


Kenai Peninsula Borough
Office of the Borough Mayor

MEMORANDUM

TO: Wayne Ogle, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Charlie Pierce, Kenai Peninsula Borough Mayor 

DATE: December 4, 2018

RE: Designation of Administrative Officer

Pursuant to the attached. I am designating my Chief of Staff, James Baisden as the administrative officer to exercise the powers and duties of the Mayor when I am unable to discharge the duties of my office due to absence or incapacity. This designation is pursuant to AS 29.20.260 and KPB 2.04.030 and is submitted for approval by the assembly.

Kenai Peninsula Borough

Office of the Borough Mayor

Designation of Administrative Officer Authorized to Act on Behalf of the Mayor

Pursuant to AS 29.20.260 and KPB 2.04.030, I am designating James Baisden, Chief of Staff, as the Administrative Officer to exercise the powers and duties of the Borough Mayor at such times as I may be absent or incapacitated and unable to discharge the duties of my office.

This designation is effective on December 4, 2018



Charlie Pierce
Mayor