

## Finance Cash Management

SCHEDULE No.	DESCRIPTION	RETENTION
<b>FIN.CSH.17</b>	<p><b>TAX BILLS – REAL &amp; PERSONAL PROPERTY OVER THE COUNTER</b></p> <p>Invoices to taxpayers returned with payments.</p> <p><i>Note: Checks and stubs received by mail are kept electronic in department <u>from 2012 to current.</u></i></p> <p><u>Total payment amounts only (no remittance information) exist electronically from 2001 - 2011.</u></p>	<p>1 year/Office <b>(e)</b></p> <p>[6]19 years/ Records Ctr.</p>