

Kenai Peninsula Borough

*144 North Binkley Street
Soldotna, AK 99669*



Meeting Agenda

Tuesday, February 16, 2021

3:30 PM

Betty J. Glick Assembly Chambers

Policies and Procedures Committee

*Jesse Bjorkman, Chair
Willy Dunne, Vice Chair
Kenn Carpenter*

ITEMS NOT APPEARING ON THE REGULAR MEETING AGENDA

Resilience and Security Advisory Commission Update (10 Minutes)

NEW BUSINESS

1. Resolutions

- *d. [2021-012](#) A Resolution Approving Mutual Aid and Automatic Aid Agreements and Operational Plans Between Western Emergency Service Area and Central Emergency Service Area for Fire and Emergency Response Services (Mayor)

Attachments:[Resolution 2021-012](#)[Memo](#)[Mutual Aid Agreement](#)[Mutual Aid Operations Plan](#)[Auto Aid Agreement](#)[Auto Aid Operations Plan](#)[WESA - CES Map 1 of 2](#)[WESA - CES Map 2 of 2](#)

- *e. [2021-013](#) A Resolution Approving Mutual Aid and Automatic Aid Agreements and Operational Plans Between Western Emergency Service Area and Kachemak Emergency Service Area for Fire Response Services (Mayor)

Attachments:[Resolution 2021-013](#)[Memo](#)[Mutual Aid Agreement](#)[Mutual Aid Operations Plan](#)[Auto Aid Agreement](#)[Auto Aid Operations Plan](#)[WESA - KESA Map 1 of 2](#)[WESA - KESA Map 2 of 2](#)

- *f. [2021-014](#) A Resolution Approving Mutual Aid and Automatic Aid Agreements and Operational Plans Between Western Emergency Service Area and the Homer Volunteer Fire Department for Fire Response Services (Mayor)

Attachments: [Resolution 2021-014](#)
[Memo](#)
[Mutual Aid Agreement](#)
[Mutual Aid Operations Plan](#)
[Auto Aid Agreement](#)
[Auto Aid Operations Plan](#)
[Auto Aid Map \(1of3\) West](#)
[Auto Aid Map \(2of3\) West](#)
[Auto Aid Map \(3of3\)](#)

MAYOR'S REPORT

[KPB-2987](#) Mayor's Report Cover Memo

Attachments: [Cover Memo](#)

1. Assembly Requests/Responses- None.
2. Agreements and Contracts
 - a. [KPB-2988](#) Sole Source: Lateral Medical Corporation SimJunior Patient Simulator
Attachments: [Sole Source - Lateral Medical](#)
3. Other
 - b. [KPB-2989](#) Capital Project Reports - December 31, 2020
Attachments: [Capital Project Reports - December 31, 2020](#)

Introduced by:

Mayor

Date:

02/16/21

Action:

Vote:

**KENAI PENINSULA BOROUGH
RESOLUTION 2021-012**

**A RESOLUTION APPROVING MUTUAL AID AND AUTOMATIC AID
AGREEMENTS AND OPERATIONAL PLANS BETWEEN WESTERN EMERGENCY
SERVICE AREA AND CENTRAL EMERGENCY SERVICE AREA FOR FIRE AND
EMERGENCY RESPONSE SERVICES**

WHEREAS, mutual aid agreements and their operation plans provide for additional resources to residents of the Kenai Peninsula Borough in the form of fire and medical personnel when required; and,

WHEREAS, automatic aid agreements and their operational plans provide for additional resources to residents of the Kenai Peninsula Borough in the form of emergency services and fire and medical personnel when required; and

WHEREAS, mutual aid and automatic aid agreements and operational plans are common in the fire and emergency medical service professions; and

WHEREAS, Alaska Statute 18.70.150 provides that: “A city, other incorporated entity, and other fire protection groups may organize a mutual-aid program by adopting an ordinance or resolution authorizing and permitting their fire department, fire company, emergency relief squad, fire police squad, or fire patrol to go to the aid of another city, incorporated entity, or fire protection group, or territory outside of it;” and

WHEREAS, the Alaska Administrative Code authorizes state certified emergency medical service providers to enter into mutual aid agreements with other such providers in accordance with a municipal ordinance or resolution; and

WHEREAS, the mutual aid and automatic aid agreements and operational plans reflect the new service area created by the voters at the October, 2020 election and clarifies the terms of mutual aid and automatic aid between WESA and CES; and

WHEREAS, all associated costs are borne by each responding agency, and in this manner, costs for manpower, materials, supplies and equipment are exchanged between the agencies, ultimately resulting in service area funds being expended for the benefit of the service area; and

WHEREAS, in recent years the operational plans have been considered as matters within the expertise of the agencies providing the mutual aid and automatic aid and, therefore,

future amendments to the operational plans have been left to the discretion of the agencies; and

WHEREAS, at its meeting on December 9, 2020, the Western Emergency Service Area Board unanimously recommended approval; and

WHEREAS, at its meeting of January 21, 2021, the Central Emergency Service Area Board unanimously recommended approval;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. That the mutual aid and automatic aid agreements between WESA and CES are in the best interest of the service areas and are hereby approved. The mayor is authorized to execute a mutual aid and automatic aid agreement substantially in the form of the attached agreements.

SECTION 2. That the operational plans substantially in the form of the attached plans are hereby approved and the WESA and CES service area boards and chiefs are hereby authorized to approve amendments to the operational plans with the mayor's approval without further review by the assembly so long as any such amendments do not conflict with the mutual aid or automatic aid agreement.

SECTION 3. That this resolution takes effect immediately upon its adoption.

ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 16TH DAY OF FEBRUARY, 2021.

Brent Hibbert, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:

Kenai Peninsula Borough Western Emergency Service Area

MEMORANDUM

TO: Brent Hibbert, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Mayor *CP*
Roy Browning, Fire Chief, Central Emergency Services *RB*

FROM: Jon Marsh, Fire Chief, Western Emergency Service Area *JM*
Roy Browning, Fire Chief, Central Emergency Services *RB*

DATE: February 4, 2021

RE: Resolution 2021-012, Approving Mutual Aid and Automatic Aid Agreements and Operational Plans Between Western Emergency Service Area and Central Emergency Services (Mayor)

This resolution would approve the attached mutual aid and automatic aid agreements and initial operational plans between the Western Emergency Service Area (WESA) and the Central Emergency Services (CES) for fire and emergency response services.

Mutual and automatic aid agreements allow for specific resource requests between the agencies to assist each other with emergency responses. Assistance is through the provision of resources as set out in the agreements and operational plans.

The agreements are for mutual and automatic aid response of fire and emergency medical service resources and personnel, and will continue in effect per the terms of the agreements unless earlier terminated. The resolution would allow the operational plans, which detail response procedures, to be modified in the future without assembly approval as long as changes made do not conflict with the basic parameters of the individual aid agreements.

Your consideration is appreciated.

MUTUAL AID AGREEMENT

BETWEEN THE WESTERN EMERGENCY SERVICE AREA AND THE CENTRAL EMERGENCY SERVICE AREA

THIS AGREEMENT is made and entered into this ____ day of _____, 2021, by and between KENAI PENINSULA BOROUGH on behalf of the WESTERN EMERGENCY SERVICE AREA (WESA) and the CENTRAL EMERGENCY SERVICE AREA (CES) for the provision of fire and emergency services as follows:

1. Mutual Aid Requests.
 - a. Mutual aid in the form of personnel, equipment, facilities or materials, may be requested by either fire department for the purpose of assisting in fighting fires or responding to other emergency incidents.
 - b. Requests for mutual aid may include direct responses to the incident(s), cover assignments, or any other form of temporary assistance needed.
 - c. Requests for mutual aid shall include as much detail as circumstance and time allow.

2. Response to Mutual Aid Request.
 - a. The senior officer on duty at the requested department shall determine whether to respond in whole or in part, or whether to deny the request based on a determination of what level of response can be provided without unreasonably limiting the requested department's ability to meet its responsibility within its own jurisdictional area.
 - b. The senior officer at the requested department shall promptly notify the requesting department of the level of response, if any, the requested department will provide or its inability to provide a response.
 - c. When a request cannot be met, the denying departments should follow-up the verbal communication by documenting, in writing, why the request could not be met.

3. Emergencies - Information Provided.
 - a. Upon dispatch, the requesting department shall, at a minimum:
 - i. Give concise directions as to the location of the emergency and/or to the location at which the requested department's equipment/personnel will be staged;

- ii. Describe the type of emergency, and provide a description of the planned utilization of the requested department's resources; and
- iii. Provide communications channels for command functions as well as any tactical channels.

4. Command Authority.

- a. Upon arrival of the requested department's resources at the incident scene, staging area or cover assignment location, all personnel, equipment, and materials shall remain under the command of the requested department's senior responding personnel.
- b. The requested department's senior responding personnel shall report to and operate under the direction of the requesting department's Incident Command ("IC").
- c. In no case shall any equipment be loaned for use to personnel who have not been trained in its use.

5. Responsibility for Costs & Liability.

- a. Each party desires to provide to the other a reasonable, professional and reciprocal exchange of fire response services on a day to day basis at no additional cost.
- b. Each party shall bear its own costs for responding to a mutual aid request.
- c. Each responding department shall be responsible for its own liabilities incurred traveling to the scene, at the scene and returning to the station of origin.
- d. In rendering emergency services, each department will bear the responsibility for its own acts and any liability incurred by such acts.

6. Mutual Aid Withdrawal or Assignment Turn Down - Circumstances.

- a. After arrival at the incident, staging area or location of cover assignment, if it becomes necessary to withdraw a portion or all of such requested personnel, equipment or materials in order to meet an emergency situation in the jurisdictional area served by the requested department, such withdrawal may be initiated at the sole discretion of the requested department's senior personnel at the scene.
- b. Turn down of an assignment may be made at the scene of an incident at the sole discretion of the requested department's senior personnel, if she/he determines that the requested personnel, equipment, or materials are being exposed to unnecessary or unreasonable danger, or if the requested department's personnel do not have the training or resources to accomplish the requested assignment.

- c. The requested department's senior personnel shall coordinate a withdrawal or assignment turn down with the requesting department's IC in a manner that best mitigates consequences of a withdrawal or turn down of assignment to avoid endangering personnel and property of either department.

7. Withdrawal from Agreement.

This Agreement shall continue until the Mutual Aid Agreement is terminated.

8. Training.

Joint training exercises shall be carried out at least annually under the direction of the Chief or Training Officers in each department.

9. Operating Plan Review

- a. Operating plans shall be cooperatively developed by the departments and become part of this Agreement upon their execution by the Chiefs and Borough Mayor.
- b. The Annual Operating Plan in effect at the time of execution of this Agreement is attached hereto and incorporated herein by reference as "Exhibit A".

**WESTERN EMERGENCY SERVICE
AREA (WESA)**

Jon Marsh, Fire Chief

Date:_____

**CENTRAL EMERGENCY SERVICES
(CES)**

Roy Browning, Fire Chief

Date:_____

**WESTERN EMERGENCY SERVICE
AREA BOARD**

Dawson Slaughter, Chair

Date:_____

**CENTRAL EMERGENCY SERVICES
AREA BOARD**

Ryan Kapp, Chair

Date:_____

KENAI PENINSULA BOROUGH

Charlie Pierce, Mayor

Date:_____

ATTEST:

**APPROVED as to Form and Legal
Sufficiency**

Johni Blankenship, MMC, Borough Clerk

Patty Burley, Deputy Borough Attorney

OPERATIONAL PLAN (Exhibit A)
MUTUAL AID AGREEMENT
BETWEEN THE WESTERN EMERGENCY SERVICE AREA AND THE CENTRAL
EMERGENCY SERVICE AREA

This Operational Plan (Plan) between Kenai Peninsula Borough on behalf of the Western Emergency Service Area (WESA) and the Central Emergency Service Area (CES) is for mutual aid response (the "Plan") and the temporary exchange of emergency services equipment and personnel.

The purpose of this Plan is to outline the procedures for carrying out a mutual aid response between WESA and CES. This Plan is a guide for day-to-day operations, and may be revised, amended or altered by written consent of the parties, with concurrence by the KPB Mayor. Major revisions require concurrence by the KPB Assembly. In addition, this Plan may be terminated by either party upon termination of the Mutual Aid Agreement.

I. AMOUNT AND TYPE OF ASSISTANCE

- a. For fire responses, WESA will provide a tanker/engine company with a minimum crew of four (4) for response to an incident scene, or as requested by the CES On-Scene Incident Commander (OIC). The CES OIC retains the option to direct the responding department to any other location as needed within the CES jurisdiction.
- b. A WESA medic unit may be requested within the CES jurisdiction. The response will be at least a BLS unit with a minimum of two (2) personnel. Upon dispatch, the CES OIC may alter the manning level of apparatus to best suit the needs of call.
- c. For fire responses, CES will provide a tanker/engine company with a minimum crew of four (4) for response to an incident scene, or as requested by the WESA OIC. The WESA OIC retains the option to direct the responding department to any other location as needed within the WESA jurisdiction.

- d. A CES medic unit may be requested within the WESA jurisdiction. The response will be at least a BLS unit with a minimum of two (2) personnel. Upon dispatch, the WESA OIC may alter the manning level of apparatus to best suit the needs of call.
- e. Upon dispatch, the responding department will respond to the location provided by requesting department's OIC unless directed to respond to a different location.
- f. Cancellation may occur per the requesting department's OIC as with small, uncomplicated incidents that may be false alarms, out on arrival, out immediately after arrival, no injuries, etc.

II. TRAINING

Joint training exercises shall be carried out at least annually under the direction of the Fire Chiefs or their Operations or Training Officers. Classroom instruction should be available upon request by each department, and should include ICS and unified command exercises.

III. COMMUNICATIONS

- a. RADIO – Dispatch will tone out the Mutual Aid request as instructed by the requesting department's OIC. Mutual Aid will occur as directed by either department for any incident it may be needed. The responding department, after notifying dispatch that they are en route, will switch to the requesting department's dispatch channel and advise the OIC they are en route.
- b. The responding department will communicate with the OIC unless advised otherwise.
- c. Radio traffic will be kept to a minimum.
- d. Clear text will be used at all times.

IV. INCIDENT REPORTING

Each department shall be responsible for reporting the incident in accordance with their department policy and procedures, including Borough policy and procedures.

V. REVISIONS

The Annual Operations Plan shall be cooperatively developed, reviewed regularly and shall become part of the Mutual Aid Agreement.

**WESTERN EMERGENCY SERVICE
AREA (WESA)**

Jon Marsh, Fire Chief

Date:_____

**CENTRAL EMERGENCY SERVICES
(CES)**

Roy Browning, Fire Chief

Date:_____

**WESTERN EMERGENCY SERVICE
AREA BOARD**

Dawson Slaughter, Chair

Date:_____

**CENTRAL EMERGENCY SERVICES
AREA BOARD**

Ryan Kapp, Chair

Date:_____

KENAI PENINSULA BOROUGH

Charlie Pierce, Mayor

Date:_____

ATTEST:

Johni Blankenship, MMC, Borough Clerk

**APPROVED as to Form and Legal
Sufficiency**

Patty Burley, Deputy Borough Attorney

**AGREEMENT FOR EXCHANGE OF AUTOMATIC AID
BETWEEN WESTERN EMERGENCY SERVICE AREA AND
CENTRAL EMERGENCY SERVICES**

This Automatic Aid Agreement (the "Agreement"), dated this __ day of February, 2021, by and between the Kenai Peninsula Borough on behalf of the Western Emergency Service Area (WESA) and Central Emergency Services (CES) (sometimes referred to herein as the "Parties").

1. Response to Automatic Aid Requests.

- a. Both parties to this Agreement provide structural fire, wildland fire and explosion protection services within their jurisdictions.
- b. In return for the services to be provided by WESA, CES agrees to provide a designated fire response, as determined by the Fire Chief of CES.
- c. In return for the services to be provided by CES, WESA agrees to provide a designated structural fire response, as determined by the Fire Chief of WESA.

