

OPERATIONAL PLAN (Exhibit A)
To
AUTOMATIC AID AGREEMENT BETWEEN
BEAR CREEK FIRE SERVICE AREA
and
LOWELL POINT VOLUNTEER FIRE DEPARTMENT

This Operational Plan (hereinafter the “Plan”) between the Bear Creek Fire Service Area (“BCFSA”) and the Lowell Point Volunteer Fire Department (“LPVFD”) is for automatic aid response of fire apparatus and personnel.

The purpose of the Plan is to outline the procedures for carrying out an automatic aid response between BCFSA and LPVFD. This Plan is a guide for day-to-day operations, and may be revised, amended or altered annually by mutual consent of BCFSA and LPVFD with approval by the Borough Mayor and Lowell Point Community Council for the purpose of carrying out the original intent of the Automatic Aid Agreement. Should the automatic aid agreement between the parties be terminated, this Plan shall automatically terminate.

I. AUTOMATIC AID RESPONSE AREAS and AMOUNT AND TYPE OF ASSISTANCE

- a. When staffing levels and call volumes permit, BCFSA will automatically respond to a LPVFD alarm for any structural fire within the Community of Lowell Point (map attached), and will provide a tanker/pumper and four personnel on a first alarm response. Unless redirected by the On-Scene Incident Commander (“OIC”), the response will be to the fire scene. If the tanker/pumper responding can only safely carry two personnel, the additional responders will accompany the tanker/pumper in a utility vehicle or other vehicle suitable for emergency response. The deployment of designated automatic aid may be restricted by current staffing and conditions, and will be at the discretion of the Fire Chief, Chief of Operations, or On-Call Command Officer.
- b. When staffing levels and call volumes permit, LPVFD will automatically respond for any structural fire within the BCFSA boundaries (map attached), and will provide a tanker/pumper and four personnel on a first alarm response. Unless re-directed by the OIC, the response will be to the fire scene. If the tanker/pumper responding can only safely carry two personnel, the additional responders will accompany the tanker/pumper in a utility vehicle or other vehicle suitable for emergency response. The deployment of designated automatic aid may be restricted by current staffing and conditions, and be at the discretion of the Fire Chief, or On-Call Command Officer.

- c. Cancellation may occur in small uncomplicated incidents that may be false alarms, out on arrival, out immediately after arrival, etc.

II. TRAINING

Joint training exercises shall be carried out at least annually under the direction of the Chief or the Chief's Operations or Training Officers in each department. Classroom instruction should be available upon request by each department, and should include ICS and unified command exercises.

III. COMMUNICATIONS

- a. RADIO – When dispatching a call, dispatch shall state that an Automatic Aid is needed. This may occur with or without direction by either department for fire incidents. The responding agency, after notifying dispatch that they are en route, will switch to the requesting agency's dispatch channel and advise the OIC they are en route.
- b. The responding agency will communicate with the OIC unless advised otherwise.
- c. Radio traffic will be kept to a minimum.
- d. Clear text will be used at all times.

IV. FIRE INCIDENT REPORTING

Each agency shall be responsible for reporting the incident in accordance with their department, Borough or Community Council policy and procedures.

V. REVISIONS

The Operational Plan shall be reviewed annually and remain a part of the Automatic Aid Agreement upon consent of the agencies and execution by the Borough Mayor and Lowell Point Community Council.

APPROVED:

BEAR CREEK FIRE SERVICE AREA

LOWELL POINT VOLUNTEER FIRE DEPARTMENT

By: _____
Richard Brackin, Acting Fire Chief
Date: _____

By: _____
Karl Van Buskirk, Fire Chief
Date: _____

BEAR CREEK FIRE SERVICE AREA BOARD

COMMUNITY OF LOWELL POINT

By: _____
BCFSA Board President
Date: _____

By: _____
Lowell Point Community Council President
Date: _____

KENAI PENINSULA BOROUGH

By: _____
Charlie Pierce, Mayor
Date: _____

APPROVED as to form and legal Sufficiency

By: _____
Patty Burley, Deputy Borough Attorney
Date: _____

ATTEST

Johni Blankenship, MMC Borough Clerk
Date: _____