

## KENAI PENINSULA BOROUGH

PLANNING DEPARTMENT 144 North Binkley Street • Soldotna, Alaska 99669-7520 PHONE: (907) 714-2200 • FAX: (907) 714-2378 Toll-free within the Borough: 1-800-478-4441, Ext. 2200 www.borough.kenai.ak.us

> MIKE NAVARRE BOROUGH MAYOR

### MEMORANDUM

- TO: Kelly Cooper, Assembly President Kenai Peninsula Borough Assembly Members
- FROM: Marcus Mueller, Land Management Officer min
- DATE: March 15, 2017
- **SUBJECT:** Vacate public rights-of-way and associated utility easements in the Ridgeway area as follows:
  - Vacate Loon Avenue, a 60-foot wide right of way and vacate the western 45 feet of Big D Road (60-foot width remaining as dedicated on Derk's Lake Subdivision Addition No. 1, KN 1979-09) as originally dedicated on Mallard Lake 1978, KN 1979-90.
  - b. Vacate the 5-foot associated utility easements adjacent to the north boundary of Loon Avenue and the west boundary of Big D Road;
  - c. Vacate the 10-foot utility easement along the north boundary of Lots 4, 5, and 6, Block 5 of said Mallard Lake 1978 have been petitioned for vacation.
  - d. Vacate the 10-foot utility easement dedicated along the southern boundary of Tract D of said Derk's Lake Subdivision Addition No. 1 and as shown on Lots 1, 2, and 3, Block 6, Mallard Lake 1978.

In accordance with AS 29.40.140, no vacation of a Borough right-of-way and/or easement may be made without the consent of the Borough Assembly.

During their regularly scheduled meeting of March 13, 2017, the Kenai Peninsula Borough Planning Commission granted approval of the proposed vacation by unanimous consent based on the following findings of fact. This petition is being sent to you for your consideration and action.

#### Findings

- Per Kenai Watershed Forum 2013 Cook Inlet Wetlands Mapping, the subject parcels are not affected by low wet areas.
- Four-foot contours have been provided.
- Per 4-foot contours, the subject property is not subject to slopes greater than 20 percent.
- 4. The petitioners own the parcels to the north, west, southwest, and south of the proposed vacation.
- The 40-acre privately owned parcel to the west has access off Cinnamon Street and Blue Ridge Avenue.
- Sufficient rights-of-way exist to serve the surrounding properties.
- No surrounding properties will be denied access.
- 8. Per the submittal, the rights-of-way proposed for vacation have not been constructed.
- 9. Per the submittal, the rights-of-way proposed for vacation are not in use for access.

- 10. Big D Road is 105 feet wide adjoining the subject property.
- 11. The minimum road width per KPB 20.30.120 is 60 feet.
- If the proposed vacation of Big D Road is approved, the remaining right-of-way width for Big D Road will be 60 feet.
- 13. KPB Roads Department submitted a statement of no concern regarding the proposed vacations.

The Assembly has 30 days from March 13, 2017 in which to veto the decision of the Planning Commission. If the Commission receives no veto within the 30-day period, the decision of the Commission will stand.

Draft, unapproved minutes of the pertinent portion of the meeting and other related materials are attached.

cc: petitioners' w/minutes only

#### AGENDA ITEM F. PUBLIC HEARINGS

- 2. Vacate public rights-of-way and associated utility easements in the Ridgeway area as follows:
  - Vacate Loon Avenue, a 60-foot wide right of way and vacate the western 45 feet of Big D Road (60-foot width remaining as dedicated on Derk's Lake Subdivision Addition No. 1, KN 1979-09) as originally dedicated on Mallard Lake 1978, KN 1979-90.
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  - d. Vacate the 10-foot utility easement dedicated along the southern boundary of Tract D of said Derk's Lake Subdivision Addition No. 1 and as shown on Lots 1, 2, and 3, Block 6, Mallard Lake 1978.

Staff Report given by Paul Voeller

PC Meeting: 3/13/17

The easements requested for vacation were granted by said plats, the right-of-ways requested to be vacated are unconstructed, and all are located within the NW1/4 of the SW1/4 of S13, T5N, R10W, SM, AK, within the Kenai Peninsula Borough; File 2017-014.

<u>Purpose as stated in petition</u>: The goal is to combine six lots, vacate Loon Avenue, and vacate a portion of Big D Road right of way, along with associated utility easements, so that one 9-acre tract will be created.

Petitioners: Linda Friendshuh & George Friendshuh of Soldotna, AK.