2. Emergencies – Information Provided.

Upon receipt of a structural fire, wildland fire or explosion alarm through a 9-1-1 Call Center within the automatic aid response area of either service area, WESA or CES will automatically dispatch its nearest available and appropriate designated fire response to that incident alarm location. The automatic aid response areas are determined by the Fire Chiefs of WESA and CES and are set forth in the Annual Operational Plan.

3. Jurisdiction.

"Jurisdiction" is defined to be that political and geographical boundary designating the respective service areas that are party to this Agreement.

4. Authority to Establish the Automatic Aid Agreement.

- a. Alaska State Statute, AS 18.70.150 authorizes the borough to organize or enter into mutual aid agreements to go to or extend aid to another city or borough
- b. Automatic Aid is automatic mutual aid.

5. Command Authority.

- a. When the aiding department arrives before the jurisdictional department, the aiding department will take the necessary action dictated by the situation.
- b. Upon arrival of the jurisdictional department, the operational responsibility for the situation will be immediately assumed by the jurisdictional department.
- c. The aiding department personnel will be under the direction of the Officer In Charge (OIC) of the jurisdictional department.
- d. The aiding department will be released from the scene as soon as practical by the OIC of the jurisdictional department.

6. Withdrawal of Resources or Assignment Turndown.

- a. If, after arrival at the emergency scene or staging area with the resources as identified in the Annual Operational Plan, it becomes necessary to withdraw a portion or all of such resources in order to address an emergency situation in the jurisdiction served by the aiding department, such withdrawal may be initiated at the sole discretion of the OIC of the aiding department.
- b. Such withdrawal may also be made at the sole discretion of the OIC of the aiding department if it is determined that the aiding department's resources are being subjected to unnecessary or unreasonable danger.
- c. In either case, the OIC shall coordinate the withdrawal with the aiding department's OIC in a manner that avoids endangering the personnel of either department.
- d. It is mutually understood and agreed that this Agreement does not relieve either party from the necessity and obligation of using its own resources to provide fire protection within any part of its own jurisdiction.

7. Responsibility for Costs & Liability.

- a. Each party desires to provide to the other a reasonable, professional and reciprocal exchange of fire response services on a day to day basis at no additional cost.
- b. Each party shall bear its own costs for responding to an automatic aid request.

- c. Each responding agency shall be responsible for its own liabilities incurred traveling to the scene, at the scene and returning to the station of origin.
- d. In rendering emergency services, each agency will bear the responsibility for its own acts and any liability incurred by such acts.

8. Annual Operational Plan.

- a. It is in the best interests of the citizens of WESA and CES to be provided the most expeditious and professional response to suppress fires. The details as to amounts and type of assistance to be dispatched, response areas, methods of dispatching, communications, training programs and procedures, methods of requesting aid, and the names or ranks of persons authorized to send and receive such requests, lists of personnel and resources which will be utilized, shall be developed by the Fire Chiefs of WESA and CES.
- b. Such details shall be recorded in an Operational Plan.
- c. The Operational Plan shall be approved and signed by the agencies and the Borough Mayor, dated and attached hereto within thirty (30) calendar days of the approval of this Agreement. The failure to attach an Operational Plan to this Agreement shall render this Agreement automatically null and void.

9. Mutual Aid Agreement Not Affected.

It is mutually understood that this Agreement will in no way affect or have any bearing on other existing area mutual aid agreements.

10. Liability.

- a. There shall be no liability imposed on any Party or its personnel for failure to respond to an incident due to resource limitations or as a result of any act or omission in good faith.
- b. For purposes of this Agreement, each Party's employees shall be deemed to be the employees and agents of that Party only, and under no circumstances shall any employee be deemed to be an employee or agent of any other entity or the other Party.
- c. All damages or repairs to any equipment or apparatus shall be the responsibility of the Party that owns such equipment or apparatus, provided however, that compensation for damages to equipment or apparatus that occurs during a natural disaster, a state of emergency, as declared by a local, state or federal governing authority, or any other incident for which state or

federal aid is provided to the Party requesting aid, shall be distributed to the Party providing aid in proportion to the level of actual damage incurred while providing automatic aid.

- d. Nothing contained in this Agreement shall be construed to be a waiver of either Party's qualified immunity, official immunity, or any other immunity or exemption from liability provided for by law.

11. Release of Claims.

Except as provided in 10(c) above, and to the extent permitted by law, each of the Parties agrees to hold harmless and release the other Party from any and all liabilities, suits, claims, judgments, cost or demands for damage to its own property whether directly existing or indirectly arising out of the use of any vehicle, equipment or apparatus being used by either Party during the provision of service pursuant to this Agreement.

12. Injuries to Personnel.

Any damage or other compensation which is required to be paid to any fire department employee or volunteer by reason of his/her injury occurring while his/her services are being utilized pursuant to this Agreement shall be the sole liability and responsibility of the Party regularly employing that person.

13. No Benefit to Third Parties.

This Agreement shall not be construed as, or deemed to be, an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action hereunder for any cause whatsoever.

14. Term of Agreement.

- a. This Agreement shall commence upon the date of the Kenai Peninsula Borough mayor's signature and shall continue until December 31, 2026. This Agreement may be renewed by the Parties via written request, approved by both parties, no later than November 1st of each year. This Agreement cannot extend beyond fifteen (15) years. Renewals may be for five (5) years each.
- b. Notwithstanding the above, either Party to this Agreement may terminate the Agreement by giving no less than thirty (30) days written notice to the

other Party and upon the running of thirty (30) days from such written notice, this Agreement shall be terminated.

15. Counterparts.

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

**WESTERN EMERGENCY SERVICE
AREA (WESA)**

Jon Marsh, Fire Chief

Date:_____

**CENTRAL EMERGENCY SERVICES
(CES)**

Roy Browning, Fire Chief

Date:_____

**WESTERN EMERGENCY SERVICE
AREA BOARD**

Dawson Slaughter, Chair

Date:_____

**CENTRAL EMERGENCY SERVICES
AREA BOARD**

Ryan S. Kapp, Chair

Date:_____

KENAI PENINSULA BOROUGH

Charlie Pierce, Mayor

Date:_____

ATTEST:

Johni Blankenship, Borough Clerk

**APPROVED as to form and Legal
Sufficiency**

Patty Burley, Deputy Borough Attorney

OPERATIONAL PLAN (Exhibit A)**AUTOMATIC AID AGREEMENT****BETWEEN THE WESTERN EMERGENCY SERVICE AREA AND
CENTRAL EMERGENCY SERVICES**

This Operational Plan (Plan) between the Kenai Peninsula Borough, on behalf of the Western Emergency Service Area (WESA) and Central Emergency Services (CES) is for automatic aid response of fire apparatus and personnel.

The purpose of this Plan is to outline the procedures for carrying out an automatic aid response between WESA and CES. This Plan is a guide for day-to-day operations, and may be revised, amended or altered annually by the written consent of the parties, with concurrence by the KPB Mayor. In addition, this Plan will automatically terminate upon the expiration or termination of the Automatic Aid Agreement.

I. AUTOMATIC AID RESPONSE AREAS, AMOUNT AND TYPE OF ASSISTANCE

- a. When available, WESA will automatically respond to CES boundary limits and will provide a tanker/pumper and two (2) personnel on a first alarm response. Unless redirected by the On-Scene Incident Commander (OIC), the response will be to the fire scene.
- b. When available, CES will automatically respond to the WESA, and will provide a tanker/pumper two (2) personnel on a first alarm response. Unless redirected by the On-Scene Incident Commander (OIC), the response will be to the fire scene.
- c. Cancellation may occur in small, uncomplicated incidents, out on arrival, out immediately after arrival, emergency in home territory, etc.

II. TRAINING

Joint training exercises shall be carried out at least annually under the direction of the Fire Chiefs or Chief's Operations or Training Officers in each department. Classroom instruction should be available upon request by each department, and should include ICS and unified command exercises.

III. COMMUNICATIONS

- a. RADIO – Dispatch shall announce by radio that Automatic Aid is needed. This will occur without direction by either department for fire incidents. The responding agency, after notifying dispatch that they are en route, will switch to the requesting agency's dispatch channel and advise the OIC they are en route.
- b. The responding department will communicate with the OIC unless advised otherwise.
- c. Radio traffic will be kept to a minimum.
- d. Clear text will be used at all times.

IV. JOINT SERVICE AREA

The Automatic Aid response area shall be within the borders of WESA and CES and shall be as mutually agreed upon between both agencies. A map showing the boundaries of the service area shall be approved by both agencies and attached to the Annual Operational Plan.

V. INCIDENT REPORTING

Each agency shall be responsible for reporting the incident in accordance with their department and Borough policy and procedures.

VI. REVISIONS

The Annual Operations Plan shall be cooperatively reviewed regularly and become a part of the Automatic Aid Agreement

**WESTERN EMERGENCY SERVICE
AREA (WESA)**

Jon Marsh, Fire Chief
Date:_____

**CENTRAL EMERGENCY SERVICES
(CES)**

Roy Browning, Fire Chief
Date:_____

**WESTERN EMERGENCY SERVICE
AREA BOARD**

Dawson Slaughter, Chair

Date:_____

**CENTRAL EMERGENCY SERVICES
AREA BOARD**

Ryan S. Kapp, Chair

Date:_____

KENAI PENINSULA BOROUGH

Charlie Pierce, Mayor

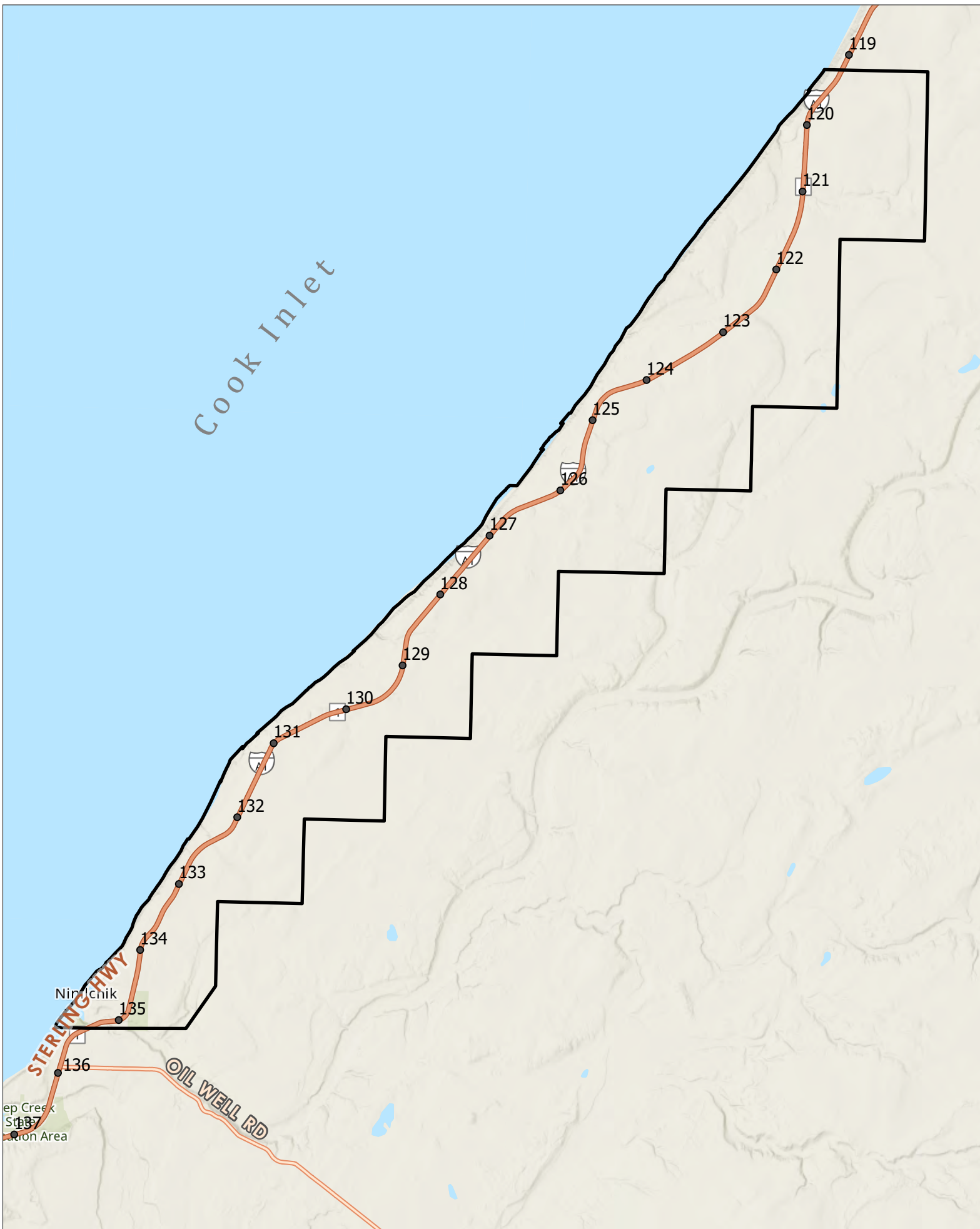
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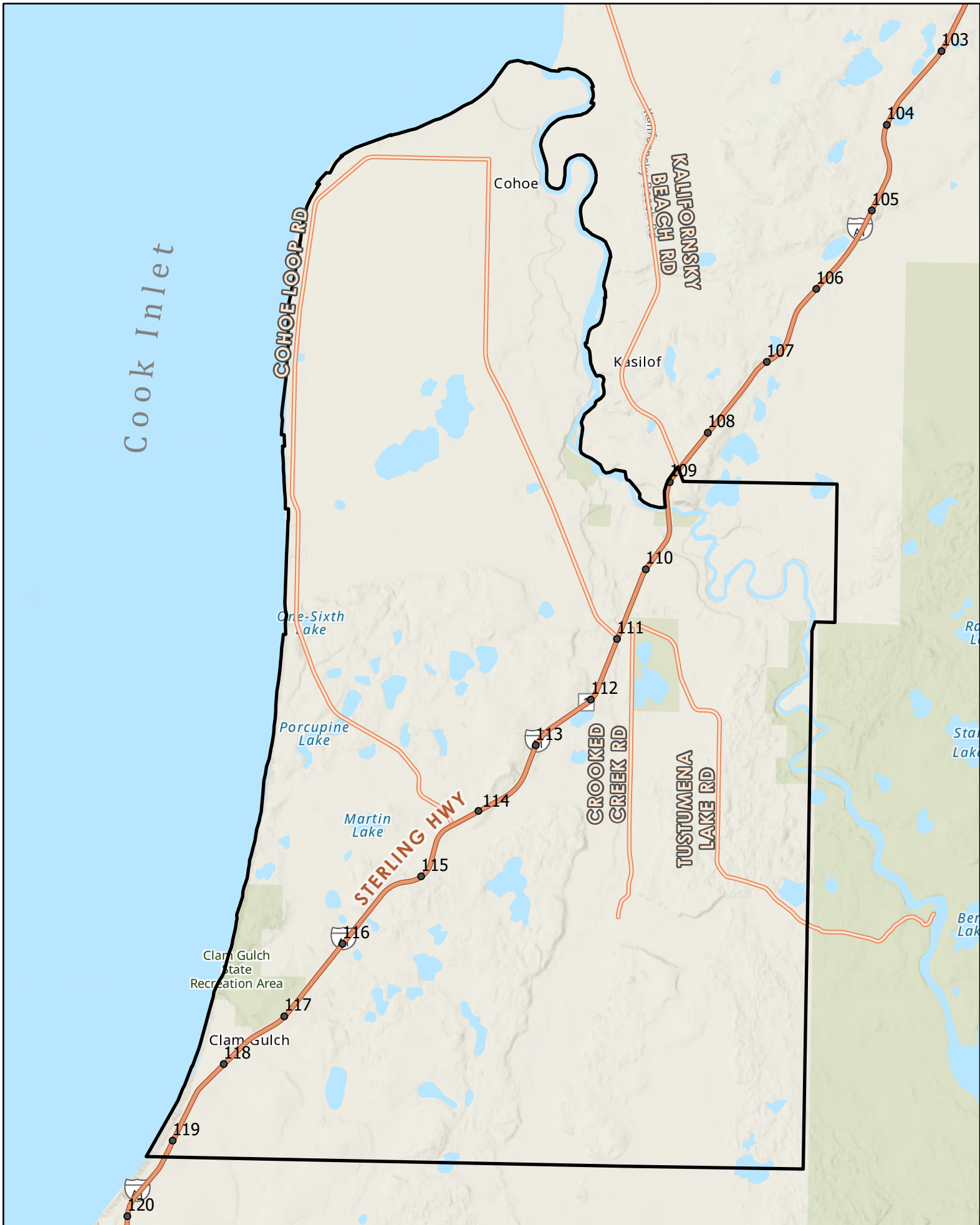
ATTEST:

