

Kenai Peninsula Borough

Finance Department

MEMORANDUM

TO: Wayne Ogle, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Borough Mayor *cp*

THRU: Brandi Harbaugh, Finance Director *BH*

FROM: Sarah Hostetter, Payroll Accountant *SH*

DATE: September 11, 2018

RE: Budget Revisions – August 2018

Attached is a budget revision listing for August 2018. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

AUG 2018

INCREASE

DECREASE

MAYOR'S ADMINISTRATION OFFICE

To cover fuel charges. Brenda did a project scope on a road in Seward.

100.11210.00000.43999 (Contingency)

100.11210.00000.42230 (Oils & Lubricants)

\$ 30.00

\$ 30.00

MAYOR'S ADMINISTRATION OFFICE

To purchase and install Adobe Acrobat XI Pro on Brenda's Laptop.

100.11210.00000.43999 (Contingency)

100.11210.00000.42120 (Computer Software)

\$ 66.83

\$ 66.83