

# Kenai Peninsula Borough

Mayor's Office

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## MEMORANDUM

**TO:** Kelly Cooper, Assembly President  
Members, Kenai Peninsula Borough Assembly

**FROM:** Charlie Pierce, Mayor *CP*  
Kelly Cooper, Assembly President *KB*

**DATE:** September 1, 2020

**RE:** Amendments to Resolution 2020-057, Amending the Spending Plan Approved in Resolutions 2020-047 and 2020-056 for Cares Act Coronavirus Relief Funds Received from the State of Alaska (Mayor)

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Two amendments are proposed to resolution 2020—57.

- The first amendment would amend the borough's Coronavirus Relief Fund (CFR) Spending Plan approved in R2020-047 and R2020-057. The plan addresses budget revisions necessary to achieve individual project outcomes.

These revisions include:

- 1) Provides additional funds to the small business/nonprofit/senior citizen center grant programs for program administration and support.
- 2) Shifts additional funds from the revenue recoup category to the second distribution to small businesses/nonprofits based on estimated outcome of the borough's revenue collections, estimated ending position for FY2020 and updated revenues projections for FY2021.
- 3) Reduces the amount allocated to EMS personnel costs based on reduced estimated costs for the remainder of the quarter.
- 4) Reduces the GIS update for remote assessing project allocation due to the actual project costs being less than originally estimated.

[Please note the bold and underlined language is new.]

- Insert a new Section 2 as follows and renumber the existing Section 2 to Section 3:

**SECTION 2. The assembly acknowledges that two assembly members inadvertently did not declare a conflict of interest in the approval of an amendment to the calculation of grants to small businesses and nonprofits approved in resolution 2020-047, and hereby ratifies its approval of resolution 2020-047.**

Your consideration is appreciated.