**APPROVED as to form and Legal
Sufficiency**

Johni Blankenship, MMS, Borough Clerk

Patty Burley, Deputy Borough Attorney





Introduced by:

Mayor

Date:

02/16/21

Action:

Vote:

**KENAI PENINSULA BOROUGH
RESOLUTION 2021-013**

**A RESOLUTION APPROVING MUTUAL AID AND AUTOMATIC AID
AGREEMENTS AND OPERATIONAL PLANS BETWEEN WESTERN EMERGENCY
SERVICE AREA AND KACHEMAK EMERGENCY SERVICE AREA FOR FIRE
RESPONSE SERVICES**

WHEREAS, mutual aid agreements and their operation plans provide for additional resources to residents of the Kenai Peninsula Borough in the form of fire and medical personnel when required; and,

WHEREAS, automatic aid agreements are a form of mutual aid agreements and their operational plans provide for automatic requests for additional resources to residents of the peninsula in the form of emergency service and fire response personnel and apparatus when required; and

WHEREAS, mutual aid and automatic aid agreements and operational plans are common in the fire and emergency service professions; and

WHEREAS, Alaska Statute 18.70.150 provides that: “[a] city, other incorporated entity, and other fire protection groups may organize a mutual-aid program by adopting an ordinance or resolution authorizing and permitting their fire department, fire company, emergency relief squad, fire police squad, or fire patrol to go to the aid of another city, incorporated entity, or fire protection group, or territory outside of it;” and

WHEREAS, the Alaska Administrative Code authorizes state certified emergency service providers to enter into mutual aid agreements with other such providers in accordance with a municipal ordinance or resolution; and

WHEREAS, the mutual aid and automatic aid agreements and operational plans between Western Emergency Service Area (WESA) and the Kachemak Emergency Service Area (KESA) sets forth response areas and terms of automatic aid; and

WHEREAS, all associated costs are borne by each responding agency, and in this manner, costs for manpower, materials, supplies and equipment are exchanged between the agencies, ultimately resulting in service area funds being expended for the benefit of the service area; and

WHEREAS, for years, the operational plans have been considered as matters within the expertise of the agencies providing automatic or mutual aid and, therefore, future amendments to the operational plans have been left to the discretion of the agencies; and

WHEREAS, significant cost savings for fire insurance can be afforded local taxpayers through rating determinations by Insurance Services Office (ISO) when automatic aid and/or mutual agreements are in effect; and

WHEREAS, at its meeting of December 9, 2020 the Western Emergency Service Area Board unanimously recommended approval; and

WHEREAS, at its meeting of January 14, 2021 the Kachemak Emergency Service Area Board unanimously recommended approval;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. That mutual aid and automatic aid agreements between WESA and KESA serve the best interests of Kenai Peninsula residents and visitors and are hereby approved. The mayor is authorized to execute a mutual aid and automatic aid agreement substantially in the form of the attached agreements.

SECTION 2. That the operational plans substantially in the form attached hereto are hereby approved and the WESA and KESA boards and chiefs are hereby authorized to approve amendments to the operational plans with the mayor's approval without further review by the assembly so long as any such amendments do not conflict with the respective mutual aid or automatic aid agreement.

SECTION 3. That this resolution takes effect immediately upon its adoption.

ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 16TH OF FEBRUARY, 2021.

Brent Hibbert, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:

Kenai Peninsula Borough Western Emergency Service Area

MEMORANDUM

TO: Brent Hibbert, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Mayor *CP*
Roy Browning, Fire Chief, Central Emergency Services *RB*

FROM: Jon Marsh, Fire Chief, Western Emergency Service Area *JM*
Bob Ciciarella, Fire Chief, Kachemak Emergency Services *RWC*

DATE: February 4, 2021

RE: Resolution 2021-*013*, Approving Mutual Aid and Automatic Aid Agreements and Operational Plans Between Western Emergency Service Area and Kachemak Emergency Service Area for Fire Response Services (Mayor)

This resolution would approve the attached mutual aid and automatic aid agreements and the initial operational plans between Western Emergency Service Area and Kachemak Emergency Service Area for fire and emergency response services.

Mutual aid and automatic aid agreements allow for specific resource requests between the agencies to assist each other with emergency responses. Assistance is through the provision of resources as set out in the agreements and operational plans.

The agreements are for mutual and automatic aid response of fire and emergency medical resources and personnel, and will continue in effect per the terms of the agreements unless earlier terminated. The resolution would allow the operational plans, which detail specific response procedures, to be modified in the future without assembly approval as long as changes do not conflict with the basic elements of the mutual and automatic aid agreements.

Your consideration is appreciated.

MUTUAL AID AGREEMENT

BETWEEN THE WESTERN EMERGENCY SERVICE AREA AND THE KACHEMAK EMERGENCY SERVICE AREA

THIS AGREEMENT is made and entered into this ____ day of _____, 2021, by and between KENAI PENINSULA BOROUGH on behalf of the WESTERN EMERGENCY SERVICE AREA (WESA) and KACHEMAK EMERGENCY SERVICE AREA (KESA) for the provision of fire and emergency services as follows:

1. Mutual Aid Requests.

- a. Mutual aid in the form of personnel, equipment, facilities or materials, may be requested by either department for the purpose of assisting in fighting fires or responding to other emergency incidents.
- b. Requests for mutual aid may include direct response to the incident(s), cover assignments, or any other form of assistance needed.
- c. Requests for mutual aid shall include as much detail as circumstance and time allow.

2. Response to Mutual Aid Request.

- a. The senior officer on duty at the requested department shall determine whether to respond in whole, in part, or to deny the request based on a determination of what level of response can be provided without unreasonably limiting the requested department's ability to meet its responsibility within its own jurisdictional area.
- b. The senior officer at the requested department shall promptly notify the requesting department of the level of response, if any, the requested department will provide.
- c. When a request cannot be met, the denying departments should follow-up the verbal communication by documenting, in writing, why the request could not be met.

3. Emergencies - Information Provided.

- a. Upon dispatch, the requesting department shall, at a minimum:
 - i. Give concise directions as to the location of the emergency and/or to the location at which the requested department's equipment/personnel will be staged;
 - ii. Describe the type of emergency, and provide a description of the planned utilization of the requested department's resources; and

- iii. Provide communications channels for command functions as well as any tactical channels.

4. Command Authority.

- a. Upon arrival of the requested department's resources at the incident scene, staging area or cover assignment location, all personnel, equipment, and materials shall remain under the command of the requested department's senior responding personnel.
- b. The requested department's senior responding personnel shall report to and operate under the direction of the requesting department's Incident Command ("IC").
- c. In no case shall any equipment be loaned for use to personnel who have not been trained in its use.

5. Responsibility for Costs & Liability.

- a. Each party desires to provide to the other a reasonable, professional and reciprocal exchange of fire response services on a day to day basis at no additional cost.
- b. Each party shall bear its own costs for responding to a mutual aid request.
- c. Each responding department shall be responsible for its own liabilities incurred traveling to the scene, at the scene and returning to the station of origin.
- d. In rendering emergency services, each department will bear the responsibility for its own acts and any liability incurred by such acts.

6. Mutual Aid Withdrawal or Assignment Turn Down - Circumstances.

- a. After arrival at the incident, staging area or location of cover assignment, if it becomes necessary to withdraw a portion or all of such requested personnel, equipment or materials in order to meet an emergency situation in the jurisdictional area served by the requested department, such withdrawal may be initiated at the sole discretion of the requested department's senior personnel at the scene.
- b. Turn down of an assignment may be made at the scene of an incident at the sole discretion of the requested department's senior personnel, if she/he determines that the requested personnel, equipment, or materials are being exposed to unnecessary or unreasonable danger, or if the requested department's personnel do not have the training or resources to accomplish the requested assignment.
- c. The requested department's senior personnel shall coordinate a withdrawal or assignment turn down with the requesting department's IC in a manner that

best mitigates consequences of a withdrawal or turn down of assignment to avoid endangering personnel and property of either department.

7. Withdrawal from Agreement.

This Agreement shall continue until either department gives thirty (30) days' notice of its withdrawal, in writing, to the other department.

8. Training.

Joint training exercises shall be carried out at least annually under the direction of the Chief or Training Officers in each department.

9. Annual Operating Plan.

- a. Annual operating plans shall be cooperatively developed by the departments and become part of this Agreement upon execution by the Chiefs and Borough Mayor.
- b. The Annual Operating Plan in effect at the time of execution of this Agreement is attached hereto and incorporated herein by reference as "Exhibit A".

**WESTERN EMERGENCY SERVICE
AREA (WESA)**

Jon Marsh, Fire Chief

Date: _____

**KACHEMAK EMERGENCY SERVICE
AREA (KESA)**

Bob Cicciarella, Fire Chief

Date: _____

**WESTERN EMERGENCY SERVICE
AREA BOARD**

Dawson Slaughter, Chair

Date: _____

**KACHEMAK EMERGENCY SERVICE
AREA BOARD**

Matthew Schneyer, Chair

Date: _____

KENAI PENINSULA BOROUGH

Charlie Pierce, Mayor

Date: _____

ATTEST:

**APPROVED as to form and legal
Sufficiency**

Johni Blankenship, Borough Clerk

Patty Burley, Deputy Borough Attorney

OPERATIONAL PLAN (Exhibit A)
MUTUAL AID AGREEMENT
BETWEEN THE WESTERN EMERGENCY SERVICE AREA AND THE KACHEMAK
EMERGENCY SERVICE AREA

This Operational Plan (Plan) between Kenai Peninsula Borough on behalf of the Western Emergency Service Area (WESA) and the Kachemak Emergency Service Area (KESA) is for mutual aid response (the "Plan") and the temporary exchange of emergency services equipment and personnel.

The purpose of this Plan is to outline the procedures for carrying out a mutual aid response between WESA and KESA. This Plan is a guide for day-to-day operations, and may be revised, amended or altered by written consent of the parties, with concurrence by the KPB Mayor. Major revisions require concurrence by the KPB Assembly. In addition, this Plan may be terminated by either party upon termination of the Mutual Aid Agreement.

I. AMOUNT AND TYPE OF ASSISTANCE

- a. For fire responses, WESA will provide a tanker/engine company with a minimum crew of four (4) for response to an incident scene, or as requested by the KESA On-Scene Incident Commander (OIC). The KESA OIC retains the option to direct the responding department to any other location as needed within the KESA jurisdiction.
- b. A WESA medic unit may be requested within the KESA jurisdiction. The response will be at least a BLS unit with a minimum of two (2) personnel. Upon dispatch, the KESA OIC may alter the manning level of apparatus to best suit the needs of call.
- c. For fire responses, KESA will provide a tanker/engine company with a minimum crew of four (4) for response to an incident scene, or as requested by the WESA OIC. The WESA OIC retains the option to direct the responding department to any other location as needed within the WESA jurisdiction.

- d. A KESA medic unit may be requested within the WESA jurisdiction. The response will be at least a BLS unit with a minimum of two (2) personnel. Upon dispatch, the WESA OIC may alter the manning level of apparatus to best suit the needs of call.
- e. Upon dispatch, the responding department will respond to the location provided by requesting department's OIC unless directed to respond to a different location.
- f. Cancellation may occur per the requesting department's OIC as with small, uncomplicated incidents that may be false alarms, out on arrival, out immediately after arrival, no injuries, etc.

II. TRAINING

Joint training exercises shall be carried out at least annually under the direction of the Fire Chiefs or their Operations or Training Officers. Classroom instruction should be available upon request by each department, and should include ICS and unified command exercises.

III. COMMUNICATIONS

- a. RADIO – Dispatch will tone out the Mutual Aid request as instructed by the requesting department's OIC. Mutual Aid will occur as directed by either department for any incident it may be needed. The responding department, after notifying dispatch that they are en route, will switch to the requesting department's dispatch channel and advise the OIC they are en route.
- b. The responding department will communicate with the OIC unless advised otherwise.
- c. Radio traffic will be kept to a minimum.
- d. Clear text will be used at all times.

IV. INCIDENT REPORTING

Each department shall be responsible for reporting the incident in accordance with their department policy and procedures, including Borough policy and procedures.

V. REVISIONS

The Annual Operations Plan shall be cooperatively developed, reviewed regularly and shall become part of the Mutual Aid Agreement.

**WESTERN EMERGENCY SERVICE
AREA (WESA)**

Jon Marsh, Fire Chief

Date: _____

**KACHEMAK EMERGENCY SERVICE
AREA (KESA)**

Bob Cicciarella, Fire Chief

Date: _____

**WESTERN EMERGENCY SERVICE
AREA BOARD**

Dawson Slaughter, Chair

Date: _____

**KACHEMAK EMERGENCY SERVICE
AREA BOARD**

Matthew Schneyer, Chair

Date: _____

KENAI PENINSULA BOROUGH

Charlie Pierce, Mayor

Date: _____

ATTEST:

Johni Blankenship, Borough Clerk

**APPROVED as to form and legal
sufficiency**

Patty Burley, Deputy Borough Attorney

**AGREEMENT FOR EXCHANGE OF AUTOMATIC AID
BETWEEN WESTERN EMERGENCY SERVICE AREA AND
KACHEMAK EMERGENCY SERVICE AREA**

This Automatic Aid Agreement (the "Agreement"), dated this __ day of _____, 2021, by and between the Kenai Peninsula Borough on behalf of the Western Emergency Service Area (WESA) and the Kachemak Emergency Service Area (KESA) (sometimes referred to herein as the "Parties").

1. Response to Automatic Aid Requests.

- a. Both parties to this Agreement provide structural fire, wildland fire and explosion protection services within their jurisdictions.
- b. In return for the services to be provided by WESA, KESA agrees to provide a designated fire response, as determined by the Fire Chief of KESA.
- c. In return for the services to be provided by KESA, WESA agrees to provide a designated structural fire response, as determined by the Fire Chief of WESA.

2. Emergencies – Information Provided.

Upon receipt of a structural fire, wildland fire or explosion alarm through a 9-1-1 Call Center within the automatic aid response area of either service area, WESA or KESA will automatically dispatch its nearest available and appropriate designated fire response to that incident alarm location. The automatic aid response areas are determined by the Fire Chiefs of WESA and KESA and are set forth in the Annual Operational Plan.

3. Jurisdiction.

"Jurisdiction" is defined to be that political and geographical boundary designating the respective service areas that are party to this Agreement.

4. Authority to Establish the Automatic Aid Agreement.

- a. Alaska State Statute, AS 18.70.150 authorizes the borough to organize or enter into mutual aid agreements to go to or extend aid to another city or borough
- b. Automatic Aid is automatic mutual aid.

5. Command Authority.

- a. When the aiding department arrives before the jurisdictional department, the aiding department will take the necessary action dictated by the situation.
- b. Upon arrival of the jurisdictional department, the operational responsibility for the situation will be immediately assumed by the jurisdictional department.
- c. The aiding department personnel will be under the direction of the Officer In Charge of the jurisdictional department.
- d. The aiding department will be released from the scene as soon as practical by the officer in charge of the jurisdictional department.

