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Kenai Peninsula Borough
Maintenance Department

MEMORANDUM

TO: KPB Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor
Brandi Harbaugh, Finance Director

FROM: Tom Nelson, Maintenance Director

DATE: October 10, 2024

RE: Ordinance 2024-19-16, Appropriating Funds from the School Maintenance Fund for Buildings and Grounds Contracts (Mayor)

This Ordinance appropriates $102,180 in the School Fund for buildings and grounds contracts at school facilities.

The Maintenance Department Buildings and Grounds account, object code 43780, is utilized for contracted repair services at school facilities, such as landscaping, state regulated inspections, pest control, and similar contracted services. The Maintenance Department has had two unbudgeted and unforeseen contract requirements that have significantly reduced this account.

The first requirement was for the repair of a leaking underground water line at Kenai Central High School at the cost of $28,000. The second requirement is for contracting out uncompleted fire alarm inspections, reprogramming, and repairs to multiple facility fire alarm systems. The Department had two personnel with the required certifications to inspect, program and repair these systems, but a retirement and a resignation have removed our capability of performing these tasks in house. A quotation in the amount of $74,180 has been received to have these inspections, reprogramming and repairs completed.

Approval of this ordinance is requested to ensure there are sufficient funds to provide the typically required contract services.

Your consideration is appreciated.

FINANCE DEPARTMENT
FUNDS VERIFIED

Acct. No. 241-27910

Amount: $102,180

By: CJ Date: 10/8/2024