

Kenai Peninsula Borough Maintenance

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John D. Hedges, Purchasing & Contracting Department *kkfj*

FROM: Nick Kemp, Maintenance Foreman Contract Administrator *Nk*

DATE: November 12, 2024

RE: Chinook Fire Protection LLC. Sole Source Waiver

Under Section 5.28.280a of the Borough code, it is requested that the Kenai Peninsula Borough Maintenance Department (KPBM), through sole source, be granted approval to enlist the services of Chinook Fire Protection to complete fire alarm testing including transferring monitoring services to our new vendor.

The emergent need for this contract arose after the departure of our Electronics Lead. Without him, we do not possess the licensing to perform the testing or other work required. Our need is to assert that these buildings are properly protected and remain in good standing with our regulatory partners. Allowing Chinook, who is a long-standing trusted partner with KPBM, to move forward with their quoted price of \$64,180.00, will ensure that this need is met.

We currently have James Mills enrolled to gain his NICET 2 certification, that will alleviate any future requests for assistance. In addition to the approval of the quoted amount, I am asking for \$10,000.00 in additional funding approval. Your approval will allow Chinook to assist us with our current fire alarm issues, please note our current work order count is 7.

Your approval is hereby requested. Funding for this project is \$74,180.00 and in account number 241.78050.43780.

This office is available for any questions regarding this request.

Approved: *Peter A. Micciche*
Peter A. Micciche, Borough Mayor

11/14/2024
Date

NOTES: NA

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>241-41010-00000-43780</u>
Amount	<u>\$74,180.00</u>
By: <u><i>CF BH</i></u>	Date: <u>11/12/2024</u>

Introduced by:	Mayor
Date:	10/22/24
Action:	Adopted
Vote:	9 Yes, 0 No, 0 Absent

**KENAI PENINSULA BOROUGH
RESOLUTION 2024-044**

**A RESOLUTION AUTHORIZING A SOLE SOURCE CONTRACT AWARD FOR
TESTING AND REPAIRS TO FIRE ALARM SYSTEMS**

WHEREAS, the Kenai Peninsula Borough's Maintenance Department is requesting approval to sole source contract with Chinook Fire Protection LLC for inspection and repairs of multiple facility fire alarm systems; and

WHEREAS, the Maintenance Department must contract with a vendor that has both the required certifications for fire alarm inspection and repair work and is familiar with KPB facilities; and

WHEREAS, Chinook Fire Protection, LLC it the only vendor that meets the requirements for the work that provide a quote to perform the work; and

WHEREAS, approval of this resolution would allow the Maintenance Department to complete this year's inspections, reprogramming, and repairs;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. That the Mayor is authorized to award a sole source contract to Chinook Fire Protection, LLC, to provide maintenance and repair services for inspection and repairs of multiple fire alarm systems at KPB facilities..

SECTION 2. That this resolution takes effect immediately.

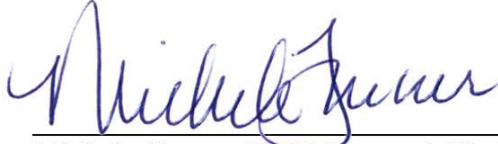
SECTION 3. That this resolution will remain in effect for 2 years from the date of its adoption.

ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 22ND DAY OF OCTOBER, 2024.

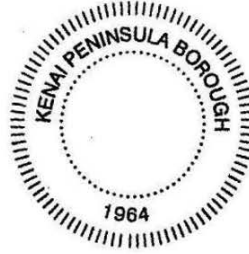


Peter Ribbens, Assembly President

ATTEST:



Michele Turner, CMC, Borough Clerk



Yes: Baisden, Cooper, Cox, Dunne, Ecklund, Elam, Johnson, Tunseth, Ribbens

No: None

Absent: None