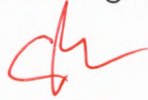




Kenai Peninsula Borough
Finance Department

MEMORANDUM

TO: Kelly Cooper, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Borough Mayor 

THRU: Brandi Harbaugh, Finance Director 

FROM: Sarah Hostetter, Payroll Accountant 

DATE: January 15, 2020

RE: Budget Revisions – December 2019

Attached is a budget revision listing for December 2019. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

DECEMBER 2019**INCREASE DECREASE****CLERKS DEPARTMENT**

To cover costs for a Vote By Mail feasibility study.

100-11130-00000-40210 (FICA)		\$2,376.31
100-11130-00000-40120 (Temporary Wages)		\$5,120.77
100-11130-00000-43011 (Contract Services)	\$18,501.84	
100-11130-00000-43140 (Postage/Freight)		\$4,426.81
100-11130-00000-43310 (Advertising)		\$6,577.95

FINANCE DEPARTMENT

To cover costs for iPad replacement.

100-11410-00000-48710 (Minor Office Equipment)	\$150.00	
100-11430-00000-48720 (Minor Office Furniture)		\$150.00

MAINTENANCE DEPARTMENTFor expenditures related to the McNeil Canyon School
Dishwasher replacement.

241-41010-00000-48740 (Minor Machines/Equipment)	\$11,742.75	
241-41010-00000-43812 (Equipment Replacement Payments)		\$11,742.75

SELDOVIA RECREATIONTo pay for a cylinder rental invoice from April 2019 that was not
paid for in FY19.

227-61210-00000-43810 (Rents/Operating Leases)	\$178.00	
227-61210-00000-42960 (Recreational Program Supplies)		\$178.00