## MEMORANDUM

TO: Wayne Ogle, Assembly President Kenai Peninsula Borough Assembly Members

FROM: Max Best, Planning Director m

DATE: February 20, 2018

RE: Vacate the Horwarth Street 30-foot wide right-of-way adjoining the eastern lot line of Tract D-1 of Ten-Mar Ranch Bowser Addition as dedicated on Ten-Mar Ranch Bowser Addition. <u>Petitioners</u>: Timothy L and Marian S Bowser Trust and Maurice I Hughes of Soldotna, AK.

In accordance with AS 29.40.140, no vacation of a Borough right-of-way and/or easement may be made without the consent of the Borough Assembly.

During their regularly scheduled meeting of February 12, 2018, the Kenai Peninsula Borough Planning Commission granted approval of the proposed vacation by unanimous consent based on the following findings of fact. This petition is being sent to you for your consideration and action.

#### Findings:

- 1. The proposed vacation is not a conflict with the requirements of the zoning district, R1 Single-Family Residential.
- 2. KPB Roads Department had no comments regarding the proposed vacation.
- 3. Howarth Circle, a cul-de-sac that is directly aligned with Horwarth Street, is a permanently closed street which cannot connect with Horwarth Street in the future.
- 4. Stone Hollow Drive, Ten Mar Avenue, Deville Road, Flatstone Avenue, a portion of Howarth Street, and Moose Range Drive are maintained by the KPB Roads Department.
- 5. Robinson Loop Road is maintained by the State of Alaska.
- 6. Per 2016 imagery, Howarth Street between Julie Bowman Avenue and Moose Range Drive is not yet constructed.
- 7. The block is served by 60-foot wide KPB maintained Stone Hollow Drive, which is approximately 250 to 400 feet east of Horwarth Street.
- 8. Stone Hollow Drive connects with Ten Mar Avenue, Deville Road, and the Sterling Highway to the south
- 9. Stone Hollow Drive connects with Flatstone Avenue, Howarth Street, Moose Range Drive, Robinson Loop Road, and the Sterling Highway to the north and northwest.
- 10. Horwarth Street is not on a section line.
- 11. Lots in the subdivision to the east and north are served by KPB maintained rights-of-way Stone Hollow Drive, Flatstone Avenue, and the constructed portion of Howarth Street.
- 12. Tracts G, H, and I, KN 2000-51, to the south are served by KPB maintained rights-of-way Ten Mar Avenue and Deville Road.
- 13. Per the submittal, the right-of-way proposed for vacation is not in use for access.
- 14. Sufficient rights-of-way exist to serve surrounding properties.
- 15. No surrounding properties will be denied access.

Draft, unapproved minutes of the pertinent portion of the meeting and other related materials are attached.

cc: petitioners' w/minutes only

#### AGENDA ITEM F. PUBLIC HEARINGS

 Vacate Horwarth Street, a 30-foot wide right-of-way adjoining the eastern lot line of Tract D-1 of Ten-Mar Ranch Bowser Addition as dedicated on Ten-Mar Ranch Bowser Addition, Plat KN 2004-115. The right-of-way being vacated is unconstructed and located within the SW1/4 SW1/4 of Section 18, T5N, R9W, S.M., AK, within the KPB. File 2017-112V.

Staff Report given by Paul Voeller

#### PC Meeting: 2/12/18

<u>Purpose as stated in petition</u>: The right-of-way that is being dedicated is not used for access to any parcels. There is no connection from any other right-of-ways to the right-of-way that is being vacated. It is essentially a "landlocked" right-of-way. The parcels in the parent plat are being combined into one lot. If the property is subdivided in the future then right-of-way dedication will occur at that time to provide access to all parcels.

Petitioners: Timothy L. and Marian S. Bowser Trust and Maurice I. Hughes of Soldotna, AK.

<u>Notification</u>: Public notice was published in the February 1 issue of the Peninsula Clarion as a separate ad. The public hearing notice was published in the February 8 issue of the Peninsula Clarion as part of the Planning Commission's tentative agenda.

Eleven certified mailings were sent to owners of property within 300 feet of the proposed vacation. Eight receipts have been returned to date.

Public hearing notices were sent by regular mail to twelve owners within 600 feet of the proposed vacation.

Notice of the proposed vacation was emailed to twelve agencies and interested parties.