6. Withdrawal of Resources or Assignment Turndown.

- a. If, after arrival at the emergency scene or staging area with the resources as identified in the Annual Operational Plan, it becomes necessary to withdraw a portion or all of such resources in order to address an emergency situation in the jurisdiction served by the aiding department, such withdrawal may be initiated at the sole discretion of the OIC of the aiding department.
- b. Such withdrawal may also be made at the sole discretion of the OIC of the aiding department if it is determined that the aiding department's resources are being subjected to unnecessary or unreasonable danger.
- c. In either case, the OIC shall coordinate the withdrawal with the aiding department's OIC in a manner that avoids endangering the personnel of either department.
- d. It is mutually understood and agreed that this Agreement does not relieve either party from the necessity and obligation of using its own resources to provide fire protection within any part of its own jurisdiction.

7. Responsibility for Costs & Liability.

- a. Each party desires to provide to the other a reasonable, professional and reciprocal exchange of fire response services on a day to day basis at no additional cost.
- b. Each party shall bear its own costs for responding to an automatic aid request.
- c. Each responding agency shall be responsible for its own liabilities incurred traveling to the scene, at the scene and returning to the station of origin.

- d. In rendering emergency services, each agency will bear the responsibility for its own acts and any liability incurred by such acts.

8. Annual Operational Plan.

- a. It is in the best interests of the citizens of WESA and KESA to be provided the most expeditious and professional response to suppress fires. The details as to amounts and type of assistance to be dispatched, response areas, methods of dispatching, communications, training programs and procedures, methods of requesting aid, and the names or ranks of persons authorized to send and receive such requests, lists of personnel and resources which will be utilized, shall be developed by the Fire Chiefs of WESA and KESA.
- b. Such details shall be recorded in an Operational Plan.
- c. The Operational Plan shall be approved and signed by the agencies and the Borough Mayor, dated and attached hereto within thirty (30) calendar days of the approval of this Agreement. The failure to attach an Operational Plan to this Agreement shall render this Agreement automatically null and void.

9. Mutual Aid Agreement Not Affected.

It is mutually understood that this Agreement will in no way affect or have any bearing on other existing area mutual aid agreements.

10. Liability.

- a. There shall be no liability imposed on any Party or its personnel for failure to respond to an incident due to resource limitations or as a result of any act or omission in good faith.
- b. For purposes of this Agreement, each Party's employees shall be deemed to be the employees and agents of that Party only, and under no circumstances shall any employee be deemed to be an employee or agent of any other entity or the other Party.
- c. All damages or repairs to any equipment or apparatus shall be the responsibility of the Party that owns such equipment or apparatus, provided however, that compensation for damages to equipment or apparatus that occurs during a natural disaster, a state of emergency, as declared by a local, state or federal governing authority, or any other incident for which state or federal aid is provided to the Party requesting aid, shall be distributed to

the Party providing aid in proportion to the level of actual damage incurred while providing automatic aid.

- d. Nothing contained in this Agreement shall be construed to be a waiver of either Party's qualified immunity, official immunity, or any other immunity or exemption from liability provided for by law.

11. Release of Claims.

Except as provided in 10(c) above, and to the extent permitted by law, each of the Parties agrees to hold harmless and release the other Party from any and all liabilities, suits, claims, judgments, cost or demands for damage to its own property whether directly existing or indirectly arising out of the use of any vehicle, equipment or apparatus being used by either Party during the provision of service pursuant to this Agreement.

12. Injuries to Personnel.

Any damage or other compensation which is required to be paid to any fire department employee or volunteer by reason of his/her injury occurring while his/her services are being utilized pursuant to this Agreement shall be the sole liability and responsibility of the Party regularly employing that person.

13. No Benefit to Third Parties.

This Agreement shall not be construed as, or deemed to be, an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action hereunder for any cause whatsoever.

14. Term of Agreement.

- a. This Agreement shall commence upon the date of the Kenai Peninsula Borough mayor's signature and shall continue until December 31, 2026. This Agreement may be renewed by the Parties via written request, approved by both parties, no later than November 1st of each year. This Agreement cannot extend beyond fifteen (15) years. Renewals may be for five (5) years each.
- b. Notwithstanding the above, either Party to this Agreement may terminate the Agreement by giving no less than thirty (30) days written notice to the other Party and upon the running of thirty (30) days from such written notice, this Agreement shall be terminated.

15. Counterparts.

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

**WESTERN EMERGENCY SERVICE
AREA (WESA)**

Jon Marsh, Fire Chief

Date: _____

**KACHEMAK EMERGENCY SERVICE
AREA (KESA)**

Bob Ciciarella, Fire Chief

Date: _____

**WESTERN EMERGENCY SERVICE
AREA BOARD**

Dawson Slaughter, Chair

Date: _____

**KACHEMAK EMERGENCY SERVICE
AREA BOARD**

Matthew Schneyer, Chair

Date: _____

KENAI PENINSULA BOROUGH

Charlie Pierce, Mayor

Date: _____

ATTEST:

John Blankenship, Borough Clerk

**APPROVED as to form and legal
sufficiency**

Patty Burley, Deputy Borough Attorney

OPERATIONAL PLAN (Exhibit A)

AUTOMATIC AID AGREEMENT

BETWEEN THE WESTERN EMERGENCY SERVICE AREA AND THE KACHEMAK EMERGENCY SERVICE AREA

This Operational Plan (Plan) between Kenai Peninsula Borough on behalf of both, the Western Emergency Service Area (WESA) and the Kachemak Emergency Service Area (KESA), is for automatic aid response (the "Annual Operational Plan") of fire apparatus and personnel.

The purpose of this Plan is to outline the procedures for carrying out an automatic aid response between WESA and KESA. This Plan is a guide for day-to-day operations, and may be revised, amended or altered by written consent of the parties, with concurrence by the KPB Mayor. This Plan will automatically terminate upon expiration or termination of the Automatic Aid Agreement.

I. AUTOMATIC AID RESPONSE AREAS; AMOUNT AND TYPE OF ASSISTANCE

- a. When available, WESA will automatically respond to KESA boundary limits and will provide a tanker/pumper and four (4) personnel on a first alarm response. Unless redirected by the On-Scene Incident Commander (OIC), the response will be to the fire scene. If the tanker/pumper responding can only safely carry two (2) personnel, the additional responders will accompany the tanker/pumper in a utility vehicle or other vehicle suitable for emergency response.
- b. The service area boundaries for WESA's response to a request from KESA encompass the borders from mile 165 of the Sterling Highway to approximately mile 168.5 encompassing the Diamond Ridge Road area; and from approximately mile 15 to approximately mile 17 of the North Fork Road. The response area is depicted on the attached map.
- c. When available, KESA will automatically respond to the WESA, and will provide a tanker/pumper and four (4) personnel on a first alarm response. Unless redirected by the On-Scene Incident Commander (OIC), the response will be to the fire scene. If the tanker/pumper responding can only safely carry two (2)

- personnel, the additional responders will accompany the tanker/pumper in a utility vehicle or other vehicle suitable for emergency response.
- d. The service area boundaries for KESA's response to a request from WESA encompass the borders from mile 165 of Sterling Highway to approximately mile 156.5 at Milo Fritz Avenue and up the south end of North Fork Road from mile 17 to mile 11 and are depicted in the attached map.
 - e. Cancellation may occur in small, uncomplicated incidents, , out on arrival, out immediately after arrival, emergency in home territory, etc.

II. TRAINING

Joint training exercises shall be carried out at least annually under the direction of the Fire Chiefs or their Operations or Training Officers. Classroom instruction should be available upon request by each department, and should include ICS and unified command exercises.

III. COMMUNICATIONS

- a. RADIO – Dispatch will tone out the Automatic Aid request as instructed by the requesting department's OIC. Automatic Aid will occur as directed by either department for any incident it may be needed. The responding department, after notifying dispatch that they are en route, will switch to the requesting department's dispatch channel and advise the OIC they are en route.
- b. The responding department will communicate with the OIC unless advised otherwise.
- c. Radio traffic will be kept to a minimum.
- d. Clear text will be used at all times.

IV. INCIDENT REPORTING

Each department shall be responsible for reporting the incident in accordance with their department policy and procedures, including Borough policy and procedures.

V. REVISIONS

The Annual Operations Plan shall be cooperatively developed, reviewed regularly and shall become part of the Automatic Aid Agreement.

**WESTERN EMERGENCY SERVICE
AREA (WESA)**

Jon Marsh, Fire Chief

Date: _____

**KACHEMAK EMERGENCY SERVICE
AREA (KESA)**

Bob Cicciarella, Fire Chief

Date: _____

**WESTERN EMERGENCY SERVICE
AREA BOARD**

Dawson Slaughter, Chair

Date: _____

**KACHEMAK EMERGENCY SERVICE
AREA BOARD**

Matthew Schneyer, Chair

Date: _____

KENAI PENINSULA BOROUGH

Charlie Pierce, Mayor

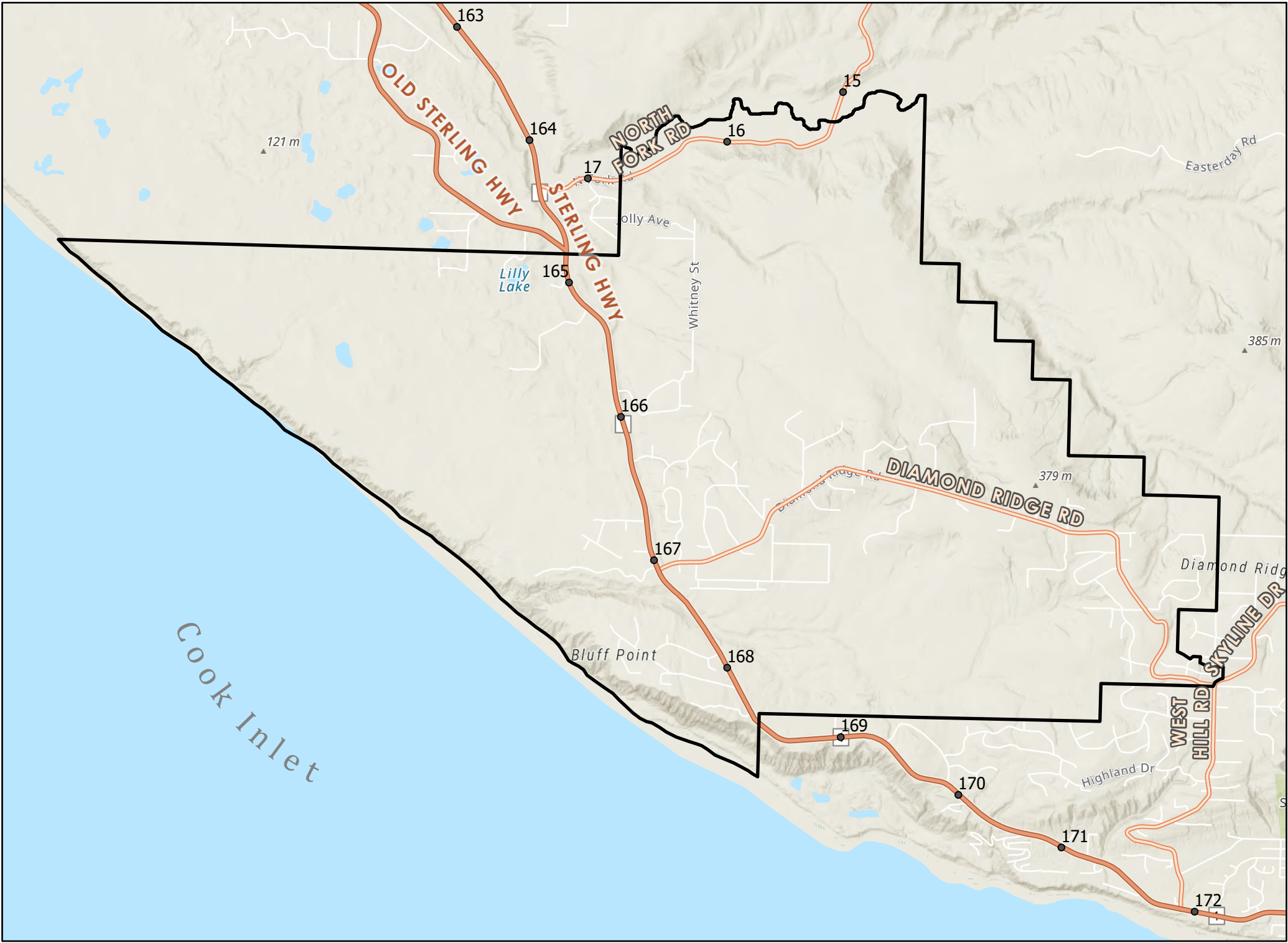
Date: _____

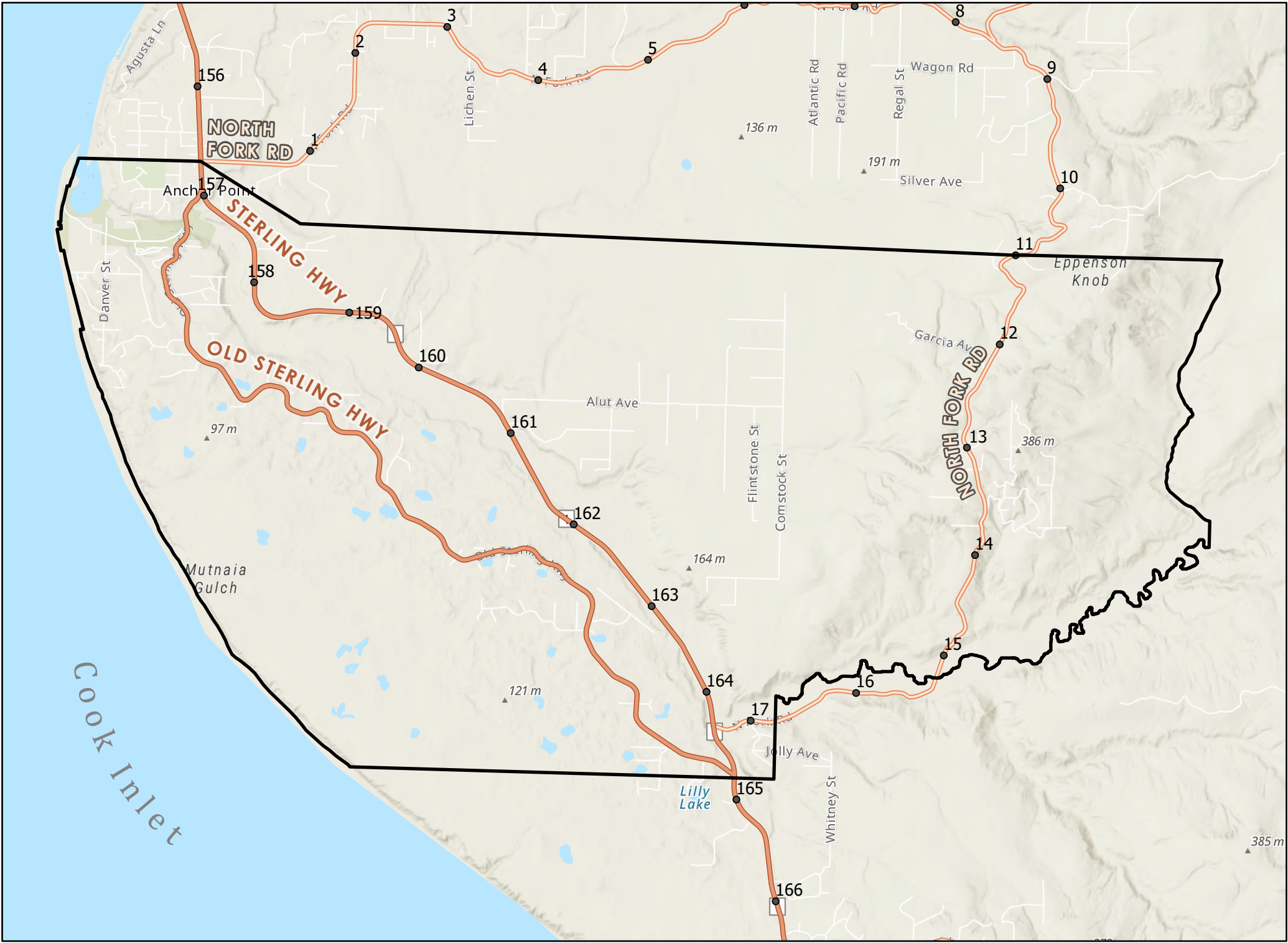
ATTEST:

