



KENAI PENINSULA BOROUGH

PLANNING DEPARTMENT

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**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Blaine Gilman, Assembly President
Kenai Peninsula Borough Assembly Members

THRU: Mike Navarre, Borough Mayor *MN*

FROM: Max Best, Planning Director *MB*

DATE: July 7, 2016

SUBJECT: Ordinance 2016-27, An Ordinance Amending KPB 2.56.040 to Incorporate the Soldotna Streets Inventory and Management Plan, the Soldotna Utility Master Plan, the City of Soldotna Downtown Improvement Plan, the Soldotna Safe Routes to School Plan, and the Soldotna Recreation & Trails Master Plan as Elements of the Official Comprehensive Plan for that Portion of the Borough within the Boundaries of the City of Soldotna

The Kenai Peninsula Borough Planning Commission reviewed the subject ordinance during their regularly scheduled June 27, 2016 meeting.

A motion passed by unanimous consent to recommend approval of Ordinance 2016-27; an ordinance of Ordinance 2016-27; An Ordinance Amending KPB 2.56.040 to Incorporate the Soldotna Streets Inventory and Management Plan, the Soldotna Utility Master Plan, the City of Soldotna Downtown Improvement Plan, the Soldotna Safe Routes to School Plan, and the Soldotna Recreation & Trails Master Plan as Elements of the Official Comprehensive Plan for that Portion of the Borough within the Boundaries of the City of Soldotna

In the Ordinance, please make the following amendment to the last WHEREAS statement:

WHEREAS, the Planning Commission, at its regularly scheduled meeting of June 27, 2016, recommended approval by unanimous consent.

Attached are the unapproved minutes of the subject portion of the meeting.

AGENDA ITEM F. PUBLIC HEARINGS

2. Ordinance 2016-27, An Ordinance Amending KPB 2.56.040 to Incorporate the Soldotna Streets Inventory and Management Plan, the Soldotna Utility Master Plan, the City of Soldotna Downtown Improvement Plan, the Soldotna Safe Routes to School Plan, and the Soldotna Recreation & Trails Master Plan as Elements of the Official Comprehensive Plan for that Portion of the Borough within the Boundaries of the City of Soldotna

Memorandum and Staff Report given by Max Best

PC Meeting: 6/27/16

"Envision Soldotna 2030" was adopted by the Kenai Peninsula Borough Assembly on April 5, 2011, as the comprehensive plan for that area of the borough within the boundaries of the City of Soldotna. Goal 1.1, Objective 7, of the 2005 KPB Comprehensive Plan is to regularly update the Comprehensive Plan to reflect changing conditions, trends, laws, regulations and policies within the borough.

Alaska statutes chapter 29.40 describes the comprehensive plan as a compilation of policy statements, goals, standards, and other planning documents such as transportation plans, community facilities plans, and land use plans to be used for the systematic and organized development of the borough. These plans will provide significant guidance to the city in the future development of their transportation and community facilities.

The plans being adopted by this ordinance were prepared by the City of Soldotna without financial assistance from the borough. The adoption of these plans is important to the city to support requests for funds or grants from the state or other funding sources.

END OF MEMORANDUM & STAFF REPORT

Chairman Martin opened the meeting for public comment.

1. John Czarneski, City of Soldotna Planner

Mr. Czarneski thanked the Commission for considering this ordinance. The City Council and City Planning & Zoning Commission has formally adopted these plans. They are now seeking the Borough's approval to incorporate those plans into the Borough Comprehensive Plan as required by Borough Code and State Statutes. Most recently they have adopted a Utility Plan and a Streets Management Plan. In the past two years, they have adopted a couple of other plans including a Downtown Improvement Plan and Safe Route to School Plan. All of those with the Commission's and Assembly's approval would be rolled into their Comprehensive Plan which will allow them to pursue grants and will fold into their comprehensive plan and the general guidelines that it provides. He was available to answer questions.

Chairman Martin asked if there were questions for Mr. Czarneski. Hearing none the public hearing continued.

Seeing and hearing no one else wishing to speak Chairman Martin closed the public comment period and opened discussion among the Commission.

MOTION: Commissioner Whitney moved, seconded by Commissioner Glendening to recommend approval of Ordinance 2016-27; An Ordinance Amending KPB 2.56.040 to Incorporate the Soldotna Streets Inventory and Management Plan, the Soldotna Utility Master Plan, the City of Soldotna Downtown Improvement Plan, the Soldotna Safe Routes to School Plan, and the Soldotna Recreation & Trails Master Plan as Elements of the Official Comprehensive Plan for that Portion of the Borough within the Boundaries of the City of Soldotna

VOTE: The motion passed by unanimous consent.

CARLUCCIO YES	COLLINS YES	ECKLUND YES	ERNST ABSENT	FOSTER YES	GLENDENING YES	HOLSTEN ABSENT
ISHAM YES	LOCKWOOD ABSENT	MARTIN YES	RUFFNER YES	VENUTI YES	WHITNEY YES	10 YES 3 ABSENT