The public hearing notice was made available to ten KPB Departments via a shared database.

Notices were mailed to the Sterling Post Office and Soldotna Community Library with a request to be posted in public locations.

The notice and maps were posted on the Borough bulletin board and Planning Department public hearing notice web site.

#### Comments Received:

Homer Electric Association: Carry forward the 15-foot utility easement per KN 2004-006396.

KPB Planner: This proposed plat is located within the Ten Mar Ranch Local Option Zoning District. The zoning designation for this property is Single-Family Residential (R-1). The proposed vacation is not in conflict with the requirements of the R-1 District. The property will continue to be subject to the land use regulations contained in KPB 21.44 generally, and specifically KPB 21.44.160.

There are not any material site issues with this proposed plat.

KPB Code Compliance: No comments.

KPB Roads Department: No comments.

<u>Staff Discussion:</u> Recordation of Stone Hollow Estates Phase 1 (KN 2008-87) to the north dedicated Howarth Circle, which is directly aligned with Horwarth Street. Howarth Circle, a cul-de-sac, is a permanently closed street which cannot connect with Horwarth Street in the future. KN 2008-87 provided a 60-foot through dedication (Stone Hollow Drive), which is now KPB maintained. Stone Hollow Drive in KN 2008-87 connected with the existing Stone Hollow Drive to the south, which was constructed and connected with Ten Mar Avenue.

The preliminary plat that will finalize the vacation, if it is approved, is scheduled for Plat Committee review on February 26. An exception to block length will be required for the plat. The plat will eliminate a flag lot with a panhandle that is less than 60 feet wide and more than 700 feet long.

The parent plat did not grant a utility easement within the building setback of Horwarth Street.

#### Findings:

- 1. The proposed vacation is not a conflict with the requirements of the zoning district, R1 Single-Family Residential.
- 2. KPB Roads Department had no comments regarding the proposed vacation.
- 3. Howarth Circle, a cul-de-sac that is directly aligned with Horwarth Street, is a permanently closed street which cannot connect with Horwarth Street in the future.
- 4. Stone Hollow Drive, Ten Mar Avenue, Deville Road, Flatstone Avenue, a portion of Howarth Street, and Moose Range Drive are maintained by the KPB Roads Department.
- 5. Robinson Loop Road is maintained by the State of Alaska.
- 6. Per 2016 imagery, Howarth Street between Julie Bowman Avenue and Moose Range Drive is not yet constructed.
- 7. The block is served by 60-foot wide KPB maintained Stone Hollow Drive, which is approximately 250 to 400 feet east of Horwarth Street.
- 8. Stone Hollow Drive connects with Ten Mar Avenue, Deville Road, and the Sterling Highway to the south
- 9. Stone Hollow Drive connects with Flatstone Avenue, Howarth Street, Moose Range Drive, Robinson Loop Road, and the Sterling Highway to the north and northwest.
- 10. Horwarth Street is not on a section line.
- 11. Lots in the subdivision to the east and north are served by KPB maintained rights-of-way Stone Hollow Drive, Flatstone Avenue, and the constructed portion of Howarth Street.
- 12. Tracts G, H, and I, KN 2000-51, to the south are served by KPB maintained rights-of-way Ten Mar Avenue and Deville Road.
- 13. Per the submittal, the right-of-way proposed for vacation is not in use for access.
- 14. Sufficient rights-of-way exist to serve surrounding properties.
- 15. No surrounding properties will be denied access.

STAFF RECOMMENDATION: Based on the above findings, staff recommends approval of the vacation as petitioned, subject to:

- 1. Consent of the KPB Assembly.
- 2. Submittal of the final plat in accordance with Chapter 20 of the KPB Code within a timeframe such that recordation of the plat can occur within one year of vacation consent.
- 3. Carry forward the 15-foot utility easement per KN 2004-006396.

#### KPB 20.70.110:

A vacation of a street right-of-way, public area, or public easement within the borough outside of the limits of cities may not be made without the consent of the borough assembly. The assembly shall have 30 calendar days from the date of approval in which to veto the planning commission decision. If no veto is received by the planning director within the specified period, the borough shall be considered to have given consent to the vacation.

