

Purchasing and Contracting Department



Kenai Peninsula Borough
Purchasing & Contracting
Department

Department Mission

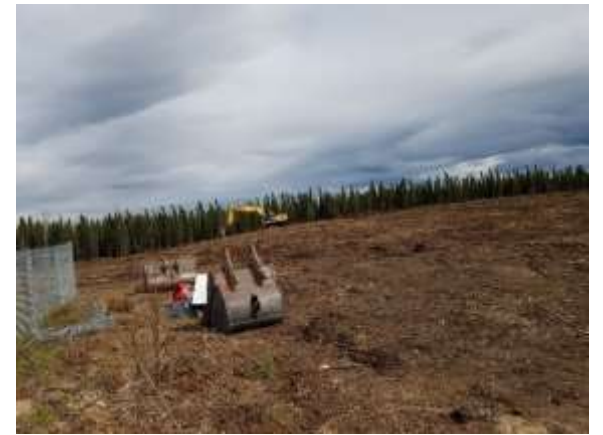
Mission: Provide “Procurement Support” Services to various entities of the Borough whose objectives are to obtain materials, equipment, and contract services in a timely, cost effective manner, and at the best value to the Borough and to provide value added “Project Management” services to departments and service areas of the Borough.



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Department Mission

- Provides internal support services to all agencies of the Borough.
- Establish and maintain consistent procurement principles.
- Maximize fair and open competition.
- Maximize to the fullest extent practicable, the value of Borough funds.
- Maintain consistent project development and project management policies.
- Provide accurate Project data from concept through delivery.



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Department Objectives

Objectives:

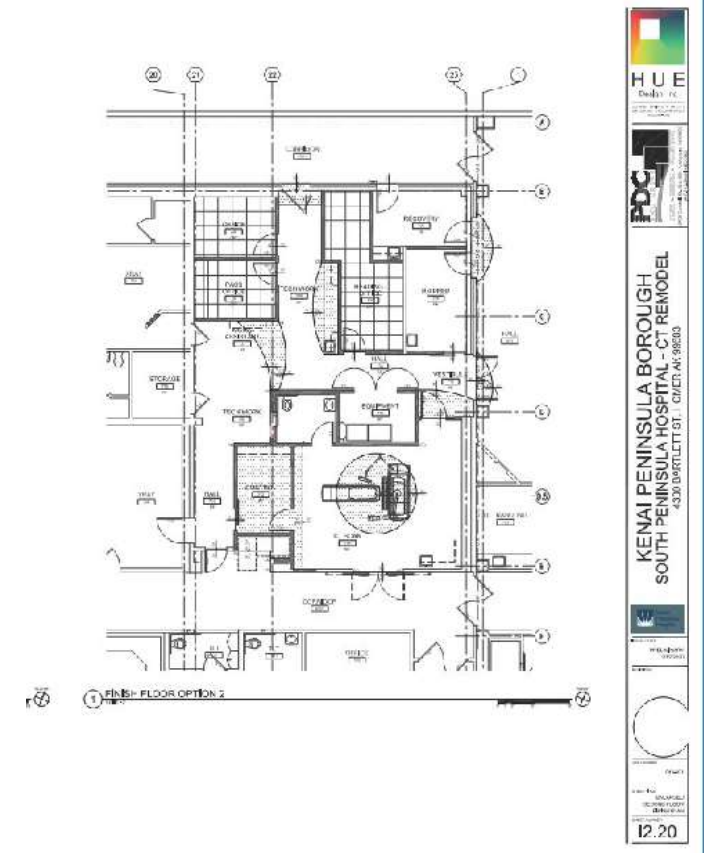
- Ensuring that appropriations are used wisely and in the best interest of the Borough, while preserving the fairness of the competitive process.
- To provide guidance to all departments and service areas as it pertains to purchasing policies and procedures.
- To provide Contract Administration and Project Management for major and minor capital improvement projects for the Borough and its various entities.
- Improve budgetary capital cost estimating practices.
- To dispose of surplus tangible property of the Borough, School District and Service areas.



