meeting 11:00-Noon
- Finance Budget Meeting (Admin/Fin Svcs/Sales Tax/ Prop Tax & Collections) 1:00-2:00 PM
- Planning Budget Meeting (Admin/GIS/River Center) 2:30-3:30 PM
- Land Trust Budget Meeting 4:00-5:00 PM

Fri. 2/16

- Justen & Brandi: Budget/Finance Discussion 9:30-10:00 AM
- Information Technology Budget Meeting 10:00-11:00 AM
- Assessing Budget Meeting (Admin/Appraisal) 11:00 AM-Noon

Mon. 2/19 – Presidents' Day

Tues. 2/20

- Directors' Mini-Retreat – 2024 Objectives & Improvement Goals Noon-5:00 PM

Wed. 2/21

- KSRM *Sound Off* – Community Outreach 9:00-10:00 AM
- Western Service Area Meeting – Ninilchik 2:30-4:00 PM

Meeting Notes – 02/27/24

Thurs. 2/22

- Roy Dudley and Dr. Jason Lattin re: Kenai Classical 10:00-10:30 AM
- Robert Ruffner & Marcus Mueller re: Land Management 11:00 AM-12:30 PM
- Morgan Miller - HDR Strategic Communications & Transportation Business Development re: Safer Seward Highway DOT Project – via MS Teams 1:00-2:00 PM

Fri. 2/23

- Chris Rhodes re: Cooper Landing KPB Land Auction Concerns 9:30-10:00 AM
- Sean Kelley 10:00-10:30 AM
- Senator Donny Olson re: Air Cargo Carriers – via phone Noon-12:30 PM
- Christy Terry re: Seward Railroad Passenger Terminal – via phone

Mon. 2/26

- Erik O'Brien – Denali Commission, via Zoom 9:00-10:45 AM
 - Joe Rizzo
 - Dana Cannava
 - Elizabeth Hardie
 - Robert Ruffner
- KPBSD Superintendent Clayton Holland 1:00-2:00 PM

Tues. 2/27 – Assembly Day

OTHER:

Charity Care: Psychiatric Care and Intervention – Crisis Now