#### KPB 20.70.120:

- A. Denial of a vacation petition is a final act for which no further consideration shall be given by the Kenai Peninsula Borough.
- B. Upon denial by the planning commission, no reapplication or petition concerning the same vacation may be filed within one calendar year of the date of the final denial action except in the case where new evidence or circumstances exist that were not available or present when the original petition was filed.

#### KPB 20.70.130:

KENALPENINSULA BOROUGH PLANNING COMMISSION FEBRUARY 12, 2018 MEETING MINUTES

# THE FINAL PLAT MUST BE RECORDED WITHIN ONE YEAR OF THE VACATION CONSENT IN KPB 20.70.110.

#### END OF STAFF REPORT

Vice Chairman Ruffner opened the meeting for public comment. Seeing and hearing no one wishing to speak Vice Chairman Ruffner closed the public comment period and opened discussion among the Commission.

**MOTION:** Commissioner Foster moved, seconded by Commissioner Carluccio to approve of the vacation of Horwarth Street, a 30-foot wide right-of-way based on the following findings of fact.

#### Findings:

- 1. The proposed vacation is not a conflict with the requirements of the zoning district, R1 Single-Family Residential.
- 2. KPB Roads Department had no comments regarding the proposed vacation.
- 3. Howarth Circle, a cul-de-sac that is directly aligned with Horwarth Street, is a permanently closed street which cannot connect with Horwarth Street in the future.
- 4. Stone Hollow Drive, Ten Mar Avenue, Deville Road, Flatstone Avenue, a portion of Howarth Street, and Moose Range Drive are maintained by the KPB Roads Department.
- 5. Robinson Loop Road is maintained by the State of Alaska.
- 6. Per 2016 imagery, Howarth Street between Julie Bowman Avenue and Moose Range Drive is not yet constructed.
- 7. The block is served by 60-foot wide KPB maintained Stone Hollow Drive, which is approximately 250 to 400 feet east of Horwarth Street.
- 8. Stone Hollow Drive connects with Ten Mar Avenue, Deville Road, and the Sterling Highway to the south
- 9. Stone Hollow Drive connects with Flatstone Avenue, Howarth Street, Moose Range Drive, Robinson Loop Road, and the Sterling Highway to the north and northwest.
- 10. Horwarth Street is not on a section line.
- 11. Lots in the subdivision to the east and north are served by KPB maintained rights-of-way Stone Hollow Drive, Flatstone Avenue, and the constructed portion of Howarth Street.
- 12. Tracts G, H, and I, KN 2000-51, to the south are served by KPB maintained rights-of-way Ten Mar Avenue and Deville Road.
- 13. Per the submittal, the right-of-way proposed for vacation is not in use for access.
- 14. Sufficient rights-of-way exist to serve surrounding properties.
- 15. No surrounding properties will be denied access.

VOTE: The motion passed by unanimous consent.

BENTZ	CARLUCCIO	ECKLUND	ERNST	FIKE©	FOSTER	ISHAM
ABSENT	YES	YES	YES	YES	YES	YES
LOCKWOOD	MARTIN	MORGAN	RUFFNER	VENUTI	WHITNEY	10 YES
ABSENT	ABSENT	YES	YES	YES	YES	3 ABSENT

#### AGENDA ITEM F.

#### PUBLIC HEARING

2. State application for a marijuana establishment license; Kasilof/Cohoe Area

Staff Report given	by Bruce Wal	PC MEETFING: February	12, 2018
Applicant:	Althea's Morning Bear Cultivation		
Landowner:	John E Norden and Margaret Norden	Wood	
Parcel ID#:	137-230-59		
KENAI PENINSULA B	OROUGH PLANNING COMMISSION FEBRUARY 12.	2018 MEETING MINUTES	PAGE 8



Charlie Pierce Borough Mayor

February 20, 2018

## KENAI PENINSULA BOROUGH PLANNING COMMISSION NOTICE OF DECISION

## **MEETING OF FEBRUARY 12, 2018**

RE: Vacate the Horwarth Street 30-foot wide right-of-way adjoining the eastern lot line of Tract D-1 of Ten-Mar Ranch Bowser Addition as dedicated on Ten-Mar Ranch Bowser Addition. <u>Petitioners</u>: Timothy L and Marian S Bowser Trust and Maurice I Hughes of Soldotna, AK.

By unanimous consent, the Kenai Peninsula Borough Planning Commission granted approval of the proposed vacation during their regularly scheduled meeting of February 12, 2018 based on the following findings of fact and conditions.

