



# KENAI PENINSULA BOROUGH

## Office of Emergency Management

### MEMORANDUM

MIKE NAVARRE  
BOROUGH MAYOR

**TO:** Blaine Gilman, Assembly President  
Members of the Kenai Peninsula Borough Assembly

**THRU:** Mike Navarre, Mayor *mn*  
Craig C. Chapman, Director of Finance *C Chapman*  
Brenda Ahlberg, Community & Fiscal Projects Manager *BA*

**FROM:** Scott Walden, Emergency Management Director *SW*

**DATE:** September 8, 2016

**SUBJECT:** Resolution 2016-051, Accepting \$160,000 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management for Emergency Management Operations (Mayor)

The borough has received funding from the State of Alaska Division of Homeland Security and Emergency Management for disaster management activities. This funding is provided by the Federal Emergency Management Agency under the Emergency Management Performance Grant (EMPG) program. The purpose of the program is to assist in the development, maintenance and improvement of state and local emergency management capabilities in responding to disasters that may result from natural or man-made events.

The borough's Office of Emergency Management (OEM) applied for funding under the EMPG program and has received a notice of award in the amount of \$160,000 with a performance period ending June 30, 2017. The reimbursements eligible under this program will be made entirely within the 2017 fiscal year.

Activities eligible for reimbursement include personnel and activity costs associated with public education on emergency response plans and individual emergency planning, improving borough emergency response plans, conducting gap analysis, developing hazard and risk assessments and evacuation planning activities.

This grant will offset staff salary percentages directly associated with the EMPG program. There is a 50/50 matching fund ratio of non-federal funds. The match funds will be supplied by the balance of the OEM department's FY2017 annual budget. Scott Walden, Emergency Management Director, will provide grant management and project completion. Project performance period ends June 30, 2017.

Attachment: award letter

FINANCE DEPARTMENT ACCOUNT/FUNDS VERIFIED <i>(MATCH)</i>	
Acct. No.	<u>100.11250.00000.40110</u>
Amount	<u>\$160,000.00</u>
By:	<u><i>SW</i></u> Date: <u>9/11/16</u>