

# Kenai Peninsula Borough Purchasing & Contracting

## MEMORANDUM

**TO:** Peter A. Micciche, Borough Mayor

**THRU:** John Hedges, Purchasing & Contracting Director *JH*

**FROM:** Kevin Kinnie, Project Manager *kk*

**DATE:** July 31, 2024

**RE:** Authorization to Award a Contract for RFP24-020 Road Improvement Assessment District Projects FY25

On April 17, 2024, the Kenai Peninsula Borough Purchasing & Contracting Department formally solicited proposals for RFP24-020 Road Improvement Assessment District Projects FY25. The request for proposals was advertised on Bid Express on April 17, 2024.

The project consists of providing a design basis report for two asphalt road projects; (1) Deville Road; (2) Ravenwood St North, and three gravel road projects; (1) Hoot Owl Mini Ranches, (2) Suchaview Road, and (3) Toklat Way in the Road Service Area (RSA) Capital Improvement Project (CIP).

On the due date of May 1, 2024, four (4) proposals were received and reviewed by a review committee as follows:

<u>FIRMS</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
McLane Consulting, Inc.	Soldotna Alaska	326
Larson Engineering & Design, PC	Kenai, Alaska	310
Nelson Engineering	Kenai, Alaska	278
PND Engineers, Inc.	Anchorage, Alaska	251

At this time, only two of the gravel roads projects, Toklat Way and Suchaview Road are being awarded. The additional project will be awarded via Change Order, subject to the appropriation of funding, not to exceed \$33,676.00.

The highest-ranking proposal, which includes a cost factor, was submitted by McLane Consulting, Inc. with a lump sum cost proposal for these two roads in the amount of \$17,891.00. The proposal review committee recommends award of a contract to McLane Consulting, Inc., Soldotna, Alaska. Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 237-33950-00000-43011.



Peter A. Micciche, Borough Mayor

7/31/2024

Date

NOTES: Req# R25-000901

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>237-33950-00000-43011</u>
Amount	<u>\$17,891.00</u>
By: <i>CJK BH</i>	Date: <u>7/31/2024</u>