

Kenai Peninsula Borough
Purchasing & Contracting Department

MEMORANDUM

TO: Charlie Pierce, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director *JH*

FROM: Carmen Vick, Project Manager *CV*

DATE: August 28, 2019

RE: PDC Engineers Sole Source

Under Section 5.28.280a of the Borough code, it is requested that PDC Engineers be authorized as the sole provider of Post-Earthquake Inspection and Evaluation, Construction Administration Services for the contracted repairs. PDC Engineers was the FEMA funded firm of record in development of damage, repair and scope of work reports for the KPB. The quoted amount will not exceed \$6,000.00.

Your approval of this request will allow construction administration services be awarded to PDC Engineers.

This office is available for any questions regarding this request.

Approved: *CP* *8/3/2019*
Charlie Pierce, Mayor Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>260.11251.19E01.49311</u>
Amount	<u>\$6,000.00</u>
By: <u><i>pp</i></u>	Date: <u><i>8/29/19</i></u>