Johni Blankenship, Borough Clerk

**APPROVED as to form and legal
sufficiency**

Patty Burley, Deputy Borough Attorney





Introduced by:

Mayor

Date:

02/16/21

Action:

Vote:

**KENAI PENINSULA BOROUGH
RESOLUTION 2021-014**

**A RESOLUTION APPROVING MUTUAL AID AND AUTOMATIC AID
AGREEMENTS AND OPERATIONAL PLANS BETWEEN WESTERN EMERGENCY
SERVICE AREA AND THE HOMER VOLUNTER FIRE DEPARTMENT FOR FIRE
RESPONSE SERVICES**

WHEREAS, mutual aid agreements and their operation plans provide for additional resources to residents of the Kenai Peninsula Borough in the form of fire and medical personnel when required; and,

WHEREAS, automatic aid agreements are a form of mutual aid agreements and their operational plans provide for automatic requests for additional resources to residents of the peninsula in the form of emergency service and fire response personnel and apparatus when required; and

WHEREAS, mutual aid and automatic aid agreements and operational plans are common in the fire and emergency service professions; and

WHEREAS, Alaska Statute 18.70.150 provides that: “[a] city, other incorporated entity, and other fire protection groups may organize a mutual-aid program by adopting an ordinance or resolution authorizing and permitting their fire department, fire company, emergency relief squad, fire police squad, or fire patrol to go to the aid of another city, incorporated entity, or fire protection group, or territory outside of it;” and

WHEREAS, the Alaska Administrative Code authorizes state certified emergency service providers to enter into mutual aid agreements with other such providers in accordance with a municipal ordinance or resolution; and

WHEREAS, the mutual aid and automatic aid agreements and operational plans between Western Emergency Service Area (WESA) and the Homer Volunteer Fire Department (HVFD) sets forth response areas and terms of mutual and automatic aid; and

WHEREAS, all associated costs are borne by each responding agency, and in this manner, costs for manpower, materials, supplies and equipment are exchanged between the agencies, ultimately resulting in service area funds being expended for the benefit of the service area; and

WHEREAS, for years, the operational plans have been considered as matters within the expertise of the agencies providing mutual and automatic aid and, therefore, future amendments to the operational plans have been left to the discretion of the agencies; and

WHEREAS, significant cost savings for fire insurance can be afforded local taxpayers through rating determinations by Insurance Services Office (ISO) when mutual and automatic aid agreements are in effect; and

WHEREAS, at its meeting of December 9, 2020 the Western Emergency Service Area Board unanimously recommended approval; and

WHEREAS, at its meeting of January 11, 2021, the City Council for the City of Homer recommended adopting the resolution and entering into the agreements;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. That mutual aid and automatic aid agreements between WESA and HVFD serves the best interests of Kenai Peninsula residents and visitors and are hereby approved. The mayor is authorized to execute a mutual aid and automatic aid agreement substantially in the form of the attached agreements.

SECTION 2. That the operational plans substantially in the form attached hereto are hereby approved and the WESA and HVFD boards and chiefs are hereby authorized to approve amendments to the operational plans with the mayor's approval without further review by the assembly so long as any such amendments do not conflict with the respective mutual aid or automatic aid agreement.

SECTION 3. That this resolution takes effect immediately upon its adoption.

ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 16TH OF FEBRUARY, 2021.

Brent Hibbert, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:

Kenai Peninsula Borough Western Emergency Service Area

MEMORANDUM

TO: Brent Hibbert, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Mayor *CP*
Roy Browning, Fire Chief, Central Emergency Services *RB*

FROM: Jon Marsh, Fire Chief, Western Emergency Service Area *JM*

DATE: February 4, 2021

RE: Resolution 2021-014, Approving Mutual Aid and Automatic Aid Agreements and Operational Plans Between Western Emergency Service Area and the Homer Volunteer Fire Department (Mayor)

This resolution would approve the attached mutual aid and automatic aid agreements and initial operational plans between the Western Emergency Service Area (WESA) and the City of Homer Volunteer Fire Department (HVFD) for fire and emergency response services.

Mutual aid and automatic aid agreements allow for specific resource requests between the agencies to assist each other with emergency responses. Assistance is through the provision of resources as set out in the agreements and operational plans.

The agreements provide for mutual and automatic aid response of fire and emergency medical service resources and personnel, and will continue in effect per the terms of the agreements unless earlier terminated. The resolution would allow the operational plans, which detail response procedures, to be modified in the future without assembly approval as long as changes made do not conflict with the basic parameters of the individual mutual and automatic aid agreements.

Your consideration is appreciated.

MUTUAL AID AGREEMENT

BETWEEN THE WESTERN EMERGENCY SERVICE AREA AND THE HOMER VOLUNTEER FIRE DEPARTMENT

THIS AGREEMENT is made and entered into this ____ day of ____, 2021, by and between KENAI PENINSULA BOROUGH on behalf of the WESTERN EMERGENCY SERVICE AREA (WESA) and the CITY OF HOMER on behalf of the HOMER VOLUNTEER FIRE DEPARTMENT (HVFD) for the provision of fire and emergency services as follows:

1. Mutual Aid Requests.
 - a. Mutual aid in the form of personnel, equipment, facilities or materials, may be requested by either department for the purpose of assisting in fighting fires or responding to other emergency incidents.
 - b. Requests for mutual aid may include direct response to the incident(s), cover assignments, or any other form of assistance needed.
 - c. Requests for mutual aid shall include as much detail as circumstance and time allow.
2. Response to Mutual Aid Request.
 - a. The senior officer on duty at the requested department shall determine whether to respond in whole, in part, or to deny the request based on a determination of what level of response can be provided without unreasonably limiting the requested department's ability to meet its responsibility within its own jurisdictional area.
 - b. The senior officer at the requested department shall promptly notify the requesting department of the level of response, if any, the requested department will provide.
 - c. When a request cannot be met, the denying department should follow-up the verbal communication by documenting, in writing, why the request could not be met.
3. Emergencies - Information Provided.
 - a. Upon dispatch, the requesting department shall, at a minimum:
 - i. Give concise directions as to the location of the emergency and/or to the location at which the requested department's equipment/personnel will be staged;

- ii. Describe the type of emergency, and provide a description of the planned utilization of the requested department's resources; and
- iii. Provide communications channels for command functions as well as any tactical channels.

4. Command Authority.

- a. Upon arrival of the requested department's resources at the incident scene, staging area or cover assignment location, all personnel, equipment, and materials shall remain under the command of the requested department's senior responding personnel.
- b. The requested department's senior responding personnel shall report to and operate under the direction of the requesting department's Incident Command ("IC").
- c. In no case shall any equipment be loaned for use to personnel who have not been trained in its use.

5. Responsibility for Costs & Liability.

- a. Each party desires to provide to the other a reasonable, professional and reciprocal exchange of fire response services on a day to day basis at no additional cost.
- b. Each party shall bear its own costs for responding to a mutual aid request.
- c. Each responding department shall be responsible for its own liabilities incurred traveling to the scene, at the scene and returning to the station of origin.
- d. In rendering emergency services, each department will bear the responsibility for its own acts and any liability incurred by such acts.

6. Mutual Aid Withdrawal or Assignment Turn Down - Circumstances.

- a. After arrival at the incident, staging area or location of cover assignment, if it becomes necessary to withdraw a portion or all of such requested personnel, equipment or materials in order to meet an emergency situation in the jurisdictional area served by the requested department, such withdrawal may be initiated at the sole discretion of the requested department's senior personnel at the scene.
- b. Turn down of an assignment may be made at the scene of an incident at the sole discretion of the requested department's senior personnel, if she/he determines that the requested personnel, equipment, or materials are being exposed to unnecessary or unreasonable danger, or if the requested department's personnel do not have the training or resources to accomplish the requested assignment.

- c. The requested department's senior personnel shall coordinate a withdrawal or assignment turn down with the requesting department's IC in a manner that best mitigates consequences of a withdrawal or turn down of assignment to avoid endangering personnel and property of either department.

7. Withdrawal from Agreement.

This Agreement shall continue until either department gives thirty (30) days' notice of its withdrawal, in writing, to the other department.

8. Training.

Joint training exercises shall be carried out at least annually under the direction of the Chief or Training Officers in each department.

9. Annual Operating Plan.

- a. Annual operating plans shall be cooperatively developed by the departments and become part of this Agreement upon execution by the Chiefs and Borough Mayor.
- b. The Annual Operating Plan in effect at the time of execution of this Agreement is attached hereto and incorporated herein by reference as "Exhibit A".

**WESTERN EMERGENCY SERVICE
AREA (WESA)**

Jon Marsh, Chief

Date:_____

**HOMER VOLUNTEER FIRE
DEPARTMENT (HVFD)**

Mark Kirko, Chief

Date:_____

**WESTERN EMERGENCY SERVICE
AREA BOARD**

Dawson Slaughter, Chair

Date:_____

CITY OF HOMER

Rob Dumouchel, City Manager
Date: _____

ATTEST (City of Homer)

Melissa Jacobsen, City Clerk
Date: _____

KENAI PENINSULA BOROUGH

Charlie Pierce, Mayor
Date: _____

**APPROVED as to form & legal
sufficiency**

Patty Burly, Deputy Borough Attorney

ATTEST (for Kenai Peninsula Borough)

Johni Blankenship, MMC, Borough Clerk

OPERATIONAL PLAN
(Exhibit A)
MUTUAL AID AGREEMENT
BETWEEN THE WESTERN EMERGENCY SERVICE AREA AND THE HOMER
VOLUNTEER FIRE DEPARTMENT

This Operational Plan (Plan) between Kenai Peninsula Borough on behalf of the Western Emergency Service Area (WESA) and the City of Homer on behalf of the Homer Volunteer Fire Department (HVFD) is for mutual aid response (the "Plan") and the temporary exchange of emergency services equipment and personnel.

The purpose of this Plan is to outline the procedures for carrying out a mutual aid response between WESA and HVFD. This Plan is a guide for day-to-day operations, and may be revised, amended or altered by written consent of the parties, with concurrence by the KPB Mayor and Homer City Manager. Major revisions require concurrence by the KPB Assembly and Homer City Council.

I. AMOUNT AND TYPE OF ASSISTANCE

- a. For fire responses, WESA will provide a tanker/engine company with a minimum crew of four (4) for response to an incident scene, or as requested by the HVFD On-Scene Incident Commander (OIC). The HVFD OIC retains the option to direct the responding department to any other location as needed within the HVFD jurisdiction.
- b. A WESA medic unit may be requested within the HVFD jurisdiction. The response will be at least a BLS unit with a minimum of two (2) personnel. Upon dispatch, the HVFD OIC may alter the manning level of apparatus to best suit the needs of call.
- c. For fire responses, HVFD will provide a tanker/engine company with a minimum crew of four (4) for response to an incident scene, or as requested by the WESA OIC. The WESA OIC retains the option to direct the responding department to any other location as needed within the WESA jurisdiction.
- d. A HVFD medic unit may be requested within the WESA jurisdiction. The response will be at least a BLS unit with a minimum of two (2) personnel. Upon

dispatch, the WESA OIC may alter the manning level of apparatus to best suit the needs of call.

- e. Upon dispatch, the responding department will respond to the location provided by requesting department's OIC unless directed to respond to a different location.
- f. Cancellation may occur per the requesting department's OIC as with small, uncomplicated incidents that may be false alarms, out on arrival, out immediately after arrival, no injuries, etc.

II. TRAINING

Joint training exercises shall be carried out at least annually under the direction of the Fire Chiefs or their Operations or Training Officers. Classroom instruction should be available upon request by each department, and should include ICS and unified command exercises.

III. COMMUNICATIONS

- a. RADIO – Dispatch will tone out the Mutual Aid request as instructed by the requesting department's OIC. Mutual Aid will occur as directed by either department for any incident it may be needed. The responding department, after notifying dispatch that they are en route, will switch to the requesting department's dispatch channel and advise the OIC they are en route.
- b. The responding department will communicate with the OIC unless advised otherwise.
- c. Radio traffic will be kept to a minimum.
- d. Clear text will be used at all times.

IV. INCIDENT REPORTING

Each department shall be responsible for reporting the incident in accordance with their department policy and procedures, including Borough policy and procedures.

V. REVISIONS

The Annual Operations Plan shall be cooperatively developed, reviewed regularly and shall become part of the Mutual Aid Agreement.

**WESTERN EMERGENCY SERVICE
AREA (WESA)**

Jon Marsh, Chief

Date: _____

**HOMER VOLUNTEER FIRE
DEPARTMENT (HVFD)**

Mark Kirko, Chief

Date: _____

**WESTERN EMERGENCY SERVICE
AREA BOARD**

Dawson Slaughter, Chair

Date: _____

CITY OF HOMER

Rob Dumouchel, City Manager

Date: _____

ATTEST (City of Homer)

Melissa Jacobsen, City Clerk

Date: _____

KENAI PENINSULA BOROUGH

Charlie Pierce, Mayor

Date: _____

**APPROVED as to form & legal
sufficiency**

Patty Burly, Deputy Borough Attorney

ATTEST (for Kenai Peninsula Borough)

Johni Blankenship, MMC, Borough Clerk

**AGREEMENT FOR EXCHANGE OF AUTOMATIC AID
BETWEEN WESTERN EMERGENCY SERVICE AREA AND
HOMER VOLUNTEER FIRE DEPARTMENT**

This Automatic Aid Agreement (the "Agreement"), dated this __ day of _____, 2021, is made by and between the Kenai Peninsula Borough on behalf of the Western Emergency Service Area (WESA) and the City of Homer on behalf of the Homer Volunteer Fire Department (HVFD) (sometimes referred to herein as the "Parties").

1. Response to Automatic Aid Requests.

- a. Both parties to this Agreement provide structure fire, wildland fire and explosion protection services within their jurisdictions.
- b. In return for the services to be provided by WESA, HVFD agrees to provide a designated fire response, as determined by the Fire Chief of HVFD.
- c. In return for the services to be provided by HVFD, WESA agrees to provide a designated fire response, as determined by the Fire Chief of WESA.

2. Emergencies – Information Provided.

Upon receipt of a structure fire, wildland fire or explosion alarm through a 9-1-1 Call Center within the automatic aid response area of either service area, WESA or HVFD will automatically dispatch its nearest available and appropriate designated fire response to that incident alarm location. The automatic aid response areas are determined by the Fire Chiefs of WESA and HVFD and are set forth in the Annual Operational Plan.

3. Jurisdiction.

"Jurisdiction" is defined to be that political and geographical boundary designating the respective service areas of the parties to this Agreement.

4. Authority to Establish the Automatic Aid Agreement.

- a. Alaska State Statute, AS 18.70.150 authorizes the borough to organize or enter into mutual aid agreements to go to or extend aid to another city or borough.
- b. Automatic Aid is automatic mutual aid.

5. Command Authority.

- a. When the aiding department arrives before the jurisdictional department, the aiding department will take the necessary action dictated by the situation.

- b. Upon arrival of the jurisdictional department, the operational responsibility for the situation will be immediately assumed by the jurisdictional department.
- c. The aiding department personnel will be under the direction of the Officer in Charge (OIC) of the jurisdictional department.
- d. The aiding department will be released from the scene as soon as practical by the OIC of the jurisdictional department.

