



KENAI PENINSULA BOROUGH

Grant Management

MEMORANDUM

MIKE NAVARRE
BOROUGH MAYOR

TO: Blaine Gilman, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Mike Navarre Mayor *MD*
Craig Chapman, Finance Director *C Chapman*

FROM: Brenda Ahlberg, Community & Fiscal Projects Manager *B Ahlberg*

DATE: October 13, 2016

SUBJECT: Resolution 2016-: 0601, Approving a \$10,000 Budget Revision in the 2016/2017 Borough Senior Grant Program for the Homer Senior Citizens, Inc. (Mayor)

The Homer Senior Citizens, Inc. ("HSC") requested approval to revise its approved budget in the amount of \$10,000. Currently, the 2016/2017 borough Senior Grant Program agreement approves expenditures for personnel at \$40,831 and supplies at \$91,837 to conduct senior programs or services provided at the senior center.

The borough Senior Grant Program is governed by Kenai Peninsula Borough Code of Ordinances Chapter 5.22. Regulations governing the use of funds cite that the assembly must approve grant budget changes. KPB 5.22.070(E). Furthermore, the regulations cite that "funds are not normally permitted for the purchase of land or the construction of buildings or building improvements". KPB 5.22.070(I)(7).

The HSC has submitted a grant application to the Rasmuson Foundation to supplement the project costs, and intends to contribute \$77,000 toward the project. The HSC has also submitted a request for financial support from the Homer Foundation and the City of Homer. This resolution will approve the budgetary amendment, illustrate the borough's support for the project and recognize that the flooring is necessary for the safety of senior residents and staff.

Should HSC not receive enough funding to complete the flooring project, the \$10,000 will be used for personnel or supply expenditures as originally approved, and shall lapse at the end of the fiscal year 2017. All remaining grant terms will remain in effect.

FINANCE DEPARTMENT ACCOUNT VERIFIED	
Acct. No.	<u>100.62120.00000.43011</u>
Amount	<u>\$ 10,000.⁰⁰</u>
By:	<u>pp</u> Date: <u>10/13/16</u>