#### Findings:

- 1. The proposed vacation is not a conflict with the requirements of the zoning district, R1 Single-Family Residential.
- 2. KPB Roads Department had no comments regarding the proposed vacation.
- 3. Howarth Circle, a cul-de-sac that is directly aligned with Horwarth Street, is a permanently closed street which cannot connect with Horwarth Street in the future.
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- 15. No surrounding properties will be denied access.

In accordance with AS 29.40.140, no vacation of a Borough right-of-way and/or easement may be made without the consent of the Borough Assembly. The proposed vacation will be forwarded to the Borough Assembly. The Assembly shall have 30 calendar days from the date of approval (February 12, 2018) in which to veto the Planning Commission decision. If the Planning Director receives no veto within the specified period, the Assembly shall be considered to have given consent to the vacation.

Please contact the Borough Clerk's office (907-714-2160 or 1-800-478-4441 toll-free within the borough) for additional information.

This notice and unapproved minutes of the subject portion of the meeting were sent February 20, 2018 to:

Integrity Surveys 820 Set Net Dr Kenai, AK 99611 Timothy & Marians Bowser Trust 37730 Deville Rd Soldotna, AK 99669-9012

Maurice Hughes PO Box 916 Soldotna, AK 99669

## AGENDA ITEM F. PUBLIC HEARINGS

1. Vacate Horwarth Street, a 30-foot wide right-of-way adjoining the eastern lot line of Tract D-1 of Ten-Mar Ranch Bowser Addition as dedicated on Ten-Mar Ranch Bowser Addition, Plat KN 2004-115. The right-of-way being vacated is unconstructed and located within the SW1/4 SW1/4 of Section 18, T5N, R9W, S.M., AK, within the KPB. File 2017-112V.

#### STAFF REPORT

PC Meeting: 2/12/18

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The assembly shall have 30 calendar days from the date of approval in which to veto the planning commission decision. If no veto is received by the planning director within the specified period, the borough shall be considered to have given consent to the vacation.

