

Kenai Peninsula Borough  
Finance Department

MEMORANDUM

TO: Charlie Pierce, Mayor  
THRU: Valentina Sustaite, Purchasing & Contracting Director *V. Sustaite*  
FROM: Brandi Harbaugh, Finance Director *Brandi*  
DATE: November 26, 2018  
RE: Authorization to Award a Contract for RFP19-002 Land Trust Land Investment Services

The Purchasing and Contracting Office formally solicited and received proposals for the RFP19-002 Land Trust Land Investment Services. Proposal packets were released and the Request for Proposal was advertised in the Peninsula Clarion on October 15, 2018.

The project consists of professional land trust fund investment services for a three-year contract period from December 15, 2018 to December 14, 2020.2021 *NS BH*

On the due date of November 7, 2018 one proposal was received and ranked by a review committee as follows:

<u>FIRM</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
Alaska Permanent Capital Management	Anchorage	145

The highest ranking proposal, which includes a cost factor, was submitted by Alaska Permanent Capital Management with a lump sum cost proposal of \$19,962.50. The proposal review committee recommends award of a contract to Alaska Permanent Capital Management, Anchorage. Your approval for this award is hereby requested.

Funding for this project is in account number 252.00000.00000.37350.

*CP*  
\_\_\_\_\_  
Charlie Pierce, Mayor

*11/27/2018*  
\_\_\_\_\_  
Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<i>252.00000.00000.37350</i>
Amount	<i>\$19,962.50 - FY19</i>
By: <i>PP</i>	Date: <i>11/26/18</i>