<u>Notification</u>: Public notice appeared in the March 2, 2017 issue of the Peninsula Clarion as a separate ad. The public notice was published in the Clarion on March 9, 2017 as part of the tentative agenda.

Three certified mailings were sent to owners of property within 300 feet of the proposed vacations. Two receipts have been returned to date.

One public hearing notice was sent by regular mail to an owner within 600 feet of the proposed vacations.

Twelve notices were emailed to agencies and interested parties. Eleven notices were emailed to KPB Departments.

Notices were mailed to the Soldotna Post Office and Soldotna Community Library with a request to be posted in public locations. The notice and maps were posted on the Borough bulletin board and Planning Department public hearing notice web site.

#### Comments Received:

KPB Roads Department: No concerns.

River Center: The property is not within a mapped flood hazard zone, and it is not subject to the 50-foot Habitat Protection District.

State Department of Transportation: No comments. It is not part of our road inventory.

State Parks: No comments.

Staff Discussion: The utility reviews were not available when the staff report was prepared.

KENAI PENINSULA BOROUGH PLANNING COMMISSION MARCH 13, 2017 MEETING MINUTES

The preliminary plat is scheduled for Plat Committee review on March 27, 2017.

If the vacation of Loon Avenue is approved, an exception to block length (KPB 20.30.170) will be required.

#### Findings:

- Per Kenai Watershed Forum 2013 Cook Inlet Wetlands Mapping, the subject parcels are not affected by low wet areas.
- Four-foot contours have been provided.
- Per 4-foot contours, the subject property is not subject to slopes greater than 20 percent.
- The petitioners own the parcels to the north, west, southwest, and south of the proposed vacation.
- The 40-acre privately owned parcel to the west has access off Cinnamon Street and Blue Ridge Avenue.
- 6. Sufficient rights-of-way exist to serve the surrounding properties.
- No surrounding properties will be denied access.
- 8. Per the submittal, the rights-of-way proposed for vacation have not been constructed.
- 9. Per the submittal, the rights-of-way proposed for vacation are not in use for access.
- 10. Big D Road is 105 feet wide adjoining the subject property.
- 11. The minimum road width per KPB 20.30.120 is 60 feet.
- 12. If the proposed vacation of Big D Road is approved, the remaining right-of-way width for Big D Road will be 60 feet.
- 13. KPB Roads Department submitted a statement of no concern regarding the proposed vacations.

STAFF RECOMMENDATION: Based on the above findings, staff recommends approval of the vacations as petitioned, subject to:

- 1. Submittal of the final plat in accordance with Chapter 20 of the KPB Code within a timeframe such that it will be recorded within one year of vacation approval.
- 2. Grant utility easements requested by the affected utility providers.
- 3. Approval of an exception to block length (KPB 20.30.170) by the Plat Committee.

#### KPB 20.70.110:

A vacation of a street right-of-way, public area, or public easement within the borough outside of the limits of cities may not be made without the consent of the borough assembly. The assembly shall have 30 calendar days from the date of approval in which to veto the planning commission decision. If no veto is received by the planning director within the specified period, the city or borough shall be considered to have given consent to the vacation.

#### KPB 20.70.120:

- A. Denial of a vacation petition is a final act for which no further consideration shall be given by the Kenai Peninsula Borough.
- B. Upon denial by the planning commission, no reapplication or petition concerning the same vacation may be filed within one calendar year of the date of the final denial action except in the case where new evidence or circumstances exist that were not available or present when the original petition was filed.

#### KPB 20.70.130:

THE FINAL PLAT MUST BE RECORDED WITHIN ONE YEAR OF THE VACATION CONSENT IN KPB 20.70.110.

#### END OF STAFF REPORT

Chairman Martin opened the meeting for public comment. Seeing and hearing no one wishing to speak Chairman Martin closed the public comment period and opened discussion among the Commission.

**MOTION:** Commissioner Carluccio moved, seconded by Commissioner Ecklund to vacate the following public rights-of-way and associated utility easements as requested, citing the 13 findings and conditions.

- a. Vacate Loon Avenue, a 60-foot wide right of way and vacate the western 45 feet of Big D Road (60-foot width remaining as dedicated on Derk's Lake Subdivision Addition No. 1, KN 1979-09) as originally dedicated on Mallard Lake 1978, KN 1979-90.
- b. Vacate the 5-foot associated utility easements adjacent to the north boundary of Loon Avenue and the west boundary of Big D Road;
- c. Vacate the 10-foot utility easement along the north boundary of Lots 4, 5, and 6, Block 5 of said Mallard Lake 1978 have been petitioned for vacation.
- d. Vacate the 10-foot utility easement dedicated along the southern boundary of Tract D of said Derk's Lake Subdivision Addition No. 1 and as shown on Lots 1, 2, and 3, Block 6, Mallard Lake 1978.

