



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Minutes - Final

### Assembly

*Wayne Ogle, President*

*Dale Bagley, Vice President*

*Norm Blakeley*

*Kenn Carpenter*

*Kelly Cooper*

*Willy Dunne*

*Paul Fischer*

*Brent Hibbert*

*Hal Smalley*

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Tuesday, October 31, 2017

6:00 PM

Assembly Chambers

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### INVOCATION

[Clerk's Note: The invocation was given by Dr. Keith Hamilton from Alaska Christian College, Soldotna, Alaska]

### ROLL CALL

**Present:** 9 - Willy Dunne, Paul Fischer, Dale Bagley, Brent Hibbert, Kenn Carpenter, Norm Blakeley, Kelly Cooper, Hal Smalley, and Wayne Ogle

Also present were:

Colette Thompson, Borough Attorney

Johni Blankenship, Borough Clerk

Michele Turner, Deputy Borough Clerk

### COMMITTEE REPORTS

Assembly Member Hibbert stated the Finance Committee met and discussed its agenda items.

Assembly Member Dunne stated the Lands Committee met and discussed its agenda items.

Assembly Member Fischer stated the Policies and Procedures Committee met and discussed its agenda items.

### APPROVAL OF AGENDA AND CONSENT AGENDA

**Ogle moved to approve the agenda and consent agenda.**

Copies have been made available to the public, Borough Clerk Johni Blankenship noted by title only the resolutions and ordinances on the consent agenda.

[KPB-1445](#)      October 10, 2017 Regular Assembly Meeting Minutes  
approved.

The following public hearing item met the required conditions of KPB 22.40.110 and were added to the consent agenda:

[2017-19-09](#)      An Ordinance Accepting and Appropriating \$440,457 from the State of Alaska Department of Military and Veteran Affairs, Division of Homeland Security and Emergency Management for the Station Alerting System Project, the 2019 Alaska Shield Exercise and Portable Radios (Mayor)  
**This Budget Ordinance was enacted.**

#### New Business

[2017-063](#)      A Resolution Certifying the Results of the October 24, 2017 Mayoral Run-Off Election (Cooper at the Request of the Borough Clerk)  
**This Resolution was adopted.**

[2017-28](#)      An Ordinance Authorizing the Assessor to Accept Two Late-Filed Senior Exemption Applications for 2017, Filed After March 31 and Providing an Exception to KPB 5.12.040(B) (Mayor, Cooper, Fischer)  
**This Ordinance was introduced and set for public hearing.**

[2017-29](#)      An Ordinance Amending KPB Chapter 5.18 to Establish a 6 Percent Areawide Sales Tax on Temporary Lodging and Overnight Camping Facilities and Providing for an Exemption of Up to 3 Percent of the Levy on Temporary Lodging and Overnight Camping within the Boundaries of Cities in the Borough that Levy a Similar Sales Tax in Addition to an Existing General Sales Tax, Subject to Approval by the Voters in the Regular Election on October 2, 2018 (Bagley) (Final Hearing on 03/06/17)  
**This Ordinance was introduced and set for public hearing.**

[2017-30](#)      An Ordinance Authorizing the Negotiated Sale of a 60 Foot-Wide Strip of Land in the McBride Subdivision Near Seward to Dean Carl at Fair

**Market Value (Carpenter)**

**This Ordinance was introduced and set for public hearing.**

[2017-31](#)

An Ordinance Approving McKinley Single-Family Residential R-1 Local Option Zoning District and Amending KPB 21.46.040 (Mayor)

**This Ordinance was introduced and set for public hearing.**

[2017-32](#)

An Ordinance Amending KPB Title 16 to Authorize Certain Volunteers to Serve on their Respective Service Area Board (Dunne, Fischer, Carpenter)

**This Ordinance was introduced and set for public hearing.**

[KPB-1463](#)

Confirming the Appointment to the Road Service Area Board (Mayor) Robert Ruffner, West Region, Term Expires September 30, 2020

**approved.**

[KPB-1467](#)

Confirming the Appointment to the Kachemak Emergency Service Area Board (Mayor) LAYDOWN Christopher Gordon, Seat C, Term Expires October, 2018

**approved.**

[KPB-1468](#)

Authorizing a Letter of Non-Objection of the Issuance of a Liquor License Transfer of Location as requested by Twin Rivers Store in Ninilchik, Alaska

**approved.**

Approval of the Agenda and Consent Agenda

President Cooper called for public comment.

**Stan Welles**, Sterling spoke in opposition to Ordinance 2017-29.

There being no one else who wished to speak, the public comment period was closed.

**The motion to approve the agenda and consent agenda as amended carried by the following vote:**

**Yes:** 9 - Dunne, Fischer, Bagley, Hibbert, Carpenter, Blakeley, Cooper, Smalley, and Ogle

## ASSEMBLY REORGANIZATION

### Election of President and Vice President

*[Clerk's Note: Wayne Ogle was nominated and unanimously declared Assembly*

*President. Dale Bagley was nominated and unanimously declared Assembly Vice President.]*

## COMMENDING RESOLUTIONS AND PROCLAMATIONS

[KPB-1452](#) Mayor's Proclamation Declaring the Month of October, 2017 as "Domestic Violence Awareness Month"

*[Clerk's Note: Mayor Navarre presented the proclamation to Ashley Blatchford, Education & Training Assistant of the LeeShore Center.]*

## PRESENTATIONS WITH PRIOR NOTICE

[KPB-1464](#) Violence Prevention Program - Green Dot, Update, Overview - Ashley Blatchford, Education & Training Assistant, Leeshore Center (10 minutes)

*[Clerk's Note: Ashley Blatchford and Renee Lipps gave a "Green Dot" violence prevention program presentation to the assembly.]*

[KPB-1465](#) Kenai Peninsula Tourism and Marketing Council, Summer Lazenby, Executive Director (10 minutes)

*[Clerk's Note: Summer Lazenby, Executive Director of Kenai Peninsula Tourism and Marketing Council presented a program update to the assembly.]*

## PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

President Ogle called for public comment.

