

# Road Service Area



# FY21 Highlights



	<b>FY2019 Actual</b>	<b>FY2020 Actual</b>	<b>FY2021 Actual</b>	<b>FY2022 Estimated</b>
Staffing History	7.4	6.5	6.5	5.9
Mill Rate	1.4	1.4	1.4	1.4
Number of miles maintained	646	648.75	650.14	652

Maintenance cost per-mile by region	<b>FY2019 Actual</b>	<b>FY2020 Actual</b>	<b>FY2021 Projected</b>	<b>FY2022 Estimated</b>
North (119.6 Miles)	\$6,281	\$5,575	\$5,000	\$5,290
South (116.6 Miles)	\$6,675	\$8,123	\$6,386	\$7,250
East (38.3 Miles)	\$11,256 *	\$9,697	\$9,700	\$9,700
West (191.6 Miles)	\$4,318	\$4,874	\$4,030	\$4,460
Central (183.1 Miles)	\$4,188	\$4,798	\$4,320	\$4,560

# FY21 Highlights

- Based on current FY21 numbers we are expecting maintenance calls to be reduced by 15% by responding to resident requests and implementing new maintenance strategies to address maintenance concerns in a timely manner.

	<b>FY2019 Actual</b>	<b>FY2020 Actual</b>	<b>FY2021 Projected</b>	<b>FY2022 Estimated</b>
Calls Tracked in the Road Maintenance Program	2,760	2,487	2,102	2,100
Applied Calcium Chloride Application by Mile	172	172	287	287
Brushing by Mile	124	125	145	150
Right –of-Way Permits Processed	166	156	160	160
Abandoned/Junk Vehicles	15	15	40	30
Unauthorized Encroachments	20	20	40	30

# FY21 Highlights

- Worked with IT to develop a calcium chloride (CaCL) tracking mechanism in Road Tracking.
- Placed 13,364 yards of gravel with Gravel CIP funding, upgrading nine Borough roads.
- Completed 4,220 sq. ft. of pavement repairs on Keystone Drive. As part of this project, two cross culverts were replaced and two manholes were reset.
- Introduced new summer and winter road maintenance contracts.
- Work with IT to develop an interdepartmental enforcement database.
- Calcium Chloride
  - Prioritize Category III & IV Roads
  - Prioritize Roads with Driving Surfaces with a 6+% Grade
  - Rotate the Application of the Remaining Calcium Chloride between Category I & II roads

# FY22 Initiatives

- Review and update KPB 14.40 to clarify the grey area around right-of-way encroachment items.
- Initiate internal procedures to rehabilitate the traveling surface of our paved roads.
- Create on-line sign requests and permit applications to streamline the permitting process and to assist with public compliance.

# Technology

- Online Permits
  - Finalize the online permitting software development and implement its utilization.



# FY 22 Capital Improvement Projects

<b>Borough Wide FY22 CIPs</b>	Estimate *	
S8 Basargin Rd (6,800') \$1,122,000 est	-	2,581,000
N3 Duke St (2,765') \$276,500 est	-	
W7 St Andrews Rd (1,750') \$175,000 est	-	
C5 Sports Lake Rd, Hakala Dr, Cotman Ct (3,525') \$352,500 est	-	
N3 Poolside Ave (1,900 Paved) \$300,000 est	-	
W6 Skyline Drive (2,000 Paved) \$275,000 est	-	
W1 Chinulna Ct (600 Paved) \$80,000 est	-	
Vehicle Purchase (2 vehicles in FY2022)	-	80,000
Borough Wide Gravel Projects	-	300,000

