

# Kenai Peninsula Borough

## Kachemak Emergency Service Area

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### MEMORANDUM

**TO:** Brent Johnson, Assembly President  
Members, KPB Assembly

**THRU:** Peter A. Micciche, Mayor *PM*  
Brandi Harbaugh, Finance Director *BH*  
John Hedges, Purchasing and Contracting Director *JH*

**FROM:** Bob Ciciarella, KESA Chief *RC*

**DATE:** March 21, 2024

**RE:** Ordinance 2023-19- 44 , Deobligating and Appropriating Kachemak Emergency Service Area Capital Project Funds Previously Appropriated for the Purchase of Snow Machines and a Snowbulance to the Ambulance Project (Mayor)

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Due to issues related to Kachemak Emergency Service Area ("KESA") purchase and procurement of a new ambulance, there is a shortfall of \$9,409.00, plus the applicable admin fee, for this purchase. Recently, KESA accepted delivery of the Ambulance and at that time it was discovered that a change order, which was processed but inadvertently not added to the purchase order, has resulted in a deficit that is due and owing to the vendor.

Fortunately, KESA was able to save approximately \$25,000 on an FY24 capital project for the purchase of two snow machines and a snowbulance by acquiring surplus equipment from Nikiski Fire Service Area. The surplus purchase filled KESA's need at a significant savings and KESA is able to close out that project. The funds that were saved on the two snow machine and snowbulance purchases are now available to close out the ambulance purchase.

This ordinance will deobligate \$10,000 from the completed snow machine/snowbulance project and appropriated to the ambulance project for completion.

Your consideration is appreciated.

**FINANCE DEPARTMENT  
FUNDS VERIFIED**

Acct. No. 446.51810.23486.49999

Amount \$10,000

By: *CJ* Date: 3/21/2024