

Kenai Peninsula Borough

Purchasing & Contracting Department

MEMORANDUM

TO: Charlie Pierce, Mayor

THRU: John Hedges, Purchasing & Contracting Director *JH*

THRU: Sovala Kisenia, Claims Manager *SK*

FROM: Lee Frey, Project Manager *LF*

DATE: November 12, 2020

RE: Authorization to Award a Contract for the Nanwalek Teacherage Demolition and Disposal

The Purchasing and Contracting Office formally solicited and received quotes for the Nanwalek Teacherage Demolition and Disposal. Request for Quote packets were sent to four contractors on November 5, 2020. The project was not publicly advertised.

The project consists of demolition and disposal of a KPB owned teacherage building in Nanwalek that was severely damaged in a structure fire. Work also includes modifications to existing utilities to site to allow ease of connection for future building in the same location.

On the due date of November 12, 2020, one (1) bid was received and reviewed to ensure that all the specifications and delivery schedules were met. The bid of \$62,200 was submitted by East Road Services, Inc.

Tragically, a District employee perished in the fire. This loss and the fact that the remnants of the structure are adjacent to the school, has been weighing heavily on staff, students and the community. For this reason and the safety hazard the structure presents, it is desired to demolish the structure and remove it from the site as soon as possible. We recommend awarding this project through the emergency procurement guidelines set forth in section 5.28.290 of the code, to award the project as soon as possible. The project was competitively bid, but only received one response. That response is over the amount which the code would typically allow for award without public noticing and timeline requirements.

Your approval for this quote award under emergency procurement is hereby requested. Funding for this project is in account number 700.11237J008Y.43011.

Charlie Pierce
Charlie Pierce, Mayor

11/13/2020
Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>700.11237.J008Y.43011</u>
Amount	<u>\$62,200.00</u>
By: <u>BT</u>	Date: <u>11/13/2020</u>
NOTES: funds avail in 43999, budget revision req to 43011	