# Budget Variances

		FY2019 Actual	FY2020 Actual	FY2021 Original Budget	FY2021 Forecast Budget	FY2022 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
<b>Personnel</b>								
40110	Regular Wages	\$ 474,533	\$ 435,697	\$ 493,066	\$ 493,066	\$ 450,528	\$ (42,538)	-8.63%
40120	Temporary Wages	15,890	9,960	21,094	21,094	24,000	2,906	13.78%
40130	Overtime Wages	46,204	43,316	61,780	61,780	63,575	1,795	2.91%
40210	FICA	43,464	40,643	50,452	50,452	47,262	(3,190)	-6.32%
40221	PERS	160,626	155,041	126,168	126,168	116,649	(9,519)	-7.54%
40321	Health Insurance	140,825	137,750	140,875	140,875	145,750	4,875	3.46%
40322	Life Insurance	800	641	1,231	1,231	1,121	(110)	-8.94%
40410	Leave	66,697	61,645	64,916	64,916	62,143	(2,773)	-4.27%
40511	Other Benefits	820	1,818	-	-	-	-	-
Total: Personnel		949,859	886,511	959,582	959,582	911,028	(48,554)	-5.06%
<b>Supplies</b>								
42020	Signage Supplies	20,550	21,985	27,000	25,500	25,500	(1,500)	-5.56%
42120	Computer Software	359	-	500	500	500	-	0.00%
42210	Operating Supplies	2,972	2,942	3,000	3,000	3,000	-	0.00%
42230	Fuel, Oils and Lubricants	18,324	22,481	25,000	25,000	25,000	-	0.00%
42250	Uniforms	-	-	250	250	250	-	0.00%
42310	Repair/Maintenance Supplies	151	-	500	500	500	-	0.00%
42360	Motor Vehicle Repair Supplies	6,112	5,874	9,500	9,500	9,500	-	0.00%
42410	Small Tools & Equipment	1,612	5,992	2,300	3,800	2,300	-	0.00%
Total: Supplies		50,080	59,274	68,050	68,050	66,550	(1,500)	-2.20%



# Budget Variances - Continued

Services								
43011	Contractual Services	78,125	44,938	120,000	119,750	114,000	(6,000)	-5.00%
43019	Software Licensing	47	51	5,000	5,000	5,000	-	0.00%
43110	Communications	7,075	6,809	11,000	11,000	11,000	-	0.00%
43140	Postage and Freight	647	1,384	3,000	3,250	3,250	250	8.33%
43210	Transportation/Subsistence	6,698	6,122	7,496	7,496	7,452	(44)	-0.59%
43220	Car Allowance	290	290	-	-	500	500	-
43260	Training	25	-	500	500	500	-	0.00%
43310	Advertising	7,345	3,649	7,000	7,000	7,000	-	0.00%
43410	Printing	-	80	40	40	40	-	0.00%
43510	Insurance Premium	23,949	25,154	24,486	24,486	19,148	(5,338)	-21.80%
43610	Utilities	4,037	7,050	4,500	4,500	6,000	1,500	33.33%
43720	Equipment Maintenance	1,573	1,230	2,000	2,000	2,000	-	0.00%
43750	Vehicle Maintenance	6,416	20,570	7,500	7,500	7,500	-	0.00%
43780	Buildings/Grounds Maintenance	87	-	-	-	-	-	-
43920	Dues and Subscriptions	308	316	300	300	300	-	0.00%
43951	Dust Control	292,539	283,965	450,000	450,000	450,000	-	0.00%
43952	Road Maintenance	4,578,080	4,519,835	4,700,000	4,700,000	4,700,000	-	0.00%
	Total: Services	5,007,942	4,921,443	5,342,822	5,342,822	5,333,690	(9,132)	-0.17%

# Budget Variances - Continued

<b>Capital Outlay</b>							
48311	Machinery & Equipment	-	24,000	-	-	-	-
48710	Minor Office Equipment	763	3,506	4,250	4,250	4,500	250 5.88%
48720	Minor Office Furniture	1,137	-	500	500	500	- 0.00%
48740	Minor Machines & Equipment	-	-	500	500	-	(500) -100.00%
49311	Design Services	-	1,200	-	-	-	-
	Total: Capital Outlay	1,900	28,706	5,250	5,250	5,000	(250) -4.76%
<b>Transfers</b>							
50237	Engineers Estimate Fund	12,000	-	-	-	12,000	12,000 -
50238	RIAD Match Fund	200,000	74,615	-	-	200,000	200,000 -
50434	Road Service Area Capital Projects	1,750,000	2,000,000	2,300,000	2,300,000	3,800,000	1,500,000 65.22%
	Total: Transfers	1,962,000	2,074,615	2,300,000	2,300,000	4,012,000	1,712,000 65.22%
<b>Interdepartmental Charges</b>							
60004	Mileage Ticket Credits	-	(978)	-	-	-	-
61990	Admin Service Fee	150,245	118,625	159,393	159,393	157,907	(1,486) -0.93%
	Total: Interdepartmental Charges	150,245	117,647	159,393	159,393	157,907	(1,486) -0.93%
<b>Department Total</b>		\$ 8,122,026	\$ 8,088,196	\$ 8,835,097	\$ 8,835,097	\$ 10,486,175	\$ 1,651,078 18.69%