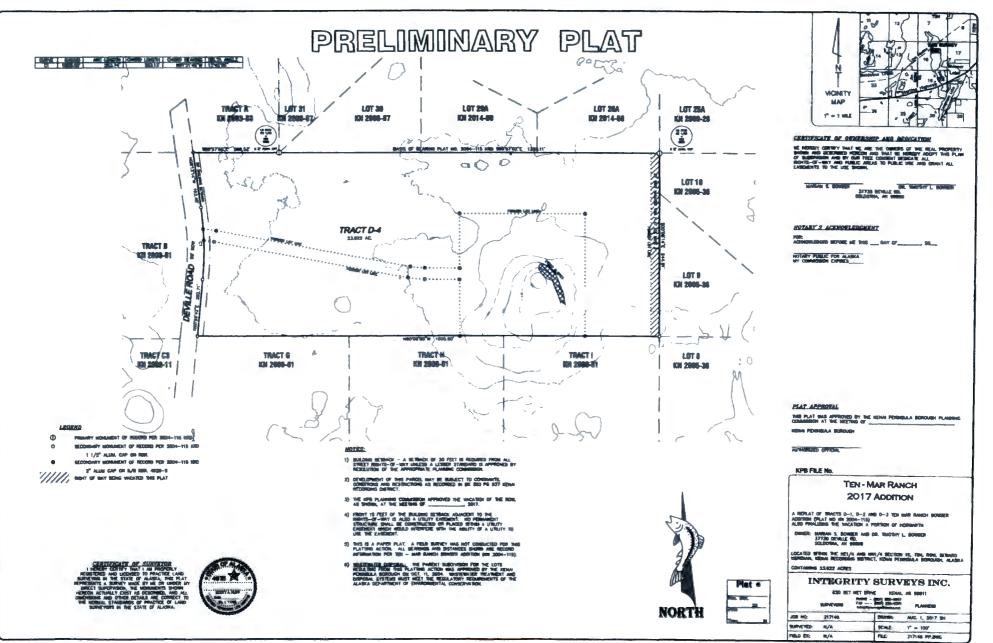
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- A. Denial of a vacation petition is a final act for which no further consideration shall be given by the Kenai Peninsula Borough.
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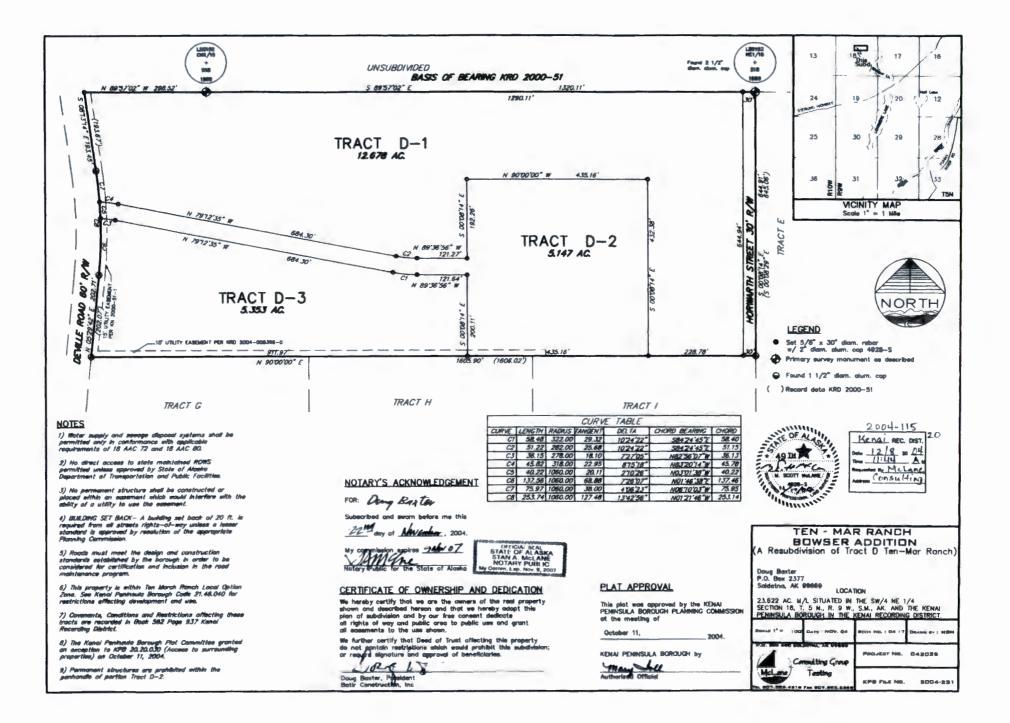
KPB 20.70.130:

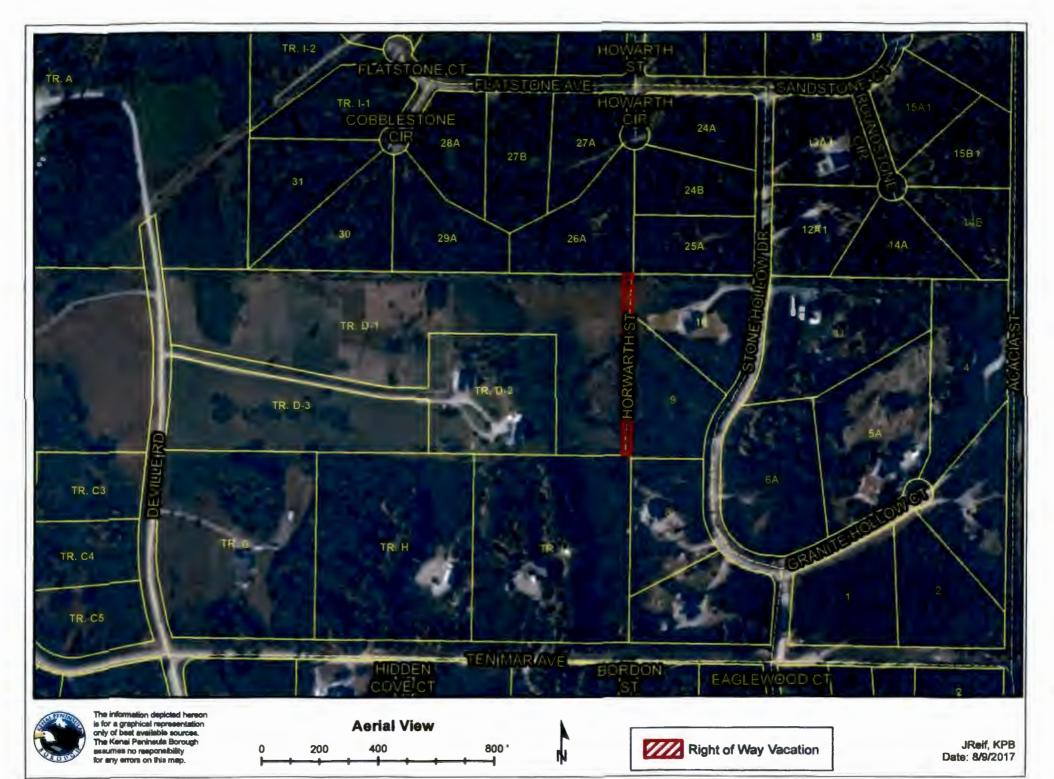
THE FINAL PLAT MUST BE RECORDED WITHIN ONE YEAR OF THE VACATION CONSENT IN KPB 20.70.110.

