

Legal Department

FY2019 Proposed Budget

Pages 96

Background information

- Provide legal services to the Borough (including service areas) and the School District in an ethical, timely, professional and cost effective manner

FY2018 Key Accomplishments

- **Drafted 53 BOE decisions** resulting in zero superior court appeals.
- In coordination with outside counsel, **won two cases filed with the Regulatory Commission of Alaska** and settled one case filed in Superior Court.
- **In-house settled PI case filed** in Superior Court.
- On team that **renegotiated CPGH, Inc. Operating Agreement & other related agreements.**
- Advised EMS workgroup & assisted with legal changes needed to create EPHESA.
- **Rewrote Title 21.20** with Planning & Clerk to change BOA to hearing officer.
- Worked with NPRSA to **develop new pool admission fee policy.**

FY2019 Objectives

- **Align code notice provisions** for Planning Dept. actions.
- Assist with Landfill Gas to Energy Project.
- Update Legal Department **web page**.
- Implement Interdepartmental **Form standardization**
- **Rewrite Title 21.29** of the borough code.
- **Advise the Material Site Work group**.
- **Rewrite Title 14.08** regarding utilities in rights-of-way.

FY2019 Budget Highlights

- Decrease in personnel due to reduction in temporary wages (5K)
- Decrease in contractual services due to reduction in amounts for outside counsel (5K) and decreases in dues and subscriptions due to a lower negotiated rate for legal research program (8K).
- Increase in Attorney's special cases due to the elimination of the Board of Adjustment (12K).

Expenditure summary

| | FY2018 Approved Budget | FY2019 Proposed Budget | Change |
|----------------|------------------------------|------------------------------|----------|
| Personnel | 791,469 | 787,424 | (4,045) |
| Supplies | 3,300 | 2,950 | (350) |
| Services | 130,299 | 129,375 | (924) |
| Capital Outlay | <u>800</u> | <u>800</u> | <u>-</u> |
| Total | 925,868 | 920,549 | (5,319) |
| | | | |
| Decrease of | | | -0.57% |

Long Term Issues and Concerns

- Regular training of public officials
- Paperless work environment
- Update borough code
 - Compliance with federal and state citations & regulations
 - Eliminate inconsistencies and improve processes