



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03**, **Form MJ-04**, **Form MJ-05**, or **Form MJ-06**) to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Ryan Geller	License Number:	10011		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Green Rush Gardens LLC				
Premises Address:	38827 Twin Rd				
City:	Sterling	State:	AK	ZIP:	99672
Mailing Address:	P.O. Box 393				
City:	Sterling	State:	AK	ZIP:	99672
Primary Contact:	Ryan Geller				
Main Phone:	907-953-0899	Cell Phone:	907-953-0899		
Email:	Greenrushgardens907@gmail.com				



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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

Around the private property where the cultivation establishment is located which has its own private driveway there are posted "No Trespassing" signs as well as security system signs at every entrance to the property. To enter restricted access areas a person must have a security code as well as a key to enter the premises from the exterior. This will give way to a decontamination room where you then must disarm a Vivint security system within 1 minute before it alerts owners, affiliates and authorities of a possible intrusion. Once the security system is properly disarmed a person will need a second separate key to access the garden/growing space.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Visitors will only be approved for admittance if they are deemed to be essential personnel (e.g. potential employees, inspectors, or maintenance providers). If a visitor is deemed essential then they shall be accompanied by an owner, affiliate or designated employee at all times while the visitor is on the premises as well as be required to sign in and out.



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Describe your recordkeeping of visitors who are escorted into restricted access areas:

A sign in sheet will be posted in the decontamination room immediately upon entering the premises. Every entrant into restricted areas will be required to log; name, date, time of entry, purpose of entry and time of exit.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

**Green Rush
Gardens LLC**



**Janna
Karvonen**
Agent

**Green Rush
Gardens LLC**



Ryan Geller
Owner



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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

There are four lights installed near the lone exterior man door as well as the garage door. These lights are photo cell controlled to be on when it is dark so there will be a clear, well-lit view of the doors at all times.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

Vivint Security Company has installed an alarm system on the premises. This system includes a door sensor on the lone exterior man door, this sensor will trigger an alarm when the sensor mounted on the door its self has separated from the sensor mounted on the door frame. A control panel; where a security code must be entered within one minute if an alarm is triggered, the correct code must be entered before it alerts Vivint dispatch to contact authorities as well as owners and affiliates of an unwanted intrusion. There is a garage door sensor as well that is mounted on the only garage door, if the garage door is opened it will also trigger an alarm.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

A person signing out of the garden will be required to arm the security system as well as lock all doors within the building as they depart the premises. It is a requirement of Green Rush Gardens LLC that the premises be locked and the security system be armed at all times with the only exception being the time in which an authorized entrant is on the premises. The facility has no windows so the door sensors with an armed alarm system, exterior lighting as well as security cameras will be the primary resources for security.



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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

Any useable marijuana on premises will be stored in a six-hundred pound fireproof safe- the combination will be held by owners only. Vegetative plants, flowering plants and drying racks will be under constant video surveillance and daily plant inspections should prevent and deter any diversion of any marijuana or marijuana byproduct.

Describe your policies and procedures for preventing loitering:

Cultivation facility sits on 1.76 acres of private property. At various locations around the perimeter of the property there are no trespassing signs posted as well as signs indicative of the security system at each private driveway entrance.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Security control panel has a panic button that can be pushed at any time whether the system is armed or not to reach Vivint dispatch in case of emergency. There is also video surveillance in place so anyone who approaches the exterior door of the premises, enters the decontamination room, or enters the flowering or vegetative rooms will be recorded.



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Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

All Green Rush Gardens personnel will be trained that if an alarm has been triggered and you are on the premises then you shall leave if possible locking all doors upon exit. If exit is not possible because of an intruder then personnel will be trained to cooperate fully with any threatening intruder to better ensure their safety. Personnel who are able, will gather in the main driveway until law enforcement arrives. Upon the authorities' arrival, all personnel should cooperate fully, and stay at a safe distance until the facility has been deemed safe for entrance. If the alarm should be triggered while no one is on the premises an owner and or agent of Green Rush Gardens will contact law enforcement to better understand what triggered the alarm and offer any assistance necessary.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:

Yes No

Each restricted access area and each entrance to a restricted access area



Both the interior and exterior of each entrance to the facility



Each point of sale area



Each video surveillance recording:

Yes No

Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing



Clearly and accurately displays the time and date



Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated





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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

A security camera is mounted at the exterior door in a position that will capture any person who enters or approaches the entrance. Every room within the facility is equipped with video camera that captures the entrance to that room. The cameras are positioned in such a way that any and all personnel who enter the facility will be recorded by a minimum of two cameras.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

A: The surveillance equipment (e.g. DVR storage system) will be stored in a locked metal cabinet inside of a locked room within the facility. The cabinet will only be accessible to authorized personnel. Any time this cabinet is opened it will be required that a person log their reason for entry.