6. Withdrawal of Resources or Assignment Turndown.

- a. If, after arrival at the emergency scene or staging area with the resources as identified in the Annual Operational Plan, it becomes necessary to withdraw a portion or all of such resources in order to address an emergency situation in the jurisdiction served by the aiding department, such withdrawal may be initiated at the sole discretion of the OIC of the aiding department.
- b. Such withdrawal may also be made at the sole discretion of the OIC of the aiding department if it is determined that the aiding department's resources are being subjected to unnecessary or unreasonable danger.
- c. In either case, the OIC shall coordinate the withdrawal with the aiding department's OIC in a manner that avoids endangering the personnel of either department.
- d. It is mutually understood and agreed that this Agreement does not relieve either party from the necessity and obligation of using its own resources to provide fire protection within any part of its own jurisdiction.

7. Responsibility for Costs & Liability.

- a. Each party desires to provide to the other a reasonable, professional and reciprocal exchange of fire response services on a day to day basis at no additional cost.
- b. Each party shall bear its own costs for responding to an automatic aid request.
- c. Each responding agency shall be responsible for its own liabilities incurred traveling to the scene, at the scene and returning to the station of origin.
- d. In rendering emergency services, each agency will bear the responsibility for its own acts and any liability incurred by such acts.

8. Annual Operational Plan.

- a. It is in the best interests of the citizens of WESA and HVFD to be provided the most expeditious and professional response to suppress fires. The details as to amounts and type of assistance to be dispatched, response

areas, methods of dispatching, communications, training programs and procedures, methods of requesting aid, and the names or ranks of persons authorized to send and receive such requests, lists of personnel and resources which will be utilized, shall be developed by the Fire Chiefs of WESA and HVFD.

- b. Such details shall be recorded in an Operational Plan.
- c. The Operational Plan shall be approved and signed by the agencies, the Borough Mayor and the Homer City Manager, dated and attached hereto within thirty (30) calendar days of the approval of this Agreement. The failure to attach an Operational Plan to this Agreement shall render this Agreement automatically null and void.

9. Mutual Aid Agreement Not Affected.

It is mutually understood that this Agreement will in no way affect or have any bearing on other existing area mutual aid agreements.

10. Liability.

- a. There shall be no liability imposed on any Party or its personnel for failure to respond to an incident due to resource limitations or as a result of any act or omission in good faith.
- b. For purposes of this Agreement, each Party's employees shall be deemed to be the employees and agents of that Party only, and under no circumstances shall any employee be deemed to be an employee or agent of any other entity or the other Party.
- c. All damages or repairs to any equipment or apparatus shall be the responsibility of the Party that owns such equipment or apparatus, provided however, that compensation for damages to equipment or apparatus that occurs during a natural disaster, a state of emergency, as declared by a local, state or federal governing authority, or any other incident for which state or federal aid is provided to the Party requesting aid, shall be distributed to the Party providing aid in proportion to the level of actual damage incurred while providing automatic aid.
- d. Nothing contained in this Agreement shall be construed to be a waiver of either Party's qualified immunity, official immunity, or any other immunity or exemption from liability provided for by law.

11. Release of Claims.

Except as provided in 10(c) above, and to the extent permitted by law, each of the Parties agrees to hold harmless and release the other Party from any and all

liabilities, suits, claims, judgments, costs or demands for damage to its own property whether directly existing or indirectly arising out of the use of any vehicle, equipment or apparatus being used by either Party during the provision of service pursuant to this Agreement.

12. Injuries to Personnel.

Any damage or other compensation which is required to be paid to any fire department employee or volunteer by reason of his/her injury occurring while his/her services are being utilized pursuant to this Agreement shall be the sole liability and responsibility of the Party regularly employing that person.

13. No Benefit to Third Parties.

This Agreement shall not be construed as, or deemed to be, an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action hereunder for any cause whatsoever.

14. Term of Agreement.

- a. This Agreement shall commence upon the date of the Kenai Peninsula Borough mayor's signature and shall continue until December 31, 2026. This Agreement may be renewed by the Parties via written request, approved by both parties, no later than November 1st of each year. This Agreement cannot extend beyond fifteen (15) years. Renewals may be for five (5) years each.
- b. Notwithstanding the above, either Party to this Agreement may terminate the Agreement by giving no less than thirty (30) days written notice to the other Party and upon the running of thirty (30) days from such written notice, this Agreement shall be terminated.

15. Counterparts.

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

**WESTERN EMERGENCY SERVICE
AREA (WESA)**

Jon Marsh, Chief

Date:_____

**HOMER VOLUNTEER FIRE
DEPARTMENT (HVFD)**

Mark Kirko, Chief

Date:_____

**WESTERN EMERGENCY SERVICE
AREA BOARD**

Dawson Slaughter, Chair

Date:_____

CITY OF HOMER

Rob Dumouchel, City Manager

Date: _____

ATTEST (City of Homer)

Melissa Jacobsen, City Clerk

Date: _____

KENAI PENINSULA BOROUGH

Charlie Pierce, Mayor

Date:_____

**APPROVED as to form & legal
sufficiency**

Patty Burly, Deputy Borough Attorney

ATTEST (for Kenai Peninsula Borough)

Johni Blankenship, MMC, Borough Clerk

OPERATIONAL PLAN (Exhibit A)

AUTOMATIC AID AGREEMENT

BETWEEN THE WESTERN EMERGENCY SERVICE AREA AND THE HOMER VOLUNTEER FIRE DEPARTMENT

This Operational Plan (Plan) between the Kenai Peninsula Borough, on behalf of the Western Emergency Service Area (WESA) and the City of Homer, on behalf of the Homer Volunteer Fire Department (HVFD) is for automatic aid response of fire apparatus and personnel.

The purpose of this Plan is to outline the procedures for carrying out an automatic aid response between WESA and HVFD. This Plan is a guide for day-to-day operations, and may be revised, amended or altered annually by the written consent of WESA, HVFD, the KPB Mayor and the Homer City Manager. In addition, this Plan may be terminated by either party after a 30-day written notice has been given to the other party involved in the Automatic Aid Agreement.

I. AUTOMATIC AID RESPONSE AREAS AND AMOUNT AND TYPE OF ASSISTANCE

- a. When available, WESA will automatically respond to the city limits of Homer, and will provide a tanker/pumper and four personnel on a first alarm response. Unless redirected by the On-Scene Incident Commander (OIC), the response will be to the fire scene. If the tanker/pumper responding can only safely carry two personnel, the additional responders will accompany the tanker/pumper in a utility vehicle or other vehicle suitable for emergency response.
- b. When available, HVFD will automatically respond to the Western Emergency Service Area south of Happy Valley Creek, and will provide a tanker/pumper and four personnel on a first alarm response. Unless redirected by the On-Scene Incident Commander (OIC), the response will be to the fire scene. If the tanker/pumper responding can only safely carry two personnel, the additional responders will accompany the tanker/pumper in a utility vehicle or other vehicle suitable for emergency response.
- c. Cancellation may occur in small, uncomplicated incidents, out on arrival, out immediately after arrival, emergency in home territory, etc.

II. TRAINING

Joint training exercises shall be carried out at least annually under the direction of the Fire Chief or the Chief's Operations or Training Officers in each department. Classroom instruction should be available upon request by each department, and should include ICS and unified command exercises.

III. COMMUNICATIONS

- a. RADIO – Dispatch shall announce by radio that Automatic Aid is needed. This will occur without direction by either department for fire incidents. The responding agency, after notifying dispatch that they are en route, will switch to the requesting agency's dispatch channel and advise the OIC they are en route.
- b. The responding agency will communicate with the OIC unless advised otherwise.
- c. Radio traffic will be kept to a minimum.
- d. Clear text will be used at all times.

IV. FIRE INCIDENT REPORTING

Each agency shall be responsible for reporting the incident in accordance with their department and Borough policy and procedures.

V. REVISIONS

The Operational Plan shall be cooperatively developed, reviewed annually and become part of the Automatic Aid Agreement upon the consent of both agencies and execution by the Borough Mayor and Homer City Manager.

WESTERN EMERGENCY SERVICE AREA (WESA)

Jon Marsh, Chief

Date: _____

HOMER VOLUNTEER FIRE DEPARTMENT (HVFD)

Mark Kirko, Chief

Date: _____

**WESTERN EMERGENCY SERVICE
AREA BOARD**

Dawson Slaughter, Chair

Date:_____

CITY OF HOMER

Rob Dumouchel, City Manager

Date: _____

ATTEST (City of Homer)

Melissa Jacobsen, City Clerk

Date: _____

KENAI PENINSULA BOROUGH

Charlie Pierce, Mayor

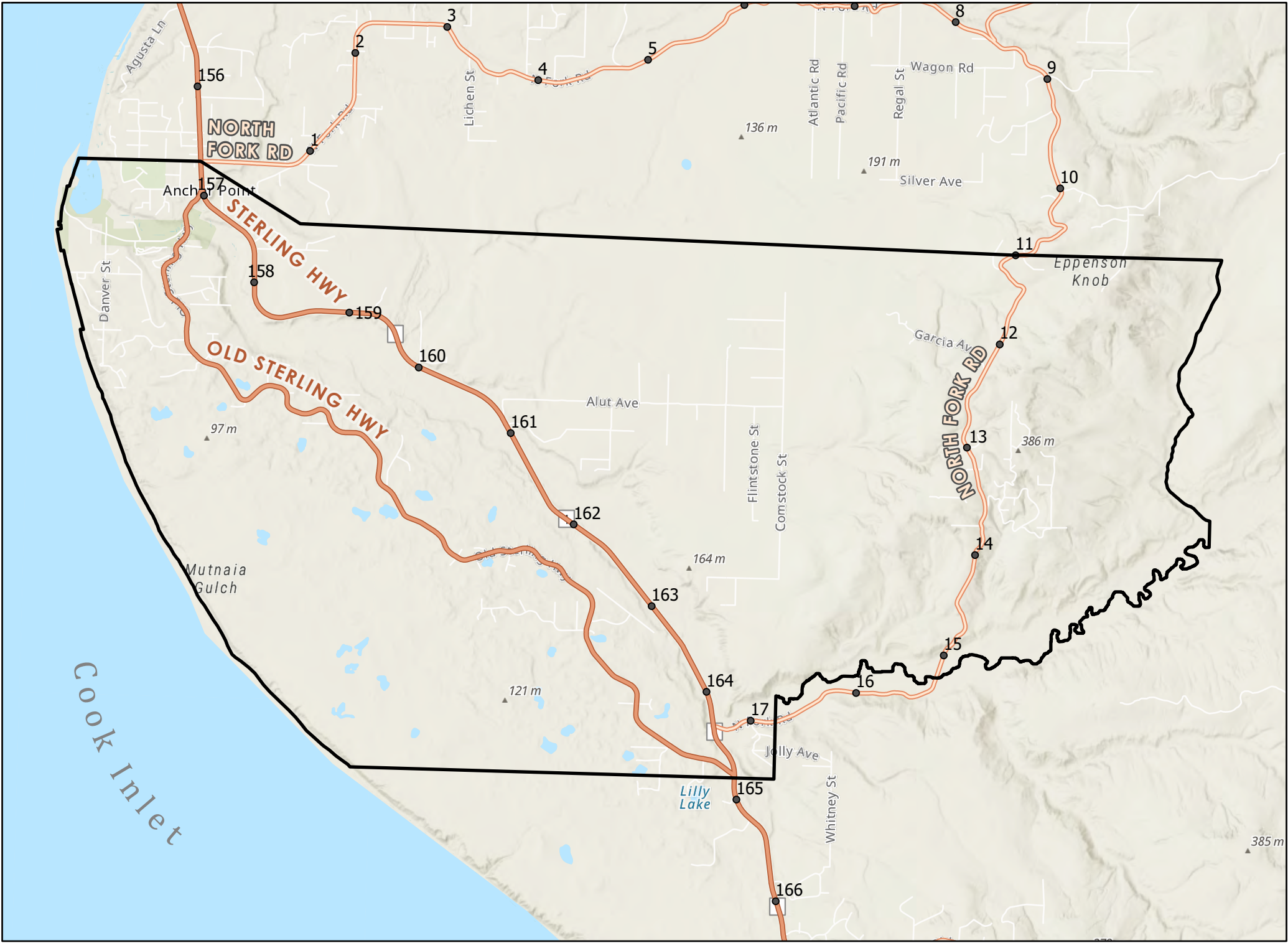
Date:_____

**APPROVED as to form & legal
sufficiency**

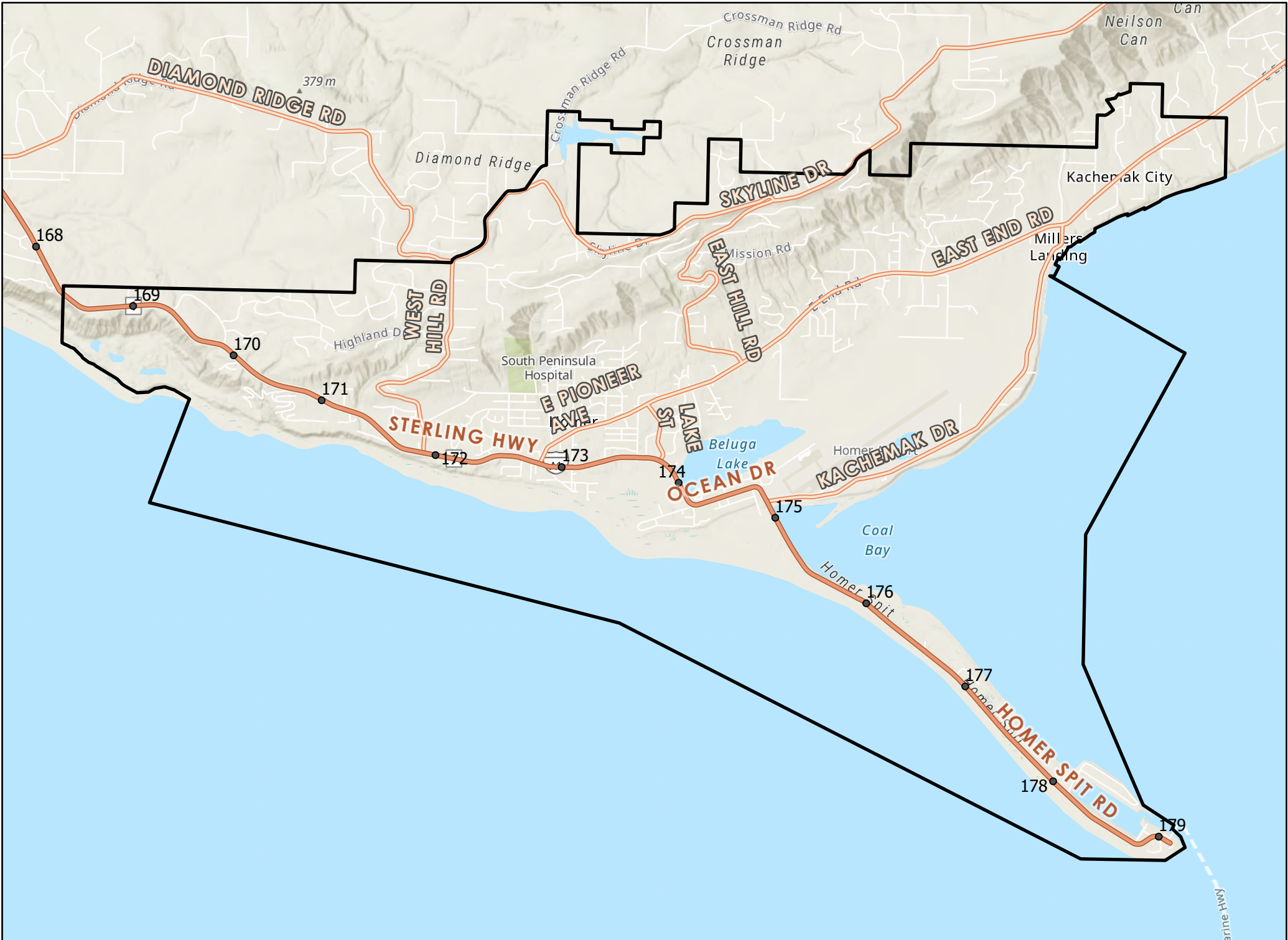
Patty Burly, Deputy Borough Attorney

ATTEST (for Kenai Peninsula Borough)

Johni Blankenship, MMC, Borough Clerk








Kenai Peninsula Borough
Office of the Borough Mayor

MAYOR'S REPORT TO THE ASSEMBLY

TO: Brent Hibbert, Assembly President
Members, Kenai Peninsula Borough Assembly
FROM: Charlie Pierce, Kenai Peninsula Borough Mayor 
DATE: February 16, 2021

Assembly Request / Response

None

Agreements and Contracts

- a. Sole Source: Laerdal Medical Corporation SimJunior Patient Simulator

Other

- a. Capital Project Reports – December 31, 2020

Kenai Peninsula Borough

Nikiski Fire Department

MEMORANDUM

TO: Charlie Pierce, Borough Mayor

THRU: John D. Hedges, Purchasing & Contracting *JH*

THRU: Bryan Crisp, NFSA Chief *JBC*

FROM: Harrison Deveer, Senior Captain, EMS *HD*

DATE: February 1, 2021

RE: Laerdal SimJunior Patient Simulator

Pediatric emergencies are amongst the most stressful and challenging calls for EMS providers across the all EMS agencies. Pediatric emergencies are classified as low-frequency, high-acuity emergencies and as such the best way to prepare for these emergencies is by frequent training to ensure that our EMS providers are ready and prepared to handle these low frequency emergencies.

