Purchasing and Contracting Department





Department Mission

Mission: Provide "Procurement Support" Services to various entities of the Borough whose objectives are to obtain materials, equipment, and contract services in a timely, cost effective manner, and at the best value to the Borough and to provide value added "Project Management" services to departments and service areas of the Borough.







Department Mission

- Provides internal support services to all agencies of the Borough.
- Establish and maintain consistent procurement principles.
- Maximize fair and open competition.
- Maximize to the fullest extent practicable, the value of Borough funds.
- Maintain consistent project development and project management policies.
- Provide accurate Project data from concept through delivery.



Homer Medical Roof













Homer Landfill

Closure











Department Objectives

Objectives:

- Ensuring that appropriations are used wisely and in the best interest of the Borough, while preserving the fairness of the competitive process.
- To provide guidance to all departments and service areas as it pertains to purchasing policies and procedures.
- To provide Contract Administration and Project Management for major and minor capital improvement projects for the Borough and its various entities.
- Improve budgetary capital cost estimating practices.
- To dispose of surplus tangible property of the Borough, School District and Service areas.



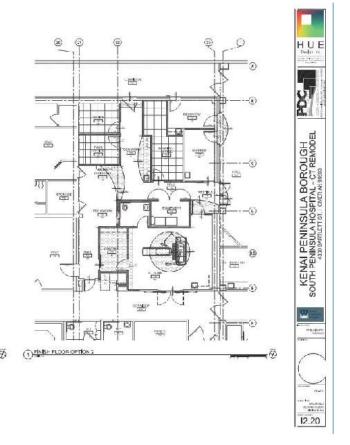




Key Principles

- Drive value through Strategic Engagement.
- Cost avoidance through assessment of hard cost and soft cost values.
- Quality assurance of purchases and services.
- Effective, consistent, and fair procurement and project management practices.
- Encourage stakeholder participation in major procurement and capital improvement.

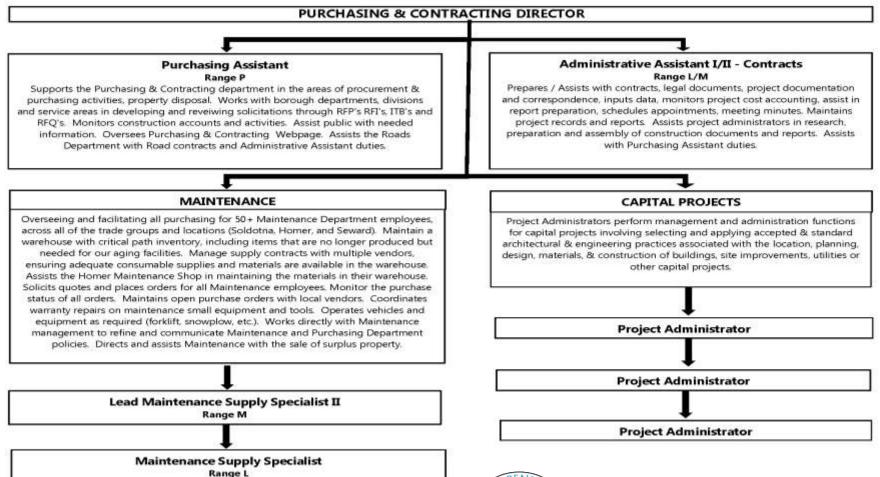






Purchasing and Contracting Organizational Chart

PURCHASING AND CONTRACTING DEPARTMENT ORGANIZATIONAL CHART





Active Capital Projects

- Facilities Management Strategic Plan
- Kenai Middle School Boiler Replacement
- Homer Medical Clinic Roof Replacement
- North Pen Rec. Roof Replacement
- KPBSD Homer High school Roof Replacement, Phase I
- Homer Landfill Closure, Phase II
- Nanwalak Teacher Housing
- Nikiski Fire Service Area, Air quality project
- Nikiski Fire Service are Station 2 lighting
- KPBSD Redoubt Elementary vapor barrier issue
- NPRSA Pool BAS Replacement
- 7 RSA/CIP Road improvement projects
- Kenai Spur Highway Extension
- CPH Handicap Parking and ADA access improvements
- CES Training Site Improvements
- Seward flood service area misc. mitigation work
- Old Exit Glacier Bridge Replacement
- CPL Leachate Study
- CPL Leachate Tank Repair
- Area wide Capital plan process





















CARES PROJECTS