Location of Surveillance Equipment and Video Surveillance Records:

Yes

No

Surveillance room or area is clearly defined on the premises diagram



Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area



Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board



Video surveillance records are stored off-site





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All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:

Yes

No

All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises



A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment



The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises



Records related to advertising and marketing



A current diagram of the licensed premises including each restricted access area



A log recording the name, and date and time of entry of each visitor permitted into a restricted access area



All records normally retained for tax purposes



Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity



from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed

Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)





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A marijuana establishment is required to exercise due diligence in preserving and maintained all required records.

Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All records will be kept in both electronic and hard copies. Hard copies will be stored off of the cultivation premises. Electronic copies will be stored on a hard drive as well as backup cloud storage. Only owners or authorized agents will have access to stored records.



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Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:

Yes No

A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used



All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.7



Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

We will be utilizing an excel spreadsheet that logs seed or clone progress from initial propagation/planting until the plant leaves the possession of Green Rush Gardens LLC via sale or destruction. We will record time and date as well as personnel involved in significant events. This tracking system will be set up to record all of the information prescribed by the board and the tracking system implemented. Our system will also include additional information that is not required by the state in order to better track plant health. Our system will be modeled after the board's prescribed system so that the two systems are compatible.



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Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Handler Permit:

Yes No

Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment ☒

Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises ☒

Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired ☒

Describe how your establishment will meet the requirements for employee qualifications and training:

Green Rush Gardens will not employ any person without proper state required permits. Any employee, owner, or agent will not be eligible to work in restricted areas without current handlers permit in their possession. Random inspections and video surveillance will ensure that permits are carried by all employees while on premises. All Green Rush Gardens personnel will successfully complete a training course before entering the garden. This training course will inform individuals of all state regulations and how to perform specific tasks accordingly (inventory tracking system, waste disposal, testing, security protocol etc.).



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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

All unused marijuana roots, stalks and leaves will be rendered unusable by shredding via a plant shredder as well as mixing this product with shredded newspaper and/or cardboard. After the plant/paper mixture is bagged and logged as destroyed waste it will be taken to the nearest authorized disposal site by a qualified employee, owner or agent of Green Rush Gardens LLC.



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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:

Yes No

The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700

☒☐

The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle

☒☐

The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport

☒☐

During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport

☒☐

Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment

☒☐

When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received

☒☐

The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest

☒☐



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Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

Each batch will be dried on premises as well as cured. The product will then be stored in glass jars, labeled and segregated until test results confirm the validity of the batch. Each jar will be given tamper evident seal at the lid. Upon receiving test results these jars will then be given labels bearing Green Rush Gardens credentials, test results, state required warning labels and any other pertinent information regarding the batch of marijuana. The jars will then be secured in a locked safe on premises until the time of transport to a designated legal dispensary. When product is transferred it will be signed out of the garden and accompanied by proper manifest and labeling information. It will be transported by a permitted individual in the authorized transport vehicle.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

When marijuana is ready for transport it will be loaded in a vehicle that has been specifically outfitted to securely carry the product. The marijuana will be in a locked and secure metal storage compartment which is bolted down in the bed of a truck. The compartment in which the marijuana will be stowed is located within a locked camper shell. This will ensure that an individual seeking access to the marijuana must first open two secure compartments. The marijuana will at no time be visible to the public during transfer.



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Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

On the outside of the cultivation facility we will be placing a Green Rush Gardens LLC plaque. This plaque will only be visible when at facility entrance door. Plaque will be approximately 2 feet tall by 2 feet wide.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that: Agree Disagree

Is false or misleading

☐☐

Promotes excessive consumption

☐☐

Represents that the use of marijuana has curative or therapeutic effects

☐☐

Depicts a person under the age of 21 consuming marijuana

☐☐

Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana

☐☐



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No advertisement for marijuana or marijuana product will be placed:

Agree Disagree

Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21

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On or in a public transit vehicle or public transit shelter

☐ ☐

On or in a publicly owned or operated property

☐ ☐

Within 1000 feet of a substance abuse or treatment facility

☐ ☐

On a campus for post-secondary education

☐ ☐

Signage and Promotional Materials:

Agree Disagree

I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)

☐ ☐

The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products

☐ ☐

All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)

☐ ☐



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Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

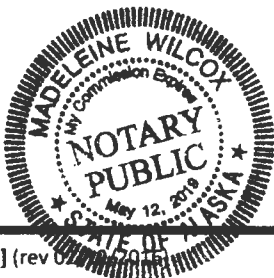
The only persons that will be admitted onto the premises will be authorized personnel that are verified to be over 21 with proper state identification. Any inspectors, agents, or potential employees will be required to sign in and out of the premises and have proper verified identification which will be photocopied and logged for security purposes. Any inspectors, agents or potential employees will be in the presence of a current owner, employee or affiliate at all times, this is the only way someone will be able to gain access as there entrance codes and keys needed to enter that only authorized personnel possess.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Printed name

Subscribed and sworn to before me this 15 day of April, 2016.



Notary Public in and for the State of Alaska.

My commission expires: 05/12/19