The SimJunior® is an interactive pediatric simulator, designed by Laerdal with the American Academy of Pediatrics to meet the education and training needs of our EMS providers. The SimJunior will also allow our providers to focus on a broad range of pediatric skills in order to gain exposure and practical experience of life-threatening pediatric problems.

Laerdal Medical Corporation as far as I am aware of is the sole manufacturer of the SimJunior patient simulator, associated accessories, warranties and services.

The total cost including free shipping is \$15,999. Please see the attached quote. Thanks

Approved: *CP*
 Charlie Pierce
 Mayor

2/1/2021
 Date

| | |
|--------------------------------------------------------------------|-----------------------|
| FINANCE DEPARTMENT FUNDS VERIFIED | |
| Acct. No. <u>206.5110.0000.48515</u> | |
| Amount <u>\$15,999.00</u> | |
| By: <u><i>PP</i></u> <u><i>BA</i></u> | Date: <u>2/1/2021</u> |
| NOTES: Free Shipping if ordered before February 28 th . | |
| FINANCE NOTES: | |



Laerdal®
helping save lives

Laerdal Medical Corporation
167 Myers Corners Road
Wappingers Falls, NY 12590
Phone Order To: 877-LAERDAL
Fax Order To: (800) 227-1143
customerservice@laerdal.com

CLIENT EXECUTIVE
Clint Bodily
clint.bodily@laerdal.com

To prevent any delays in processing your purchase, please include your quote # when ordering.

DATE: 1/20/2021
ATTN: Harrison Deveer
+19077766407
hdeveer@kpb.us

QUOTE NUMBER: Q-412291
CREDIT TERMS: 30 days
EXPIRATION DATE: 2/28/2021

BILL TO: 00104236
NIKISKI FIRE DEPARTMENT
P O BOX 8508
NIKISKI AK 99635

DISCOUNTS AND FREE SHIPPING VALID IF PURCHASED BY FEBRUARY 28, 2021.

SimJunior

| QTY | PRODUCT | DESCRIPTION | LIST PRICE | UNIT PRICE | EXTENDED PRICE |
|-------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|--------------------|
| 1 | 232-05050 | SimJunior Light Includes SimJunior Manikin, Blood Pressure Cuff, Consumables, Clothing, Carry Case, 1 Year Manufacturer's Warranty. | \$15,650.00 | \$14,106.16 | \$14,106.16 |
| 1 | 400-09201 | Tablet For use as an Instructor Computer with LLEAP software, or a LLEAP, SimPad or SimPad Plus Patient Monitor | \$2,100.00 | \$1,892.84 | \$1,892.84 |
| SimJunior TOTAL: | | | | | \$15,999.00 |

ITEM TOTAL : \$15,999.00
SHIPPING/HANDLING : \$0.00
TAX : \$0.00
ADDITIONAL CHARGE/CREDIT : \$0.00
TOTAL : \$15,999.00

There are various payment options; please see bottom of your quote for further clarification.
Appropriate Sales Tax will be added to invoice – Pricing and Availability are subject to change
Shipping/Handling costs will be added to invoice

By Accepting this Quote, the following terms are hereby incorporated into customer's order:

Products:

Products that are currently on contract will be removed immediately if manufacturing or distribution of the product is discontinued.

Payment:

Net 30 Days for approved open accounts; CIA; Credit Cards accepted. Financing options now available – sample leasing payment terms follow. For additional information, ask your Account Manager listed above.

Lease term 24 months: USD 666.63 *

Lease term 36 months: USD 444.42 *

Lease term 48 months: USD 333.31 *

* Quoted payments do not include Interest, Taxes, Maintenance, Cancellation fees or Insurance. Quotes are subject to credit approval and may change without notice.

Warranty:

One(1) year warranty on manufactured products and 90 day warranty on refurbished products

Two(2) year parts replacement warranty with technical assistance by phone on all Hill-Rom refurbished products

Delivery:

Delivery of product to a specific location within your building, if requested is at an additional charge and not included in this quote

Training:

Training will be scheduled within a year of the customer's agreed upon due date.

CANCELLATION or RESCHEDULING of EDUCATIONAL or TECHNICAL SERVICES WILL RESULT IN CANCELLATION/RESCHEDULING FEES.

7 DAYS OR LESS: 100% of Course / Service Cost

8 DAYS to 2 WEEKS: 75% of Course / Service Cost

15 DAYS to 20 DAYS: 50% of Course / Service Cost

3 WEEKS or MORE: NO FEE

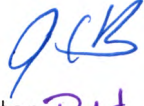
Customer will be required to submit a new PO to reschedule a cancelled course / service.


Kenai Peninsula Borough


Finance Department

MEMORANDUM

TO: Brent Hibbert, Assembly President Pro Tem
Members of the Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Borough Mayor 

THRU: Brandi Harbaugh, Finance Director 

FROM: Sarah Hostetter, Payroll Accountant 

DATE: February 3, 2021

RE: Capital Project Reports – December 31, 2020

Attached are the quarterly project reports for the Borough's capital project funds:

Fund 400 - Borough and Grant Funded School Capital Projects Fund
Fund 401 - Bond Funded Capital Projects Fund
Fund 407 - General Government Capital Projects Fund
Fund 411 - Solid Waste Capital Projects Fund
Fund 434 - Road Service Area Capital Projects Fund
Fund 441 - Nikiski Fire Service Area Capital Projects Fund
Fund 442 - Bear Creek Service Area Capital Projects Fund
Fund 443 - CES Service Area Capital Projects Fund
Fund 444 - Anchor Point Service Area Capital Projects Fund
Fund 446 - Kachemak Emergency Service Area Capital Projects Fund
Fund 455 - Communication Center 911 Capital Projects Fund
Fund 459 - North Peninsula Recreation Service Area Capital Projects Fund
Fund 490 - Central Peninsula Hospital Capital Projects Fund
Fund 491 - South Peninsula Hospital Capital Projects Fund

School Revenue Projects - Fund 400

Balances through December 31, 2020

| Sch | Project | Year Appropriated | Site Number | Project Description | Authorized Amount | FY21 Budget | Expend FY21 | Total LTD Expenditures | Unexpended Balance |
|-----|---------|-------------------|-------------|----------------------------------|-------------------|-------------|-------------|------------------------|--------------------|
| Sch | 13DSG | 2013 | 78050 | A/W Design Improvements | \$ 200,000 | \$ 147,565 | \$ - | \$ 52,435 | \$ 147,565 |
| Sch | 13FLR | 2013 | 19010 | Admin Building Flooring | 35,000 | 5,109 | - | 29,891 | 5,109 |
| | 14000 | 2014 | 78050 | A/W Auditorium Lighting Upgrades | 75,000 | 9,322 | 430 | 66,108 | 8,892 |
| | 16855 | 2016 | 78050 | A/W Locker Replacement | 125,000 | 12,164 | - | 112,836 | 12,164 |
| | 17714 | 2017 | 78050 | A/W Window/Siding Replacement | 275,000 | 34,399 | - | 240,601 | 34,399 |
| | 17727 | 2017 | 78050 | A/W Bleacher Replacement | 100,000 | 22,675 | - | 77,325 | 22,675 |
| | 17780 | 2017 | 78050 | A/W Playground Upgrades | 75,000 | 16,716 | 9,295 | 67,579 | 7,421 |
| | 17782 | 2017 | 78050 | A/W ADA Upgrades | 75,000 | 3,256 | - | 71,744 | 3,256 |
| | 17802 | 2017 | 78050 | A/W Asphalt/Sidewalk Repair | 75,000 | 734 | - | 74,266 | 734 |
| | 17860 | 2017 | 78050 | A/W Generator/Hardware | 100,000 | 5,546 | - | 94,454 | 5,546 |
| | 18728 | 2018 | 78050 | A/W Doors/Entries | 100,000 | 727 | - | 99,273 | 727 |
| | 18759 | 2018 | 78050 | A/W Water Quality Improvements | 125,000 | 42,487 | 17,908 | 100,421 | 24,579 |
| | 18802 | 2018 | 78050 | A/W Asphalt/Sidewalk Repair | 150,000 | 97,876 | - | 52,124 | 97,876 |
| | 18851 | 2018 | 78010 | A/W Portables/Outbuildings | 75,000 | 2,750 | 438 | 72,688 | 2,312 |
| | 18860 | 2018 | 78050 | A/W Generator/Hardware | 75,000 | 17,144 | - | 57,856 | 17,144 |
| | 19714 | 2019 | 78050 | A/W Window/Siding Replacement | 150,000 | 126,309 | 4,736 | 28,427 | 121,573 |
| | 19758 | 2019 | 78050 | A/W Electrical/Lighting | 150,000 | 4,831 | 4,831 | 150,000 | 0 |
| | 19782 | 2019 | 78050 | A/W ADA Upgrades | 75,000 | 19,341 | - | 55,659 | 19,341 |
| | 19802 | 2019 | 78050 | A/W Asphalt/Sidewalk Repair | 150,000 | 150,000 | - | - | 150,000 |
| | 19803 | 2019 | 78050 | A/W Elevator Upgrades | 50,000 | 50,000 | - | - | 50,000 |
| | 19856 | 2019 | 78050 | A/W Security/Safety | 300,000 | 68,350 | 62,642 | 294,292 | 5,708 |
| | 19860 | 2019 | 78050 | A/W Generator/Hardware | 50,000 | 50,000 | - | - | 50,000 |
| | 19801 | 2019 | 72010 | Homer High Boiler Replacement | 425,000 | 21,926 | 16,359 | 419,433 | 5,567 |
| | KSELO | 2019 | 71065 | KSELO New School Construction | 10,010,000 | 10,010,000 | - | - | 10,010,000 |
| | 20728 | 2020 | 78050 | A/W Doors/Entries | 100,000 | 90,134 | 45,096 | 54,961 | 45,039 |
| | 20755 | 2020 | 78050 | A/W Flooring Upgrades | 125,000 | 15,161 | 9,691 | 119,530 | 5,470 |
| | 20756 | 2020 | 78050 | A/W Asbestos Removal/Repair | 75,000 | 75,000 | 31,325 | 31,325 | 43,675 |
| | 20758 | 2020 | 78050 | A/W Electrical/Lighting | 125,000 | 33,773 | 31,733 | 122,960 | 2,040 |
| | 20759 | 2020 | 78050 | A/W Water Quality Improvements | 100,000 | 100,000 | 53,348 | 53,348 | 46,652 |
| | 20780 | 2020 | 78050 | A/W Playground Upgrades | 75,000 | 75,000 | - | - | 75,000 |
| | 20782 | 2020 | 78050 | A/W ADA Upgrades | 75,000 | 75,000 | - | - | 75,000 |
| | 20801 | 2020 | 78050 | A/W HVAC/DDC/Boiler Upgrades | 1,225,000 | 1,022,974 | 289,671 | 491,697 | 733,303 |
| | 20803 | 2020 | 78050 | A/W Elevator Upgrades | 50,000 | 50,000 | - | - | 50,000 |
| | 20855 | 2020 | 78050 | A/W Locker Replacement | 75,000 | 75,000 | - | - | 75,000 |
| | 20856 | 2020 | 78050 | A/W Security/Safety | 100,000 | 100,000 | - | - | 100,000 |
| | 20860 | 2020 | 78050 | A/W Generator/Hardware | 50,000 | 48,415 | - | 1,585 | 48,415 |
| | 20PRP | 2020 | 730(30/20) | Kenai Intensive Needs Remodel | 410,000 | 18,092 | 10,834 | 402,742 | 7,258 |
| | 20CON | 2020 | 7(1/2)010 | Chapman Remodel/Homer HS DDC | 1,000,000 | 999,480 | 661,662 | 662,181 | 337,819 |
| Sch | 20FLR | 2021 | 73040 | Kaleidoscope Floor Replacement | 110,000 | 110,000 | 84,738 | 84,738 | 25,262 |
| | 21714 | 2021 | 78050 | A/W Window/Siding Replacement | 100,000 | 100,000 | - | - | 100,000 |
| | 21755 | 2021 | 78050 | A/W Flooring Upgrades | 175,000 | 175,000 | - | - | 175,000 |
| | 21756 | 2021 | 78050 | A/W Asbestos Removal/Repair | 75,000 | 75,000 | - | - | 75,000 |
| | 21758 | 2021 | 78050 | A/W Electrical/Lighting | 125,000 | 125,000 | 18,418 | 18,418 | 106,582 |
| | 21759 | 2021 | 78050 | A/W Water Quality Improvements | 50,000 | 50,000 | - | - | 50,000 |
| | 21801 | 2021 | 78050 | A/W HVAC/DDC/Boiler Upgrades | 75,000 | 75,000 | - | - | 75,000 |
| | 21802 | 2021 | 78050 | A/W Asphalt/Sidewalk Repair | 100,000 | 100,000 | - | - | 100,000 |
| | 21803 | 2021 | 78050 | A/W Elevator Upgrades | 75,000 | 75,000 | - | - | 75,000 |
| | 21851 | 2021 | 78010 | A/W Portables/Outbuildings | 75,000 | 75,000 | 19,633 | 19,633 | 55,367 |
| | 21855 | 2021 | 78050 | A/W Locker Replacement | 75,000 | 75,000 | - | - | 75,000 |
| | 21856 | 2021 | 78050 | A/W Security/Safety | 100,000 | 100,000 | - | - | 100,000 |
| | 21860 | 2021 | 78050 | A/W Generator/Hardware | 50,000 | 50,000 | - | - | 50,000 |
| | 21ADA | 2021 | 78050 | A/W ADA Upgrades | 75,000 | 75,000 | - | - | 75,000 |
| | 21DRS | 2021 | 78050 | A/W Doors/Entries | 100,000 | 100,000 | - | - | 100,000 |

Project Totals \$ 17,965,000 \$ 15,057,257 \$ 1,372,787 \$ 4,280,530 \$ 13,684,470