#### Findings

- Per Kenai Watershed Forum 2013 Cook Inlet Wetlands Mapping, the subject parcels are not affected by low wet areas.
- 2. Four-foot contours have been provided.
- 3. Per 4-foot contours, the subject property is not subject to slopes greater than 20 percent.
- 4. The petitioners own the parcels to the north, west, southwest, and south of the proposed vacation.
- 5. The 40-acre privately owned parcel to the west has access off Cinnamon Street and Blue Ridge Avenue.
- 6. Sufficient rights-of-way exist to serve the surrounding properties.
- No surrounding properties will be denied access.
- 8. Per the submittal, the rights-of-way proposed for vacation have not been constructed.
- 9. Per the submittal, the rights-of-way proposed for vacation are not in use for access.
- 10. Big D Road is 105 feet wide adjoining the subject property.
- 11. The minimum road width per KPB 20.30.120 is 60 feet.
- 12. If the proposed vacation of Big D Road is approved, the remaining right-of-way width for Big D Road will be 60 feet.
- 13. KPB Roads Department submitted a statement of no concern regarding the proposed vacations.

#### Conditions

- Submittal of the final plat in accordance with Chapter 20 of the KPB Code within a timeframe such that it will be recorded within one year of vacation approval.
- Grant utility easements requested by the affected utility providers.
- 3. Approval of an exception to block length (KPB 20.30.170) by the Plat Committee.

Chairman Martin asked if there were comments or questions regarding these vacations.

Commissioner Ruffner understood that a block length exception was still needed if all the lots were combined. Mr. Voeller replied yes, that was correct.

VOTE: The motion passed by unanimous consent.

CARLUCCIO	ECKLUND	ERNST	FOSTER	GLENDENING	ISHAM	LOCKWOOD
YES	YES	ABSENT	YES	YES	ABSENT	YES
MARTIN	MORGAN	RUFFNER	VENUTI	WHITNEY		8 YES
YES	ABSENT	YES	ABSENT	YES		4 ABSENT

#### AGENDA ITEM F. PUBLIC HEARINGS

 Resolution 2017-023, Resolution authorizing the Borough on behalf of the South Kenai Peninsula Hospital Service Area, to amend the Homer Medical Business Office Lease Agreement for property at 309 W. Fairview Avenue to include terms regarding early termination.

Staff Report & Memorandum overview given by Marcus Mueller

PC Meeting: 3/13/17

KENAI PENINSULA BOROUGH PLANNING COMMISSION MARCH 13, 2017 MEETING MINUTES



# **KENAI PENINSULA BOROUGH**

PLANNING DEPARTMENT 144 North Binkley Street • Soldotna, Alaska 99669-7520 PHONE: (907) 714-2215 • FAX: (907) 714-2378 Toll-free within the Borough: 1-800-478-4441, Ext. 2215 www.kpb.us

> MIKE NAVARRE BOROUGH MAYOR

March 15, 2017

### KENAI PENINSULA BOROUGH PLANNING COMMISSION NOTICE OF DECISION MEETING OF MARCH 13, 2017

RE: Vacate public rights-of-way and associated utility easements in the Ridgeway area as follows:

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During their regularly scheduled meeting of March 13, 2017, the Kenai Peninsula Borough Planning Commission granted approval of the proposed vacation based on the following findings of fact and conditions.

#### Findings

- Per Kenai Watershed Forum 2013 Cook Inlet Wetlands Mapping, the subject parcels are not affected by low wet areas.
- 2. Four-foot contours have been provided.
- 3. Per 4-foot contours, the subject property is not subject to slopes greater than 20 percent.
- 4. The petitioners own the parcels to the north, west, southwest, and south of the proposed vacation.
- 5. The 40-acre privately owned parcel to the west has access off Cinnamon Street and Blue Ridge Avenue.
- 6. Sufficient rights-of-way exist to serve the surrounding properties.
- No surrounding properties will be denied access.
- 8. Per the submittal, the rights-of-way proposed for vacation have not been constructed.
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- 10. Big D Road is 105 feet wide adjoining the subject property.
- 11. The minimum road width per KPB 20.30.120 is 60 feet.
- 12. If the proposed vacation of Big D Road is approved, the remaining right-of-way width for Big D Road will be 60 feet.
- 13. KPB Roads Department submitted a statement of no concern regarding the proposed vacations.

