

OPERATIONAL PLAN (Exhibit A)

AUTOMATIC AID AGREEMENT

BETWEEN THE WESTERN EMERGENCY SERVICE AREA AND CENTRAL EMERGENCY SERVICES

This Operational Plan (Plan) between the Kenai Peninsula Borough, on behalf of the Western Emergency Service Area (WESA) and Central Emergency Services (CES) is for automatic aid response of fire apparatus and personnel.

The purpose of this Plan is to outline the procedures for carrying out an automatic aid response between WESA and CES. This Plan is a guide for day-to-day operations, and may be revised, amended or altered annually by the written consent of the parties, with concurrence by the KPB Mayor. In addition, this Plan will automatically terminate upon the expiration or termination of the Automatic Aid Agreement.

I. AUTOMATIC AID RESPONSE AREAS, AMOUNT AND TYPE OF ASSISTANCE

- a. When available, WESA will automatically respond to CES boundary limits and will provide a tanker/pumper and two (2) personnel on a first alarm response. Unless redirected by the On-Scene Incident Commander (OIC), the response will be to the fire scene.
- b. When available, CES will automatically respond to the WESA, and will provide a tanker/pumper two (2) personnel on a first alarm response. Unless redirected by the On-Scene Incident Commander (OIC), the response will be to the fire scene.
- c. Cancellation may occur in small, uncomplicated incidents, out on arrival, out immediately after arrival, emergency in home territory, etc.

II. TRAINING

Joint training exercises shall be carried out at least annually under the direction of the Fire Chiefs or Chief's Operations or Training Officers in each department. Classroom instruction should be available upon request by each department, and should include ICS and unified command exercises.

III. COMMUNICATIONS

- a. RADIO – Dispatch shall announce by radio that Automatic Aid is needed. This will occur without direction by either department for fire incidents. The responding agency, after notifying dispatch that they are en route, will switch to the requesting agency's dispatch channel and advise the OIC they are en route.
- b. The responding department will communicate with the OIC unless advised otherwise.
- c. Radio traffic will be kept to a minimum.
- d. Clear text will be used at all times.

IV. JOINT SERVICE AREA

The Automatic Aid response area shall be within the borders of WESA and CES and shall be as mutually agreed upon between both agencies. A map showing the boundaries of the service area shall be approved by both agencies and attached to the Annual Operational Plan.

V. INCIDENT REPORTING

Each agency shall be responsible for reporting the incident in accordance with their department and Borough policy and procedures.

VI. REVISIONS

The Annual Operations Plan shall be cooperatively reviewed regularly and become a part of the Automatic Aid Agreement

**WESTERN EMERGENCY SERVICE
AREA (WESA)**

Jon Marsh, Fire Chief

Date:_____

**CENTRAL EMERGENCY SERVICES
(CES)**

Roy Browning, Fire Chief

Date:_____

**WESTERN EMERGENCY SERVICE
AREA BOARD**

Dawson Slaughter, Chair

Date:_____

**CENTRAL EMERGENCY SERVICES
AREA BOARD**

Ryan S. Kapp, Chair

Date:_____

KENAI PENINSULA BOROUGH

Charlie Pierce, Mayor

Date:_____

ATTEST:

**APPROVED as to form and Legal
Sufficiency**

Johni Blankenship, MMS, Borough Clerk

Patty Burley, Deputy Borough Attorney