Kenai Peninsula Borough
Community & Fiscal Projects

MEMORANDUM

TO: Brent Hibbert, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Mayor *CP*
Brandi Harbaugh, Finance Director *BH*
Ben Hanson, IT Director *BH*
Dan Nelson, Emergency Manager *DN*

FROM: Brenda Ahlberg, Community & Fiscal Projects Manager *BA*

DATE: May 6, 2021

RE: Ordinance 2020-19- 32, Accepting and Appropriating an Additional
$9,010 from the State of Alaska Department of Military and Veteran
Affairs, Division of Homeland Security and Emergency Management for
the Cybersecurity Vulnerability Assessment (Mayor)

Borough ordinance 2019-19-17 appropriated a grant in the amount of $55,784
from the Alaska Division of Homeland Security and Emergency Management
(DHS&EM) through the State Homeland Security Program (SHSP) to fund two
projects: conduct a cybersecurity assessment and provide training for mitigation
planning. In light of the prolonged pandemic response, the training objective
was not completed. However, DHS&EM approved moving the training funds of
$15,784 as well as approved an award increase of $9,010 toward the cost to
complete the cybersecurity assessment. The total project cost to conduct the
assessment is $64,794.

The approved project is to conduct an assessment of the borough's IT
infrastructure to ensure that the borough has sufficient equipment, processes, and
procedures in place to remain resilient against various types of cyberattacks, as
well as accidental or malicious actions that could impair the Borough's ability to
provide essential public safety services to residents and visitors. Ben Hanson, IT
Director, will oversee this project.

Brenda Ahlberg, Community & Fiscal Projects Manager, will assist project
managers to ensure completed
reporting requirements are met. The
grant performance period ends
September 30, 2021.

Attachment: 20SHSP-GY19.A02
Amendment Increase Letter 04/29/21

| FINANCE DEPARTMENT |
| FUNDS/ACCOUNT VERIFIED |
| Acct. No. 271.94910.20HSP.49999 |
| Amount   N/A |
| By: *PP*   Date: 5/5/2021 |