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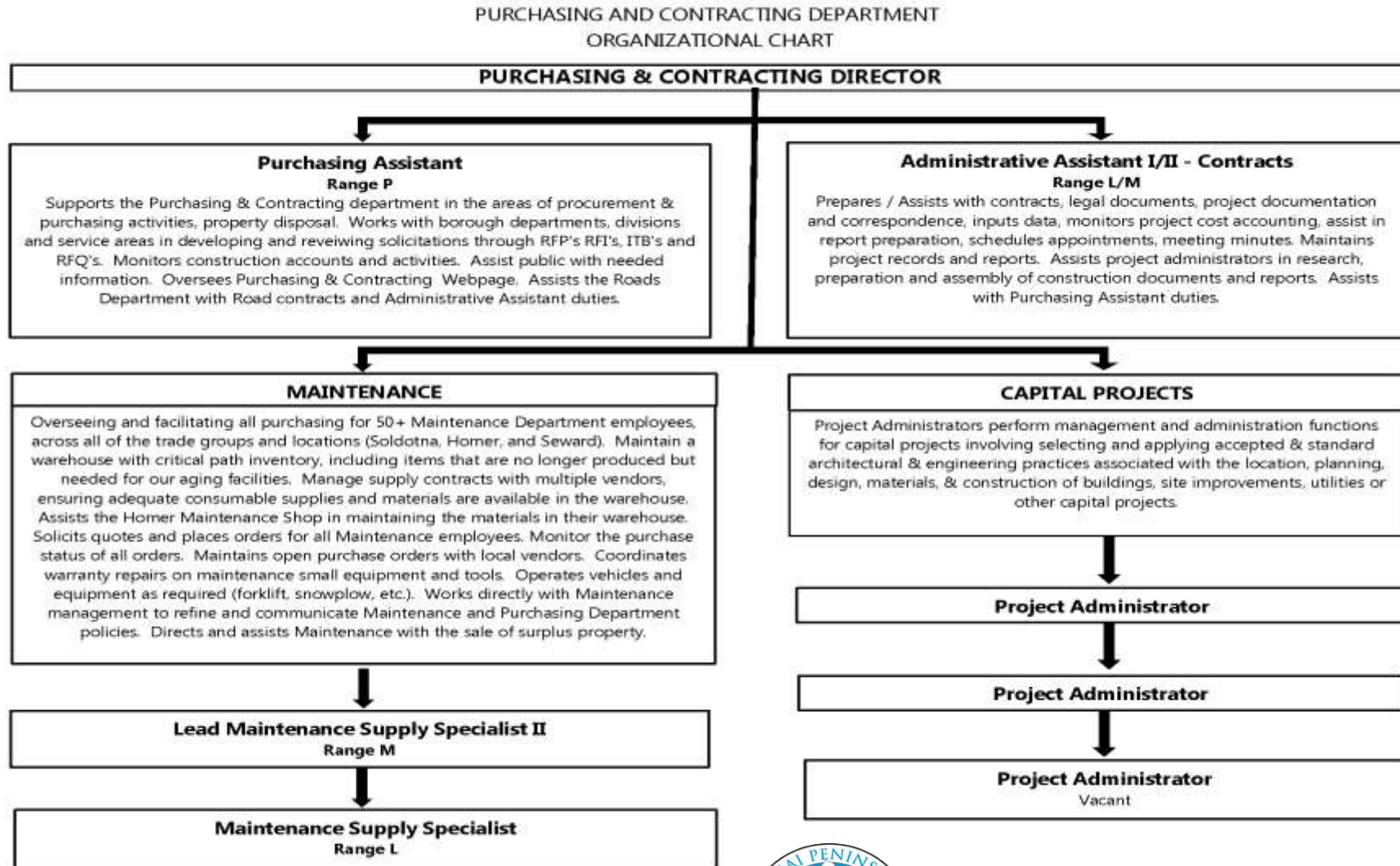
Key Principles

- Drive value through Strategic Engagement.
- Cost avoidance through assessment of hard cost and soft cost values.
- Quality assurance of purchases and services.
- Effective, consistent, and fair procurement and project management practices.
- Encourage stakeholder participation in major procurement and capital improvement.



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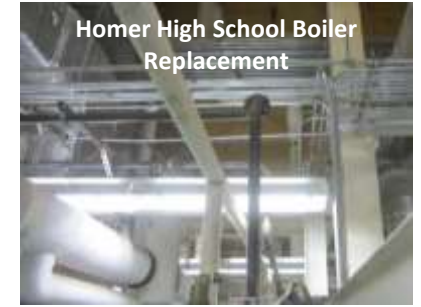
Purchasing and Contracting Organizational Chart



Kenai Peninsula Borough
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Active Capital Projects

- SPH CT department Renovation
- SPH Heating system improvements
- SPH Roof Replacement
- Nikiski Fire Station #3
- Redoubt Elementary Roof replacement
- Chapman Elementary Intensive needs classroom
- Homer High school Boiler replacement
- Homer High school BAS controls
- Kenai Middle School Boiler replacement
- Funny River Solid Waste Transfer Site improvements
- NPRSA Boiler replacement
- NPRSA BAS Replacement
- McNeil Canyon Elementary School Boiler replacement
- Kenai Spur Highway Extension
- Kenai Peninsula Borough Roads
- Homer Landfill closer project.
- Seward flood service area misc. mitigation work
- Soldotna Elementary Education Program reconfiguration
- Facilities Management Strategic plan.



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