#### Conditions

- 1. Submittal of the final plat in accordance with Chapter 20 of the KPB Code within a timeframe such that it will be recorded within one year of vacation approval.
- 2. Grant utility easements requested by the affected utility providers.
- 3. Approval of an exception to block length (KPB 20.30.170) by the Plat Committee.

In accordance with AS 29.40.140, no vacation of a Borough right-of-way and/or easement may be made without the consent of the Borough Assembly. The proposed vacation will be forwarded to the Borough Assembly. The Assembly shall have 30 calendar days from the date of approval (March 13, 2017) in which to veto the Planning Commission decision. If the Planning Director receives no veto within the specified period, the Assembly shall be considered to have given consent to the vacation.

Please contact the Borough Clerk's office (907-714-2160 or 1-800-478-4441 toll-free within the borough) for additional information.

This notice and unapproved minutes of the subject portion of the meeting were sent March 15, 2017 to:

Integrity Surveys 820 Set Net Dr. Kenai, AK 99611

George Friendshuh Linda Friendshuh 35581 Kenai Spur Hwy Soldotna, AK 99669

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#### STAFF REPORT

#### PC Meeting: 3/13/17

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#### Comments Received:

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Staff Discussion: The utility reviews were not available when the staff report was prepared.

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#### KPB 20.70.130:

THE FINAL PLAT MUST BE RECORDED WITHIN ONE YEAR OF THE VACATION CONSENT IN KPB 20.70.110.

END OF STAFF REPORT



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### Solomon, Elizabeth

From:	Horton, George C (DNR) <george.horton@alaska.gov></george.horton@alaska.gov>			
Sent:	Wednesday, March 08, 2017 4:00 PM			
To:	Solomon, Elizabeth			
Subject:	RE: RIGHT OF WAY VACATION FOR 3/13/17 MEETING: ROW Vacation Review, HEA,			
	Enstar, GCI, ACS			

If a section-line easement exists along the west boundary of the parent parcel it should be depicted and labeled and a note added to the plat stating "that portion of section-line easement underlying that portion of ROW being vacated on the west boundary is not being vacated by this action."

Thank you for the opportunity to comment.

George George Horton, PLS, CFedS Land Surveyor I (907) 269-8610 george.horton@alaska.gov http://dnr.alaska.gov/mlw/survey/index.htm

"Do not go where the path may lead: go instead where there is no path and leave a **t**rail." (Ralph Waldo Emerson)

From: Solomon, Elizabeth [mailto:ESolomon@kpb.us]

Sent: Monday, February 13, 2017 12:55 PM

To: Cody Neuendorf (<u>cneuendorf@homerelectric.com</u>) <<u>cneuendorf@homerelectric.com</u>; Byron Jackson <<u>byron.jackson@acsalaska.com</u>; ENSTAR ROW <u><row@enstarnaturalgas.com</u>; Bradley Beck <u><bbeck@gci.com</u>; Perkins, Wes <u><WPerkins@kpb.us</u>; Aldridge, Morgan <u><MAldridge@kpb.us</u>; Eaton, Belinda L (DOT) <u><belinda.eaton@alaska.gov</u>; Biloon, Joselyn (DOT) <u><joselyn.biloon@alaska.gov</u>; Carver, Nancy <u><ncarver@kpb.us</u>; Simpson, Danika L (DOT) <<u>danika.simpson@alaska.gov</u>; Dearlove, Tom <u><tdearlove@kpb.us</u>; Fuller,Karen <u><KFuller@kpb.us</u>; Horton, George C (DNR) <u><george.horton@alaska.gov</u>; Rinke, Hans J (DNR) <u><hans.rinke@alaska.gov</u>; Harris, Bryr <u><bharris@kpb.us</u>; Henson, Carrie <u><CHenson@kpb.us</u>; Zafian, Holly K (DFG) <u><holly.zafian@alaska.gov</u>; Knackstedt, Henry <u><HKnackstedt@kpb.us</u>; Kastner, Lorraine S (DOT) <u><lorraine.kastner@alaska.gov</u>; Hooyer, Patricia (DOT) <u><louise.hooyer@alaska.gov</u>; Malone, Patrick <u><PMalone@kpb.us</u>; Fink, Mark J (DFG) <u><mark.fink@alaska.gov</u>; Russell, Pam <u><PRussell@kpb.us</u>; Shears, Jennifer <u><jshears@kpb.us</u>; Vinzant, Mistee R (DOT) <u><mistee.vinzant@alaska.gov</u>; Wall, Bruce <u><bwall@kpb.us</u>

Subject: RIGHT OF WAY VACATION FOR 3/13/17 MEETING: ROW Vacation Review, HEA, Enstar, GCI, ACS

Please find attached the notices for upcoming Right of Way vacations scheduled for the Planning Commission meeting on March 13, 2017. Please have comments turned in by **Tuesday, March 7, 2017**.

