

Assessing Department

FY2018 Proposed Budget

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Two Divisions

Administration (dept 11510)

- Customer Service
- Data Entry
- Filing and Record Keeping
- Database Maintenance
- Tracking Ownership
- Processing Exemptions
- Website Maintenance

Appraisal (dept 11520)

- Discover and Value All Taxable Property
- Field Inspection
- Respond to Property Owners
- Review Appeals
- Represent Borough in Board of Equalization Hearings

Background information

- Responsible for appraising/assessing 65,000+ parcels located within the Kenai Peninsula Borough
- Resolution 2003-008 requires a five year re-inspection cycle
- Administer exemption programs

Exemption Totals

| | 2016 | | 2015 | | 2014 | | 2013 | |
|--------------------|--------|-------------|--------|-------------|--------|-------------|--------|-------------|
| EXEMPTION | count | value | count | value | count | value | count | value |
| SENIORS | 4,389 | 887,167,800 | 4,162 | 814,821,800 | 3,899 | 737,383,632 | 3,686 | 690,785,800 |
| DISABLED VETERANS | 296 | 74,620,300 | 277 | 64,956,100 | 272 | 60,567,400 | 264 | 59,829,800 |
| 20/50K RESIDENTIAL | 10,649 | 510,362,600 | 10,532 | 505,724,500 | 10,438 | 501,696,400 | 10,105 | 199,214,200 |
| | | | | | | | | |
| NON PROFITS | | | | | | | | |
| CEMETARY | 10 | 1,529,000 | 10 | 1,528,900 | 9 | 1,503,600 | 9 | 1,503,600 |
| CHARITABLE | 155 | 58,755,000 | 148 | 34,333,900 | 150 | 36,156,000 | 146 | 35,401,700 |
| COMMUNITY PURPOSE | 162 | 61,500,600 | 159 | 82,642,900 | 153 | 72,148,300 | 156 | 54,074,000 |
| EDUCATION | 36 | 87,076,400 | 34 | 87,020,700 | 29 | 86,438,200 | 26 | 85,317,300 |
| HOSPITAL | 1 | 4,130,800 | 1 | 4,166,300 | 4 | 54,208,300 | 4 | 52,592,600 |
| RELIGIOUS | 215 | 104,863,100 | 215 | 102,453,500 | 217 | 100,258,100 | 217 | 97,353,000 |

FY2017 Key Accomplishments

- Continue to perform accurate and uniform real and personal property assessments borough wide in compliance with Alaska statutes and KPB code
 - Full and true values
- Staff training completed – significant decrease in staff time spent on data entry training and review.
- Field canvass – Homer, parts of Funny River and all islands in the Kenai River
- Appeals
 - 915 informal reviews
 - 182 appeals
 - 14 BOE hearings; 12 upheld

Assessor's Role in Budget

- End of February – Mail Notices of Assessment
- March – Informal Review and Appeal Filings
- April – Process Exemption Applications and Appeals
- May – Board of Equalization Hearings
- June 1 – Certify Assessment Rolls

FY2018 Objectives and Budget Highlights

- ProVal software upgrade to version 9.0 projected for second half of 2017.
- Field canvas Anchor Pt., Clam Gulch, Kasilof, Ninilchik and Deep Creek areas

Expenditure summary - Assessing

| By Division | FY2017 Approved Budget | FY2018 Proposed Budget | |
|----------------|------------------------------|------------------------------|-------|
| Administration | \$ 1,384,526 | \$ 1,394,692 | |
| Appraisal | <u>1,963,514</u> | <u>1,933,524</u> | |
| Total | \$ <u>3,348,040</u> | \$ <u>3,328,216</u> | |
| | | | |
| Decrease of | | (19,824) | (.6%) |

Expenditure summary - Assessing

| By category | FY2017 Approved Budget | FY2017 Proposed Budget | change |
|-------------------|------------------------------|------------------------------|----------------|
| Personnel | \$ 2,902,090 | \$ 2,900,370 | \$ (1,720) |
| Supplies | 9,700 | 9,700 | -0- |
| Services | 430,850 | 414,906 | (15,944) |
| Capital Outlay | 5,400 | 4,440 | (960) |
| Interdepartmental | <u>-0-</u> | <u>(1,200)</u> | <u>(1,200)</u> |
| Total | \$ 3,348,040 | \$ 3,328,216 | \$(19,824) |
| | | | |
| Decrease of | | | (.6%) |

Significant Budgetary Changes

- Decrease in transportation/subsistence of \$69,425 due to change in canvas area – FY2017 was in Homer canvas area, FY2018 will be in the Anchor Pt., Clam Gulch, Kasilof, Ninilchik and Deep Creek areas
- Health care decrease of \$17,088
- Tersoro Refinery contract appraisal \$50,000

Long term concerns

- Unable to achieve a 5 year inspection cycle mandated by assembly resolution 2003-008; exploring technological solutions
- Increasing volume of data entry
 - Example, parcels with exemptions increased from 33,084 in FY2015 to 37,511 in FY2016
 - Number of parcels in the borough increases every year
- Changing ownership of software vendors; fewer vendors, less support