

Kenai Peninsula Borough  
Finance Department

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**MEMORANDUM**

**TO:** Wayne Ogle, Assembly President  
Members of the Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Borough Mayor *CP*

**THRU:** Brandi Harbaugh, Finance Director *BH*

**FROM:** Sarah Hostetter, Payroll Accountant *SH*

**DATE:** October 9, 2018

**RE:** Budget Revisions – September 2018

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Attached is a budget revision listing for September 2018. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

**SEPT 2018****INCREASE****DECREASE****FINANCE**

To enter into contract with InStream to assist with testing forms for business rules with Marijuana sales.

100.11430.00000.40110 (Regular Wages)		\$ 7,500.00
100.11441.00000.43011 (Contract Services)	\$ 7,500.00	

**KACHEMAK EMERGENCY SERVICES**

To purchase a Thermal Imaging Camera due to equipment failure.

212.51810.00000.48760 (Minor Firefighting Equipment)		\$ 6,278.20
212.51810.00000.48514 (Firefighting/Rescue Equipment)	\$ 6,278.20	

**NORTH PENINSULA RECREATION**

Funding required for emergency replacement of the Nikiski Pool Septic System.

225.61110.00000.50459 (Transfer NPR Capital Projects Fund)		\$ 50,000.00
225.61110.19SEP.43011 (Contract Services)	\$ 50,000.00	

**OFFICE OF EMERGENCY MANAGEMENT**

To repair and replace radio communication equipment.

100.11250.00000.43011 (Contract Services)		\$ 1,938.13
100.11250.00000.48740 (Minor Machinery/Equipment)	\$ 1,938.13	

**SOLID WASTE DEPARTMENT**

To replace the UPS battery backup for the network server at CPL that failed unexpectedly.

290.32122.00000.42310 (Repair/Maintenance Supplies)		\$ 1,538.45
290.32122.00000.48710 (Minor Office Equipment)	\$ 1,538.45	