The following people spoke in support of an invocation:

**Dr. Keith Hamilton**, Soldotna  
**Diane McRae**, Kasilof

The following people spoke in opposition to an invocation:

**Carrie Henson**, Soldotna  
**Dale** [last name not given], Soldotna

**Fred Sturman**, Soldotna spoke in support of the invocation, in opposition to the bed tax and shared his analogy of the local economic status of the borough.

**Brian Olson**, Soldotna spoke in opposition to the City of Soldotna's annexation.

**Minor Child**, Kachemak-Selo addressed the assembly regarding Kechemak-Selo school.

There being no one else who wished to speak the public comment period was closed.

## **MAYOR'S REPORT**

### Mayor's Report Cover Memo

[KPB-1456](#) Mayor's Report to the Assembly

1. Assembly Requests/Responses - None.
2. Agreements and Contracts
  - a. [KPB-1457](#) Authorization to Award Contract for ITB 18-006 CPH Maintenance Building to Triple V Contracting, LLC., Big Lake, Alaska
3. Other
  - a. [KPB-1458](#) Litigation Status Report
  - b. [KPB-1459](#) Budget Revision - September 2017
  - c. [KPB-1460](#) Revenue-Expenditure Report - September 2017
  - d. [KPB-1461](#) Project Reports - September 30, 2017
  - e. [KPB-1462](#) Action Plan in Response to State Assessor Audit Report

## **ITEMS NOT COMPLETED FROM PRIOR AGENDA**

**UNFINISHED BUSINESS - None.**

## **PUBLIC COMMENTS AND PUBLIC PRESENTATIONS**

President Ogle called for public comments.

**Carrie Henson**, Soldotna spoke in opposition to the invocation.

**Charlie Pierce**, Sterling thanked Mayor Navarre for his service, the Borough Clerk and her office for administering the election, candidates; Linda Hutchings and Dale Bagley for a hard fought race, and members of team Charlie for their support, and stated he was looking forward to working with all borough residents.

**Debbie Cary**, Kasilof thanked Mayor Navarre and congratulated President Ogle and Vice President Bagley.

There being no one else who wished to speak the public comment period was closed.

## **ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

The next meeting of the Kenai Peninsula Borough Assembly will be held on November 21, 2017, at 6:00 in the Assembly Chambers, Soldotna, Alaska

## **ASSEMBLY COMMENTS**

Assembly Member Fischer congratulated Charlie Pierce for winning the runoff election and thanked Mayor Navarre for his service. He congratulated the newly elected assembly president and vice president and thanked Ms. Cooper for serving as president the last year; it was a treat.

Assembly Member Bagley thanked Mayor Navarre for his service and wished him well in his new adventures. He welcomed Mayor-Elect Pierce, and Assembly Members Smalley and Blakeley. Mr. Bagley stated the Soldotna High School Football team won the state championship and had a record of 59-0.

Assembly Member Smalley thanked the voters of the City of Kenai for electing him as their assembly representative. He thanked Mayor Navarre for his service and wished him well. Mr. Smalley congratulated the new assembly leadership.

Assembly Member Blakeley thanked the voters for electing him as their assembly representative. He stated he looked forward to doing his best and thanked Ms. Blankenship and Ms. Turner for their help with his iPad.

Assembly Member Dunne congratulated the newly elected officials. He thanked the Clerk's Office for managing elections and stated they did a great job. He thanked Mayor Navarre for his service and stated he was a fair manager and a strong leader.

Assembly Member Hibbert thanked Mayor Navarre for his service. He congratulated Mr. Smalley and Mr. Blakeley as the newly elected assembly members. Mr. Hibbert thanked Ms. Cooper for her service as president. He congratulated Mr. Ogle as President and Mr. Bagley as Vice President. He thanked the Clerk's Office for being the glue that held the borough together.

Assembly Member Carpenter congratulated Mr. Pierce as our incoming borough mayor. He thanked Mayor Navarre for his service. Mr. Carpenter thanked everyone who testified and stated he would continue to thank everyone for their participation as it was important part of the public process.

Assembly Member Cooper congratulated Mr. Ogle as President and Mr. Bagley as Vice President. She stated the one thing she learned this past year as president was

the tremendous value of the borough staff. She stated the quality of the employees was due to Mayor Navarre's leadership and thanked him for his service. Ms. Cooper stated she would miss working with the Clerk's Office and appreciated them very much. She thanked those in Homer for the beautiful flowers.

Assembly Member Ogle congratulated Mayor Navarre on his successful service of two terms and wished him well. He congratulated incoming mayor, Charlie Pierce and John Quick, Chief of Staff. Mr. Ogle congratulated Mr. Smalley and Mr. Blakeley as the newly elected assembly members. He thanked Ms. Cooper for a job well done as president. Mr. Ogle thanked all three mayoral candidates for a tremendous amount of work they did between the regular election and runoff elections. He thanked the Clerk's Office for running a great election process. He thanked his fellow assembly members for electing him president and stated he would work very hard to do a good job.

## **INFORMATIONAL MATERIALS AND REPORTS**

## **NOTICE OF NEXT MEETING AND ADJOURNMENT**

With no further business to come before the assembly, President Ogle adjourned the meeting at 8:11 p.m.

I certify the above represents accurate minutes of the Kenai Peninsula Borough Assembly meeting of October 31, 2017.

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Johni Blankenship, MMC, Borough Clerk

Approved by the Assembly: \_\_\_\_\_