Segments	Account Number	Original Budget (7/11/20)	Amendments (8/11/20)	Revised Budget (08/11/20)	LTD Actuals	Proposed amendments (9/1/20) Increase (decrease)	Proposed revised budget (9/1/20)	Additional amendments proposed via Laydown (9/1/20)	Proposed revised budget after laydown (9/1/20)	Remaining Budget
<b>CAR01</b>	<b>GRANTS TO SMALL BUSINESS/NONPROFIT/SR CENTERS</b>	<b>15,000,000.47</b>	<b>(8,134,023.00)</b>	<b>6,865,977.47</b>	<b>6,161,467.28</b>	-	<b>6,865,977.47</b>	<b>200,000.00</b>	<b>7,065,977.47</b>	<b>904,510.19</b>
CAR02	SINGLE AUDIT FEES	25,000.00	-	25,000.00	-	-	25,000.00	-	25,000.00	25,000.00
CAR03	REIMB HOSPITAL COSTS	800,000.00	-	800,000.00	800,000.00	-	800,000.00	-	800,000.00	-
<b>CAR04</b>	<b>VOLUNTEER FIRE &amp; EMS</b>	<b>70,000.00</b>	<b>130,000.00</b>	<b>200,000.00</b>	<b>30,000.00</b>	<b>100,000.00</b>	<b>300,000.00</b>	-	<b>300,000.00</b>	<b>270,000.00</b>
<b>CAR05</b>	<b>FIRE &amp; EMS SA PERSONNEL COSTS</b>	<b>2,800,000.00</b>	<b>236,609.87</b>	<b>3,036,609.87</b>	<b>1,736,609.87</b>	-	<b>3,036,609.87</b>	<b>(200,000.00)</b>	<b>2,836,609.87</b>	<b>1,100,000.00</b>
CAR06	KPB EMERG RESPONSE-PPE-PERSONNEL	500,000.00	531,695.07	1,031,695.07	622,153.33	-	1,031,695.07	-	1,031,695.07	409,541.74
CAR07	ABSENTEE VOTE BY MAIL	600,000.00	-	600,000.00	98,902.78	-	600,000.00	-	600,000.00	501,097.22
CAR08	TECH-REMOTE MEETING INTEGRATION	80,000.00	-	80,000.00	1,938.33	-	80,000.00	-	80,000.00	78,061.67
CAR09	TECH-COMMUNICATIONS TOWER SITE DVLPMT	2,000,000.00	-	2,000,000.00	-	-	2,000,000.00	-	2,000,000.00	2,000,000.00
CAR10	TECH-RETROFIT ASSEMBLY CHAMBERS	200,000.00	-	200,000.00	27,572.19	-	200,000.00	-	200,000.00	172,427.81
CAR11	KPBSD RESPONSE & PREPAREDNESS	1,700,000.00	(1,300,000.00)	400,000.00	84,651.81	-	400,000.00	-	400,000.00	315,348.19
CAR12	HOSPITAL TESTING EQUIPMENT	650,000.00	-	650,000.00	-	-	650,000.00	-	650,000.00	650,000.00
CAR13	RETROFIT KPB FACILITIES	500,000.00	1,831,695.06	2,331,695.06	30,111.72	-	2,331,695.06	-	2,331,695.06	2,301,583.34
CAR14	TECH-IMT REMOTE WORK-PC UPGRADES	67,000.00	-	67,000.00	50,150.26	-	67,000.00	-	67,000.00	16,849.74
CAR15	TECH-REMOTE WORK KITS FOR TELEWORK	116,000.00	-	116,000.00	61,821.68	-	116,000.00	-	116,000.00	54,178.32
<b>CAR16</b>	<b>GIS UPDATE FOR REMOTE ASSESSMENT</b>	<b>600,000.00</b>	<b>-</b>	<b>600,000.00</b>	<b>261.84</b>	<b>-</b>	<b>600,000.00</b>	<b>(200,000.00)</b>	<b>400,000.00</b>	<b>399,738.16</b>
CAR17	TECH-911 BACKUP DISPATCH ANSWERING CENTER	802,000.00	200,000.00	1,002,000.00	473,760.46	-	1,002,000.00	-	1,002,000.00	528,239.54
CAR18	TECH-COMMUNICATIONS ENGINEERING ANALYSIS	100,000.00	-	100,000.00	201.04	-	100,000.00	-	100,000.00	99,798.96
<b>CAR19</b>	<b>GRANTS TO SMALL BUSINESS-2ND DISTRIBUTION/CONTENGENCY</b>	<b>3,648,449.00</b>	<b>(1,630,000.00)</b>	<b>2,018,449.00</b>	<b>-</b>	<b>(1,147,934.00)</b>	<b>870,515.00</b>	<b>1,700,000.00</b>	<b>2,570,515.00</b>	<b>2,570,515.00</b>
CAR20	SOLID WASTE DEBRIS/SLASH DISPOSAL	200,000.00	-	200,000.00	70,222.54	-	200,000.00	-	200,000.00	129,777.46
<b>CAR21</b>	<b>FY21 KPB RESPONSE-PPE-PERSNL &amp; RECOUP LOST REVENUE</b>	<b>7,000,000.00</b>	<b>-</b>	<b>7,000,000.00</b>	<b>3,760.13</b>	<b>-</b>	<b>7,000,000.00</b>	<b>(1,500,000.00)</b>	<b>5,500,000.00</b>	<b>5,496,239.87</b>
<b>CAR22</b>	<b>CITY ALLOCATION</b>	<b>-</b>	<b>8,134,023.00</b>	<b>8,134,023.00</b>	<b>-</b>	<b>1,047,934.00</b>	<b>9,181,957.00</b>	<b>-</b>	<b>9,181,957.00</b>	<b>9,181,957.00</b>
<b>Totals:</b>		<b>37,458,449.47</b>	<b>-</b>	<b>37,458,449.47</b>	<b>10,253,585.26</b>	<b>-</b>	<b>37,458,449.47</b>	<b>-</b>	<b>37,458,449.47</b>	<b>27,204,864.21</b>
						37,458,449.47	TRUE	37,458,449.47	TRUE	TRUE
						TRUE	TRUE	TRUE	TRUE	TRUE

CAR01 Increased 200,000 to support KPB CARES grant programs for Small Businesses and Nonprofits as well as the Senior Citizens grant program.

CAR04 Increased 100,000 to support the additional volunteer fire department requests received.

CAR05 Reduced due to estimated personnel being lower than originally anticipated.

CAR16 Reduced due to estimated project costs being lower than originally anticipated.

CAR19 Increased to support the anticipated 2nd round of KPB CARES grant program for Small Businesses and Nonprofits.

CAR21 Decreased due to updated projections for FY21 tax collections.

CAR22 Increased to support updated allocation to incorporated cities within the KPB.