## Fund: 237 Engineer's Estimate Fund

<b>Fund Budget:</b>	FY2019 Actual	FY2020 Actual	FY2021 Original Budget	FY2021 Forecast Budget	FY2022 Mayor Proposed	FY2023 Projection	FY2024 Projection	FY2025 Projection
Revenues:								
Interest Earnings	\$ 1,946	\$ 1,762	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Total Revenues	1,946	1,762	500	500	500	500	500	500
Operating Transfers From:								
Special Revenue Fund	12,000	-	-	-	12,000	12,000	12,000	12,000
Total Operating Transfer	12,000	-	-	-	12,000	12,000	12,000	12,000
Total Revenues and Operating Transfers	13,946	1,762	500	500	12,500	12,500	12,500	12,500
Expenditures:								
Personnel	-	-	2,000	2,000	2,000	2,040	2,091	2,154
Services	7,675	-	10,000	10,000	10,000	10,000	10,000	10,000
Capital Outlay	-	-	-	-	-	-	-	-
Interdepartmental Charges	-	-	-	-	300	301	302	304
Total Expenditures	7,675	-	12,000	12,000	12,300	12,341	12,393	12,458
Net Results From Operations	6,271	1,762	(11,500)	(11,500)	200	159	107	42
Change in Fund Balance	6,271	1,762	(11,500)	(11,500)	200	159	107	42
Beginning Fund Balance	42,595	48,866	50,628	50,628	39,128	39,328	39,487	39,594
Ending Fund Balance	\$ 48,866	\$ 50,628	\$ 39,128	\$ 39,128	\$ 39,328	\$ 39,487	\$ 39,594	\$ 39,636

## Fund: 238 RIAD Match Fund - Budget Projection

<b>Fund Budget:</b>	FY2019 Actual	FY2020 Actual	FY2021 Original Budget	FY2021 Forecast Budget	FY2022 Mayor Proposed	FY2023 Projection	FY2024 Projection	FY2025 Projection
Revenues:								
Interest Earnings	\$ 24,104	\$ 24,673	\$ 14,180	\$ 14,180	\$ 14,979	\$ 19,278	\$ 21,464	\$ 31,097
Total Revenues	24,104	24,673	14,180	14,180	14,979	19,278	21,464	31,097
Operating Transfers From:								
Special Revenue Fund	200,000	74,615	-	-	200,000	90,000	90,000	90,000
Total Operating Transfer	200,000	74,615	-	-	200,000	90,000	90,000	90,000
Total Revenues and Operating Transfers	224,104	99,288	14,180	14,180	214,979	109,278	111,464	121,097
Expenditures:								
Transfers	50,701	(10,912)	-	-	-	-	-	-
Total Expenditures	50,701	(10,912)	-	-	-	-	-	-
Total Expenditures and Operating Transfers	50,701	(10,912)	-	-	-	-	-	-
Net Results From Operations	173,403	110,200	14,180	14,180	214,979	109,278	111,464	121,097
Change in Fund Balance	173,403	110,200	14,180	14,180	214,979	109,278	111,464	121,097
Beginning Fund Balance	451,148	624,551	734,751	734,751	748,931	963,910	1,073,188	1,184,652
Ending Fund Balance	\$ 624,551	\$ 734,751	\$ 748,931	\$ 748,931	\$ 963,910	\$ 1,073,188	\$ 1,184,652	\$ 1,305,749
Anticipated RIAD *					500,000			
Projected ending Fund Balance					\$ 463,910			



**QUESTIONS?**