





Kenai Peninsula Borough

Community & Fiscal Projects

MEMORANDUM

TO: Charlie Pierce, Mayor 

THRU: Brandi Harbaugh, Finance Director 
James Baisden, Chief of Emergency Services 

FROM: Brenda Ahlberg, Community & Fiscal Projects Manager 

DATE: 06/29/18

RE: Seward Bear Creek Flood Service Area - Travel Grant Award

The Seward Bear Creek Flood Service Area applied for and received a federal pass-thru grant from the "Community Assistance Program - State Support Services Element" for the purpose of attending the Federal Emergency Management Administration Course L273: National Floodplain Insurance Program.*

The grant reimbursed SBCFSA account 259.21212.18TRV.49999 for mileage and hotel costs in the amount of \$604.71. An ordinance is not required because the grant amount is under \$5000, and the "grant reimburses the borough for expenditures previously approved and appropriated by the Assembly" through KPB O2017-19 (KPB R2000-014 as excerpted).

Attached: SoAK email correspondence and application cover

*Catalogue of Federal Domestic Assistance (CFDA #97.023)

From: Smith, Jimmy C (CED)
To: Wilson, Rebecca A (CED)
Subject: Seward Bear Creek Reimbursement
Date: Monday, June 25, 2018 12:24:39 PM
Attachments: RE Travel Training Grant Reimbursement - Heather Cinereski.msg
Substitute Form W-9.msg
RE KPB TravelTraining Grant Agreement.msg

Rebecca,

Attached are emails that I have for Seward Bear Creek. The payment should be made to Kenai Peninsula Borough for the FEMA Travel Grant reimbursement.

Jimmy

Jimmy C. Smith, Local Government Specialist
Department of Commerce, Community, and Economic Development
Division of Community and Regional Affairs
550 W. 7th Avenue, Suite 1640
Anchorage, Alaska 99501
(907) 269 – 4132 – Phone
(907) 269- 4563 – Fax
Web: www.commerce.alaska.gov/web/dcra



Travel/Training Grant Agreement

FEMA/CAP-SSSE Program

CFDA # 97.023 – CAPSSSE

Federal Awarding Agency: Federal Emergency Management Agency	Federal Project Title and Description: Community Assistance Program – State Support Services Element (CAP-SSSE)
Federal Grant Agreement #: EMS-2017-RX-0003	Federal Award Date: 089/18/2017
	DUNS: 809387467
	Amount of Grant Agreement: \$ <u>604,72</u>
Employer Tax I.D. Number (EIN): <u>92-0030894</u>	Amount of Federal Funds (80% of Grant Agreement Amount) \$ <u>483.77</u>
Period of Performance (Travel Dates): <u>4/29/18 - 5/4/18</u>	Fund: 1004 Unit: DCRA Sub-Unit: DCRA Appropriation Unit: 080401002 Program: CAPS17 Major Program: CAPS17
Grantee	Department Contact
Entity Name <u>Seward Bear Creek Flood Service Area</u>	State Tax ID 92001185
Mailing Address <u>PO Box 1554</u>	Name Jimmy C. Smith, State NFIP Coordinator
City/State/Zip <u>Seward, AK 99661</u>	Mailing Address 550 W 7 th Ave #1640
Contact Person <u>Heather Cinereski</u>	City/State/Zip Anchorage, AK 99501
E-mail <u>hcinereski@kpb.us</u>	E-mail jimmy.smith@alaska.gov
Phone <u>907/342-0070</u>	Phone 907-269-4132
Fax <u>(907) 224-5197</u>	Fax 907-269-4563

AGREEMENT

The State of Alaska, Department of Commerce Community and Economic Development, CAP-SSSE Program (hereafter known as Commerce) and Seward Bear Creek Flood Service Area (hereafter known as Grantee) are entering into this Grant Agreement, which includes this Signatory Page and Appendix A.

By signing this Grant Agreement the Grantee certifies it possesses legal authority to enter into this Grant Agreement. The Grantee's relation to the Department of Commerce and the State of Alaska shall be at all times as an independent Grantee. Payment will be reported as compensation via an IRS 1099 Reporting Form.

This Agreement is fully executed when signed and initialed, as indicated below and the following pages, by both parties.

Signatory Page.....Sign
Appendix A: Terms and Conditions.....Initial Each Page

Grantee	Department
Signature <u>Heather Cinereski</u>	Signature <u>John J. Nickels II</u>
Printed Name and Title <u>Heather Cinereski SBCFSA Secretary</u>	Printed Name and Title <u>John J. Nickels II, RUBA Program Manager</u>
Date <u>5/8/2018</u>	Date <u>5-22-18</u>