END OF STAFF REPORT



## KPB 2017-112V





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Kanel Peninsula Borough Plenning Department 144 North Binkiny Soldetne, Alaska 99888-7500 Toll free within the Borough 1-886-678-6441, extension 2280 (987) 714-2280

RECEIVED
AUG 0 2 2017

## Petition to Vacate Public Right-of-Way/Essement/Platted Public Area Public Hearing Required

KENAI PENINSULA BOROUGH PLANNING DEPARTMENT

Upon receipt of complete application with fees and all required attachments, a public hearing before the Plenning Commission will be scheduled. The petition with all required information and attachments must be in the Plenning Department at least 30 days prior to the preferred hearing date. By State Statute and Borough Code, the public hearing must be scheduled within 60 days of receipt of complete application.

R	\$500 non-refundable fee to help defray costs of advertising public hearing.
	City Advisory Planning Commission. Copy of minutes at which this item was acted on, along with a copy
-	of City Staff Neport.
Z	Name of public right-of-way proposed to be vacated is dedicated by the plat of Ten-Mar Ranch Bower Addition Subdivision, filed as Plat No. 2004-115 in
	Kensi Recording District.
Z	Are there associated utility easements to be vacated?
	Are essements in use by any utility company? If so, which company (10)
	Essement for public road or right-of-way as set out in (specify type of document)
	as recorded in BookPage of theRecording District. (Copy of recorded document must be submitted with
	patition.)
	Submit three copies of plat or map showing area proposed to be vacated. Must not exceed 11:17
	inches in size. In the case of public right-of-way, the submittal must include a sketch showing which
	percels the vecated area will be attached to. Proposed alternative dedication is to be shown and
	labeled on the sketch.
	Has right-of-way been fully or partially constructed? Yes No Is right-of-way used by vehicles / pedestrians / other? Yes No
	is afternative right-of-way being provided?
The	patitioner must provide reasonable justification for the vacation. Reason for vacating:
Alp	protection inter provide reasonable particulation of the vectors. Reason for vacuum, and accurg.
	wide access to all parcels. The ROW that is being veceled is not used for access to any percels. There is no
CENTR	eelien from any other right of ways to the right of way that is being version. It is essentially a 'tendesteed' right of way.
The	patition must be signed (written signeture) by owners of the majority of land fronting the right-of-
	essement, or platted public area proposed to be vacated. Each patitioner must include address
and	legal description of his/her property.
Subr	nitted by: Signature as:
	Hame: Seal Hull - Integrity Surveys Inc
	Address 600 Set Net Dr.
	Kenel, AK 98811
	Pje6ne 283-9047
Petit	ioners: / · · · · · · · · · · · · · · · · · ·
-	I the ment and there have
	eture Jaen M. N. Signature J. Multin II. A. Parkend
	rass 37730 Deville Rd. Address 37780 Deville Rd.
	sine, AK 99880 Boldone, AK 98880

Owner of current text D-1 (to be replated with D-2 and D-8) Owner of current text D-1 (to be replated with D-2 and D-8)

Signature Nome Address	Namo
Owner of	Owner of

NOW Essenant Vacation Petition & Procedures Instant 2/21/14 **Public Hearing Required** 



JAN 1 9 2018

Upon receipt of complete application with fees and all required attachments, a public hearing before the Planning Commission will be scheduled. The petition with all required information and attachine Reviews Borough be in the Planning Department at least 30 days prior to the preferred hearing date. By State Statute and Borough Code, the public hearing must be scheduled within 60 days of receipt of complete application.

