

Kenai Peninsula Borough
Finance Department

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Peter A. Micciche, Borough Mayor *PAM*

THRU: Brandi Harbaugh, Finance Director *BH*

FROM: Sara Dennis, Controller *SD*

DATE: November 6, 2024

RE: Budget Revisions – October 2024

Attached is a budget revision listing for October 2024. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

OCTOBER 2024**INCREASE DECREASE****MAYOR'S OFFICE**

Funds for 2024 BAB Halloween Event, candy for departments.

100-11210-00000-40110 (Regular Wages)		\$1,000.00
100-11210-00000-42021 (Promotional Supplies)	\$1,000.00	

Funding for upcoming promotional events for FY25.

100-11210-00000-40110 (Regular Wages)		\$2,000.00
100-11210-00000-42021 (Promotional Supplies)	\$2,000.00	

Contract services account was underfunded for anticipated FY25 expenses.

100-11210-00000-40110 (Regular Wages)		\$5,000.00
100-11210-00000-43011 (Contract Services)	\$5,000.00	

Funding for Mayor's Office FY25 Zoom renewal.

100-11210-00000-40110 (Regular Wages)		\$1,000.00
100-11210-00000-43026 (Software Licensing)	\$1,000.00	

LAND MANAGEMENT

Survey costs originally budgeted in contract services being completed through in house survey resources, requiring a shift in funding.

250-21210-00000-43011 (Contract Services)		\$25,000.00
250-21210-00000-42410 (Small Tools And Minor Equipment)	\$15,000.00	
250-21210-00000-42210 (Operating Supplies)	\$10,000.00	

SOLID WASTE - CENTRAL PENINSULA LANDFILL

Move funds to purchase a new bulb crusher at the CPL.

290-32122-00000-43780 (Building/Grounds Maintenance)		\$6,506.00
290-32122-00000-48311 (Machinery & Equipment)	\$6,506.00	

Move funds to purchase Stancor pumps for water management at CPL.

290-32122-00000-42230 (Fuel and Lubricants)		\$5,000.00
290-32122-00000-48740 (Minor Machinery and Equipment)	\$5,000.00	

OCTOBER 2024 CONTINUED

INCREASE DECREASE

RISK MANAGEMENT

Reallocate funds for Milestone camera software maintenance.

700-11234-00000-42310 (Repair/Maintenance Supplies)		\$15.00
700-11234-00000-43019 (Software Maintenance)	\$15.00	

Reallocate funds to cover revised contract renewal and revised term for Intelex software.

700-11237-00000-43511 (Fire And Extended Coverage)		\$13,105.00
700-11234-00000-43026 (Software Licensing)	\$13,105.00	