Kenai Peninsula Borough
Road Service Area Board Meeting Minutes

September 8, 2026 – 6:00 PM - KPB Assembly Chambers & Zoom Conference Call

A. CALL TO ORDER:
A regular meeting of the Kenai Peninsula Borough Road Service Area Board was held on September 8, 2026, in the Assembly Chambers and via Zoom Conference Call. Hartline called the meeting to order at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE:
Hartline led the board in the Pledge of Allegiance.

C. ROLL CALL & ESTABLISHMENT OF QUORUM:
Board Members in attendance:
Michele Hartline – North Region
Kathryn Thomas – West Region
Paul Hartley – At Large
Ed Holsten – East Region (Via Zoom)
Heidi Covey – At Large (Via Zoom)
Buck Jones – South Region (Via Zoom)
Jim Fellman – Central Region

Absent Board Members: None
Quorum met.

Also, in attendance:
Dil Uhlin, RSA Director
Wayne Cary, Borough Attorney
Amythest Moore, RSA Administrative Assistant
Tammaron Baxter, South Region Road Inspector

Public members in attendance: None

D. APPROVAL OF AGENDA:
Mr. Hartley moved to approve the September 8, 2026 agenda. Thomas seconded.
Approved by unanimous consent.

E. APPROVAL OF MINUTES: Ms. Thomas moved to approve the July 14, 2026 minutes. Hartley seconded.
Approved by unanimous consent.

F. CORRESPONDENCE: Project Specific Permit for Aeroway Avenue, Bush Pilot Court and Cub Circle.

G. DIRECTORS' REPORT:

Road Capital Improvement Projects Update:
Uhlin stated that there would be better updates about this next month, in the October meeting. He stated that some projects were coming out of warranty and have been dropped accordingly. Mr. Uhlin provided a five-year fiscal plan, particularly regarding the roads at the top of the Tier List.

Permit Status Report:
Uhlin discussed the permits listed on pages 15-16. Currently, there are: (20) twenty driveway permits, (2) two citizen maintenance permits, (1) one sign request, (2) two encroachment and (9) nine project-specific permits.

Board Request from July 14, 2026: A comparison of previous and new contract costs, costs per mile, and contractor changes for FY27 summer and winter maintenance.

H. PUBLIC COMMENTS AND PRESENTATION: None

I. PUBLIC HEARINGS:

I.1 Aeroway Avenue, Bush Pilot Court Roads Project Specific:

Uhlin introduced the Aeroway Avenue, Bush Pilot Court, and Cub Circle Project Specific Permit, which explains that the project requires an engineer design review and pre-approval by the board before construction. The applicant already hired Foster Construction to design and construct the road to Borough standards with intent to request road maintenance in the future. The design was explained as standard and Uhlin recommended approving the designs so construction could be started.

Thomas motioned to approve the Aeroway Avenue, Bush Pilot Court, Cub Circle Project Specific Permit. Fellman seconded.

Roll Call to Approve Aeroway Avenue, Bush Pilot Court Project Specific:
Yes: Hartline, Covey, Thomas, Hartley, Holsten, Fellman, Jones
Absent: 0
No: 0
Motion Passes: 7 Yes, **0** No, **0** Absent, **0** Vacancy

J. OTHER ITEMS: None

K. BOARD & STAFF COMMENTS:

Jim Fellman: Discusses the need for the borough to be more informed and involved in highway design and maintenance due to upcoming changes so that the board may be more informed when having a vote.

Kathryn Thomas: Emphasizes the need for more information in order to make sound decisions, as with the Hope No Parking Signs issue, she feels she did not have all of the information and someone at the borough should have noticed.

Dil Uhlin: Thanks everyone for coming, promises to get answers for them regarding the board requests we had here for Otter Trail Rd, Patty Avenue, Marcus, and Hope No Parking Signs.

Remaining board members and staff gave closing comments and well-wishes for a safe drive home and thank you to all for coming.

L. MEETING SET FOR: October 27, 2026, at 6:00 in the Assembly Chambers.

M. ADJOURNMENT: With no further business, Hartline motioned to adjourn the meeting at 6:22 PM.

ATTEST:

Michele Hartline

Michele Hartline, RSA Chair