	\$500 non-refundable fee to help defray costs of advertising public hearing. City Advisory Planning Commission. Copy of minutes at which this item was acted on, along with a copy
_	of City Staff Report.
	Name of public right-of-way proposed to be vacated is dedicated by the plat of
	Subdivision, filed as Plat Noinin
	Are there associated utility easements to be vacated? Yes No
H	Are easements in use by any utility company? If so, which company
	Easement for public road or right-of-way as set out in (specify type of document) as recorded in Book Page of the
	Recording District. (Copy of recorded document must be submitted with
_	petition.)
	Submit three copies of plat or map showing area proposed to be vacated. Must not exceed 11x17
	inches in size. In the case of public right-of-way, the submittal must include a sketch showing which parcels the vacated area will be attached to. Proposed alternative dedication is to be shown and labeled on the sketch.
	Has right-of-way been fully or partially constructed?       Yes       No         Is right-of-way used by vehicles / pedestrians / other?       Yes       No
	Is alternative right-of-way being provided?
The	petitioner must provide reasonable justification for the vacation. Reason for vacating:
way, and	petition must be signed (written signature) by owners of the majority of land fronting the right-of- , easement, or platted public area proposed to be vacated. Each petitioner must include address
Subr	legal description of his/her property.
	mitted By: Signature as:
	Name: Signature as: Petitioner Representative
Petit	Mame:     Signature as:       Name:     Petitioner       Address     Representative
	mitted By:     Signature as:       Name:     Petitioner       Address     Petitioner       Phone     Phone       tioners:     Signature Muu AgM
Sign: Nam	mitted By:     Signature as:       Name:     Petitioner       Address     Petitioner       Phone     Phone       stoners:     Signature Multic       ature / Jon Multic     Signature Multic       Name     Mautic
Sign: Nam	mitted By:     Signature as:       Name:     Petitioner       Address     Petitioner       Phone     Phone       tioners:     Signature Muu AgM
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Sign: Nam Addi	Mitted By:     Signature as:       Name:     Petitioner       Address     Petitioner       Phone     Phone       tioners:     Signature       ature     Image: Signature       Time     Multiple       Signature     Multiple       Name     Maurice       Main     Signature       Multiple     Signature       Multiple     Signature       Multiple     Signature       Multiple     Signature       Main     Maurice       Main     Maurice       Main     Signature       Main     Signature       Main     Signature       Main     Signature       Main     Main       Signature     Main       Main     Signature       Main     Main
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Sign Nam Addi TS	Signature as: Name: Address Phone Phone Phone Signature Multiples Address Signature Multiples Signature Multiples Signature Multiples Signature Multiples Name Moutice Intrughes Name Moutice Intrughes Name Moutice Intrughes Signature Signature Multiples Name Moutice Intrughes Signature Signature Multiples Name Moutice Intrughes Signature Signature Multiples Name Moutice Intrughes Signature Signature Multiples Signature Signature Multiples Signature Signature Multiples Signature Signature Multiples Signature Signature Multiples Signature Signature Signature Signature Signature Signature Signature Signature Signature Signature Si
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Signa Nam Adda TS Own Signa	mitted By:       Signature as:         Name:       Petitioner         Address       Petitioner         Phone       Signature         tioners:       Signature         ature / Jon MM AMA       Signature         Image:       Signature         Phone       Signature         Image:       Signature         Address       Signature         Max       Name         Max       Name         Max       Address         3174       Stance         Max       Signature         Max       Address         Signature       Max         Name       Max         Max       Signature         Signature       Signature         Signature       Signature         Signature       Signature         Signature       Signature         Bo wsEL ADON TH       Signature         Name       Signature         Name       Signature
Sign Nam Addi TS Own Sign	Signature as: Name: Address Phone phone tioners: ature / Jun AMA ress 37.750 Defuille Ed., Saldstay Name_MGWTICK I/Hughes Name_MGWTICK I/Hughes Name_MGWTICK I/Hughes Address 37.750 Defuille Ed., Saldstay Name_MGWTICK I/Hughes Address 37.750 Defuille Ed., Saldstay Address 37.750 Defuille Ed., Saldstay Signature Signature Signature Signature

**Owner of**