Mallard Lake 2017 Replat vacate portions of Big D Road, Loon Ave and associated utility easements 2017-014

Doc Isaak Sub Vacate Hospital Place, Leibrock Steet, West Vine Ave and associated utility easements 2017-016

Thank you,

Liz Solomon



2 February 2017

Paul Voeller, Platting Officer Kenai Peninsula Borough 144 North Binkley St. Soldotna, AK 99669

Re: MALLARD LAKE - 2017 REPLAT Right of Way Vacation Submittal

Mr. Paul Voeller,

Please find attached the right of way vacation submittal for the above referenced replat and Right of Way vacation. The goal of this platting action is to combine six lots, and vacate Loon Ave and a portion of Big D Road right of way, so that one 9 acre tract will be created.

Loon Avenue has not been constructed and no utilities exist within the right of way. Bid D Road has an improved roadway constructed within the right of way boundary that provides access to neighboring parcels.

Within Mallard Lake Subdivision the width of Big D Road is 105 feet wide. From talking with my clients the plan was to create a north-south air strip within the Big D Road right of way. The airstrip was not constructed. Under current borough code airstrips are not allowed within a right of way. The vacation of the west 45 feet of Big D Road, within Mallard Lake Subdivision will leave a continuous 60 foot right of way for the entire length of Big D Road.

By vacating Loon Lake Road and a portion of Big D Road, the land owner will be creating one 9 acre parcel, Tract E. The land owners also own Tract A to the north and Tract 2 to the south. In the future, all three tracts could be part of a 30 acre subdivision. During this future subdivision, Right of Way dedications would be provided that meet KPB standards. The future subdivision would also use a different lot layout which would make more appealing parcels.

Should you have any questions, please feel free to call me. Thank you for your efforts on this project.

Sincerely,

Scott Huff, RLS Integrity Surveys



Kenai Peninsula Borough Planning Department 144 North Binkley Soldotna, Alaska 99669-7599 Toll free within the Borough 1-800-478-4441, extension 2200 (907) 714-2200

#### Petition to Vacate Public Right-of-Way/Easement/Platted Public Area Public Hearing Required

Upon receipt of complete application with fees and all required attachments, a public hearing before the Planning Commission will be scheduled. The petition with all required information and attachments must be in the Planning Department at least 30 days prior to the preferred hearing date. By State Statute and Borough Code, the public hearing must be scheduled within 60 days of receipt of complete application.

	\$500 non-refunda City Advisory Plar of City Staff Repo	able fee to help defray costs aning Commission. Copy of rt.	of advertising public he minutes at which this it	aring. tem was acted o	n, along with a	а сору	
	Name of publ Mallard Lake 1978	ic right-of-way propose Subdiv	d to be vacated ision, filed as Plat No.	is dedicated 79-90	by the pla	at of	
	Are easements in	Recording District. ted utility easements to be use by any utility company public road or right-co as	? If so, which company	in (specify ty Page		ment)	
Ø	inches in size. In parcels the vacat labeled on the ske	Recording District. (C nies of plat or map showin in the case of public right-or ed area will be attached t etch.	opy of recorded doc ng area proposed to be of-way, the submittal m o. Proposed alternativ	vacated. Must ust include a sk	e submitted t not exceed etch showing	with 11x17 which	
Has right-of-way been fully or partially constru- ls right-of-way used by vehicles / pedestrians, ls alternative right-of-way being provided?				Yes Yes Yes	No No		
	etitioner must pro see attached letter	vide reasonable justification	for the vacation. Reas	on for vacating:			
way, e and le	ention must be signatement, or platt gal description of tted By: Name: Address Kenai, Al	Scott Huff - Integrity Surveys 820 Set Net Dr.	Signature as:	of land fronting etitioner must in Repres	clude address		
Petitio Signati Name Addre:	Links I	13-9047 Tiendahuk Riendohuk Moview CT- ak 9947	Signature George Name George Address AD LOX	A Prent	telak un, Peas	7 WHL REPRESENTATIVE	
Owner of			Owner of				
Signature Name Address			Signature Name Address				
Owner of			Owner of				

ROW Easement Vacation Petition & Procedures Revised 2/21/24