

# Kenai Peninsula Borough Planning Commission

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Betty J. Glick Assembly Chambers, Kenai Peninsula Borough George A. Navarre Administration Building

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February 27, 2023  
7:30 P.M.  
APPROVED MINUTES

## **AGENDA ITEM A.      CALL TO ORDER**

Chair Brantley called the meeting to order at 7:30 p.m.

## **AGENDA ITEM B.      ROLL CALL**

### *Commissioners Present*

Pamela Gillham, District 1 – Kalifornsky  
John Hooper, District 3 – Nikiski  
Michael Horton, District 4 - Soldotna  
Jeremy Brantley, District 5 – Sterling/Funny River  
Virginia Morgan – District 6, East Peninsula  
Dawson Slaughter, District 9 – South Peninsula  
Franco Venuti, City of Homer  
Diane Fikes, City of Kenai  
Troy Staggs, City of Seward  
Charlene Tautfest, City of Soldotna

With 10 members of a 12-member seated commission in attendance, a quorum was present.

### *Staff Present*

Robert Ruffner, Acting Planning Director  
Marcus Mueller, Land Management Officer  
Walker Steinhage, Deputy Borough Attorney  
Vince Piagentini, Platting Manager  
Julie Hindman, Platting Specialist  
Morgan Aldridge, Planner  
Ann Shirnberg, Planning Administrative Assistant

## **AGENDA ITEM C.      CONSENT & REGULAR AGENDAS**

- \*6. Commissioner Excused Absences**
- a. David Stutzer, District 8 – Homer
  - b. Blair Martin, District 2 - Kenai
  - c. City of Seldovia, Vacant
  - d. District 7 – Central, Vacant

**\*7. Minutes**

- a. February 13, 2023 Planning Commission meeting minutes.

Chair Brantley asked Ms. Shirnberg to read the consent agenda items into the record.

Chair Brantley asked if anyone wished to speak to any of the items on the consent agenda.

Seeing and hearing no one wishing to comment, Chair Brantley brought it back to the commission for a motion.

**MOTION:** Commissioner Gillham moved, seconded by Commissioner Staggs to approve the regular and consent agendas.

Hearing no objection or further discussion, the motion was carried by the following vote:

**MOTION PASSED BY UNANIMOUS VOTE:**

Yes - 10	Brantley, Fikes, Gillham, Hooper, Horton, Morgan, Slaughter, Staggs, Taufest, Venuti
Absent - 2	Martin, Stutzer

**AGENDA ITEM E.      NEW BUSINESS - None**

**AGENDA ITEM F.      PLAT COMMITTEE REPORT**

Commissioner Gillham reported the plat committee reviewed and granted preliminary approval to 4 plats.

**AGENDA ITEM G.      OTHER (No Public Hearing)**

- 1. Planning Commission Bylaws

Planning Director Robert Ruffner lead the commission in a discussion regarding bylaws. Director Ruffner stated before them is the first draft of the bylaws. The bylaws will probably come back before the commission several times for review before they are adopted.

**AGENDA ITEM H.      PUBLIC COMMENT/PRESENTATIONS**


Chair Brantley asked if there was anyone from the public who would like to comment on anything not appearing on the agenda. No one wished to comment.

**AGENDA ITEM J.      COMMISSIONER COMMENTS**

Commissioner Hooper noted that he will be out of state next month and will not be able to attend the March 20, 2023 Planning Commission meeting.

**AGENDA ITEM K.      ADJOURNMENT**

Commissioner Venuti moved to adjourn the meeting at 8:47 PM.

  
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 Ann E. Shirnberg  
 Administrative Assistant