Beginning Fund Balance 7/1/20 \$ 3,537,309

Funds Provided:

| | | |
|-------|---------------------------------------------|--------------|
| | FY21 Transfer from General Fund | \$ 1,250,000 |
| 13DSG | Local Contribution - KPBSD Design | 147,565 |
| 13FLR | Local Contribution - KPBSD Admin Bldg Floor | 5,109 |
| 20FLR | Local Contribution - Kaleidoscope Flooring | 110,000 |
| KESLO | AK Dept of Education & Early Development | 10,010,000 |
| | Miscellaneous Revenue | <u>2,529</u> |
| | Total Funds Provided | 11,525,203 |

Funds applied - current year expenditures (1,372,787)

Funds obligated to existing projects (13,684,470)

Projects completed, cancelled or other funding source identified -

Funds available for appropriation and for future capital expansion plans \$ 5,256

Bond Projects - Fund 401

Balances through December 31, 2020

| Project | Year Appropriated | Project Description | Authorized Amount | FY21 Budget | Expend FY21 | Total LTD Expenditures | Unexpended Balance |
|---------|-------------------|-------------------------------|-------------------|-------------|-------------|------------------------|--------------------|
| 11SCH | 2011 | KPBSD Roof Replacements | \$ 16,894,646 | \$ 25,523 | \$ - | \$ 16,869,123 | \$ 25,523 |
| 14SCH | 2014 | FY14 School Roofs/Homer Field | 61 | 61 | - | - | 61 |
| 20SCH | 2020 | FY20 School Roof Replacements | 2,477,302 | 2,385,278 | 1,131,974 | 1,223,999 | 1,253,303 |
| 21SCH | 2021 | FY21 School Bond Refinance | 15,000 | 15,000 | 12,653 | 12,653 | 2,347 |

| | | | | | | | |
|----------------|--|--|----------------------|---------------------|---------------------|----------------------|---------------------|
| Project Totals | | | <u>\$ 19,387,009</u> | <u>\$ 2,425,861</u> | <u>\$ 1,144,627</u> | <u>\$ 18,105,775</u> | <u>\$ 1,281,234</u> |
|----------------|--|--|----------------------|---------------------|---------------------|----------------------|---------------------|

| | | | | | | | |
|-------------------------------|--|--|--|--|--|--|--------------|
| Beginning Fund Balance 7/1/20 | | | | | | | \$ 2,606,524 |
|-------------------------------|--|--|--|--|--|--|--------------|

Funds Provided:

| | | | | |
|-----------------------------------------|--|--|--------|--------|
| FY21 School Bond (FY14 issued) Interest | | | \$ 200 | |
| FY21 Bond Proceeds | | | 15,000 | |
| Total Funds Provided | | | | 15,200 |

| | | | | |
|-------------------------------------------|--|--|--|-------------|
| Funds applied - current year expenditures | | | | (1,144,627) |
|-------------------------------------------|--|--|--|-------------|

| | | | | |
|--------------------------------------|--|--|--|-------------|
| Funds obligated to existing projects | | | | (1,281,234) |
|--------------------------------------|--|--|--|-------------|

| | | | | |
|---------------------------------|--|--|--|---|
| Projects completed or cancelled | | | | - |
|---------------------------------|--|--|--|---|

| | | | | |
|--------------------------------------------------------------------------|--|--|--|-------------------|
| Funds available for appropriation and for future capital expansion plans | | | | <u>\$ 195,863</u> |
|--------------------------------------------------------------------------|--|--|--|-------------------|

Fund Balance:

| | | | | |
|--------------------------------------|--|--|--|-------------------|
| School Bond interest prior to FY2011 | | | | 44,831 |
| School Bond FY11 | | | | 217 |
| School Bond FY14 | | | | 150,815 |
| Ending Fund Balance | | | | <u>\$ 195,863</u> |

General Government Projects - Fund 407

Balances through December 31, 2020

| Project | Year Appropriated | Project Description | Authorized Amount | FY21 Budget | Expend FY21 | Total LTD Expenditures | Unexpended Balance |
|--------------------------------------------------------------------------|----------------------|----------------------------|----------------------|-------------------|-----------------|---------------------------|-----------------------|
| 14MAN | 2014 | Manatron Software Upgrade | \$ 75,000 | \$ 73,800 | \$ - | \$ 1,200 | \$ 73,800 |
| 15SOF | 2015 | Software Upgrade | 75,000 | 64,364 | - | 10,636 | 64,364 |
| 16KRC | 2016 | River Center Bldg Repairs | 49,000 | 12,395 | - | 36,605 | 12,395 |
| 19407 | 2019 | Card Entry Security System | 150,000 | 31,411 | 2,072 | 120,660 | 29,340 |
| Project Totals | | | <u>\$ 349,000</u> | <u>\$ 181,970</u> | <u>\$ 2,072</u> | <u>\$ 169,101</u> | <u>\$ 179,899</u> |
| Beginning Fund Balance 7/1/20 | | | | | | | \$ 735,481 |
| Funds Provided: | | | | | | | |
| FY21 Transfer from General Fund | | | | | | \$ 250,000 | |
| Total Funds Provided | | | | | | | 250,000 |
| Funds applied - current year expenditures | | | | | | | (2,072) |
| Funds obligated to existing projects | | | | | | | (179,899) |
| Projects completed or cancelled | | | | | | | - |
| Funds available for appropriation and for future capital expansion plans | | | | | | | <u>\$ 803,511</u> |

Solid Waste Projects - Fund 411

Balances through December 31, 2020

| | Project | Year Appropriated | Project Description | Authorized Amount | FY21 Budget | Expend FY21 | Total LTD Expenditures | Unexpended Balance |
|----------------|---------|-------------------|------------------------------------------|-------------------|--------------|-------------|------------------------|--------------------|
| Bond | 17SWB | 2017 | SW CPL Equip/Plan/Design/Construction | \$ 5,999,365 | \$ 497,442 | \$ - | \$ 5,501,923 | \$ 497,442 |
| | 18CDE | 2018 | FY18 C&D Cell Expansion | 350,000 | 88,762 | 85,235 | 346,473 | 3,527 |
| | 18GAS | 2018 | Landfill Gas to Energy Project | 100,000 | 29,400 | - | 70,600 | 29,400 |
| | 19CDE | 2019 | FY19 C&D Cell Expansion | 50,000 | 50,000 | 45,896 | 45,896 | 4,104 |
| | 19HLC | 2019 | FY19 SW-Homer Landfill Closure - Phase 2 | 2,702,000 | 2,503,754 | 12,843 | 211,088 | 2,490,912 |
| | 20FUN | 2020 | Funny River Transfer Site Expansion | 670,525 | 486,185 | 222,948 | 407,288 | 263,237 |
| | 21DMP | 2021 | Dumpster Replacement | 100,000 | 100,000 | - | - | 100,000 |
| | 21HMR | 2021 | Excavator Hammer/Breaker | 38,000 | 38,000 | 38,000 | 38,000 | - |
| | 21TRN | 2021 | Loader Transmission | 85,000 | 85,000 | 65,685 | 65,685 | 19,315 |
| | 21UNC | 2021 | Excavator Undercarriage | 56,000 | 56,000 | - | - | 56,000 |
| Project Totals | | | | \$ 10,150,890 | \$ 3,934,543 | \$ 470,607 | \$ 6,686,954 | \$ 3,463,937 |

| | Capt Proj Fund | Closure/Post | 17SWB Bond | Total |
|----------------------------------------------------------------|----------------|--------------|------------|---------------|
| Beginning Fund Balance 7/1/20 | \$ 1,222,187 | \$ 9,513,992 | \$ 608,401 | \$ 11,344,580 |
| Funds Provided: | | | | |
| FY21 Transfer from Operating Fund | 250,000 | | | |
| FY21 Interest Earnings | 34,227 | | | |
| FY21 Transfer for Closure/Post | | 947,940 | | |
| FY21 Interest Earnings on 17SWB Bond Proceeds | | | 55 | 1,232,222 |
| Funds applied - current year expenditures | (457,764) | (52,771) | - | (510,536) |
| Funds obligated to existing projects | (475,583) | (2,490,912) | (497,442) | (3,463,937) |
| Projects completed or cancelled | - | - | - | - |
| Funds available for approp. and future capital expansion plans | \$ 573,067 | | | 573,067 |
| Closure/post closure liability | | \$ 7,918,249 | | 7,918,249 |
| Funds restricted for SWD bond | | | \$ 111,013 | 111,013 |
| Ending fund balance | | | | \$ 8,602,329 |

Road Service Area Projects - Fund 434

Balances through December 31, 2020

| Project | Year Appropriated | Project Description | Authorized Amount | FY21 Budget | Expend FY21 | Total LTD Expenditures | Unexpended Balance |
|--------------------------------------------------------------------------|-------------------|------------------------------------|-------------------|--------------|--------------|------------------------|--------------------|
| 2014 DCCED for Borough Wide Road Grant (\$100,000) | | | | | | | |
| 14JAC | 2014 | Jacobs Ladder Repair | \$ 100,000 | \$ 32,613 | \$ - | \$ 67,387 | \$ 32,613 |
| 2016-17 North Road Extension | | | | | | | |
| 16NRD | 2016 | North Road Extension | 7,123,591 | 2,443,594 | 929,177 | 5,609,174 | 1,514,417 |
| 2019 Road CIP Projects (\$2,428,000) | | | | | | | |
| 19CIP | 2019 | Borough Wide FY19 Local Funds | 542,806 | 542,806 | - | - | 542,806 |
| C2DIA | 2017 | Diane St/Glacier Ave | 10,000 | 10,000 | - | - | 10,000 |
| S7TRA | 2017 | Tracy Ave | 10,000 | 10,000 | - | - | 10,000 |
| W7IGL | 2017 | Divine Estates/Igloo-Dana Bayes | 10,000 | 10,000 | - | - | 10,000 |
| S5BDR | 2019 | Flintlock Ln/Bidarki Dr/Bridger Rd | 383,450 | 46,505 | 13,738 | 350,683 | 32,767 |
| S7GLE | 2019 | Glenn Rd/Kipling Cir | 482,933 | 42,507 | 5,780 | 446,206 | 36,727 |
| S7HLR | 2019 | Hulter Road | 606,486 | 587,519 | 12,386 | 31,352 | 575,134 |
| W4TIM | 2019 | Tim Ave/Muir St/Creek View Rd | 302,940 | 15,741 | 1,459 | 288,659 | 14,281 |
| W6TER | 2019 | Tern Cir/Jacnjil Cir/Jitney Cir | 79,385 | 79,385 | - | - | 79,385 |
| | | | 2,428,000 | | | | |
| 2020 Road CIP Projects (\$2,519,000) | | | | | | | |
| 20CIP | 2020 | Borough Wide FY20 Local Funds | 63,626 | 63,626 | - | - | 63,626 |
| 20GRV | 2020 | FY20 Borough Gravel Projects | 130,544 | 3,438 | - | 127,106 | 3,438 |
| 20WRT | 2020 | Warranty Funds | 20,000 | 20,000 | - | - | 20,000 |
| S7WAL | 2020 | Walters St/Wilderness Ln | 1,006,500 | 948,017 | 9,136 | 67,618 | 938,882 |
| S8BSG | 2020 | Basargin Rd | 1,155,000 | 1,068,340 | 754,682 | 841,342 | 313,658 |
| W6ROC | 2020 | Roosevelt Cir | 143,330 | 132,855 | 126,181 | 136,656 | 6,674 |
| | | | 2,519,000 | | | | |
| 20431 | 2020 | Inspector Vehicle | 39,175 | 6,792 | 6,499 | 38,882 | 293 |
| 2021 Road CIP Projects (\$2,347,400) | | | | | | | |
| 21GRV | 2021 | FY21 Borough Gravel Projects | 300,000 | 300,000 | - | - | 300,000 |
| C2MRR | 2021 | Moose River Dr/River Ridge Rd | 150,000 | 150,000 | - | - | 150,000 |
| E2FER | 2021 | Ferrin Road | 253,500 | 253,500 | 222 | 222 | 253,278 |
| S7MAN | 2021 | Mansfield Ave | 627,700 | 627,700 | - | - | 627,700 |
| S8BGN | 2021 | Basargin Road | 871,200 | 871,200 | - | - | 871,200 |
| W2CRE | 2021 | Creary Circle | 145,000 | 145,000 | - | - | 145,000 |
| | | | 2,347,400 | | | | |
| Project Totals | | | \$ 14,557,166 | \$ 8,411,137 | \$ 1,859,261 | \$ 8,005,290 | \$ 6,551,877 |
| Beginning Fund Balance 7/1/20 | | | | | | | \$ 8,791,267 |
| Funds Provided: | | | | | | | |
| | | FY21 Transfer from Operating Fund | | | \$ 2,300,000 | | |
| | | FY21 Interest Earnings | | | 33,114 | | |
| 14JAC | | DCCED Boro Wide Improvement | | | 32,613 | | |
| 16NRD | | US Dept. of Transportation | | | 2,443,594 | | |
| | | Total Funds Provided | | | | | 4,809,322 |
| Funds applied - current year expenditures | | | | | | | (1,859,261) |
| Funds obligated to existing projects | | | | | | | (6,551,877) |
| Projects completed or cancelled by Service Area Board Action | | | | | | | - |
| Funds available for appropriation and for future capital expansion plans | | | | | | | \$ 5,189,452 |

Nikiski Fire Projects - Fund 441

Balances through December 31, 2020

| Project | Year Appropriated | Project Description | Authorized Amount | FY21 Budget | Expend FY21 | Total LTD Expenditures | Unexpended Balance |
|----------------|-------------------|----------------------------------|---------------------|---------------------|---------------------|------------------------|---------------------|
| 16412 | 2016 | Roadway Emergency Signs | \$ 75,000 | \$ 5,568 | \$ - | \$ 69,432 | \$ 5,568 |
| 18411 | 2018 | ST 1 Repairs/Maintenance | 157,500 | 90,672 | 71,368 | 138,195 | 19,305 |
| 18412 | 2018 | ST 1 Exhaust Removal System | 100,000 | 97,910 | 235 | 2,325 | 97,675 |
| 19411 | 2019 | NFSA Fire ST 3 New Construction | 4,719,000 | 2,905,782 | 2,414,097 | 4,227,316 | 491,685 |
| 19412 | 2019 | Parking Lot Repairs ST 1 & 2 | 100,000 | 7,750 | - | 92,250 | 7,750 |
| 19413 | 2019 | Fire Station Alerting Systems | 102,833 | 1,501 | - | 101,332 | 1,501 |
| 19GEN | 2019 | Emergency Generator/Parts | 92,000 | 2,096 | 808 | 90,712 | 1,288 |
| 20412 | 2020 | Emergency Response Vehicle | 75,000 | 7,843 | 4,623 | 71,780 | 3,220 |
| 20413 | 2020 | Enclosed Conex Carport | 150,000 | 141,953 | - | 8,047 | 141,953 |
| SCBA3 | 2020 | NFSA SCBA Equipment | 186,182 | 60,608 | - | 125,574 | 60,608 |
| 21411 | 2021 | NFSA Emerg Response Truck & Plow | 75,000 | 75,000 | - | - | 75,000 |
| 21412 | 2021 | NFSA Station 2 Lighting | 40,000 | 40,000 | 217 | 217 | 39,783 |
| 21413 | 2021 | NFSA Air Pack Compressor | 150,000 | 150,000 | 65,302 | 65,302 | 84,698 |
| Project Totals | | | <u>\$ 6,022,515</u> | <u>\$ 3,586,683</u> | <u>\$ 2,556,651</u> | <u>\$ 4,992,482</u> | <u>\$ 1,030,032</u> |

| | | | |
|-------|--------------------------------------------------------------------------|------------|--------------|
| | Beginning Fund Balance 7/1/20 | | \$ 3,823,657 |
| | Funds Provided: | | |
| | FY21 Transfer from Operating Fund | \$ 400,000 | |
| | FY21 Interest Earnings | 11,506 | |
| SCBA3 | FEMA Assistance Program | 60,608 | |
| | Total Funds Provided | | 472,114 |
| | Funds applied - current year expenditures | | (2,556,651) |
| | Funds obligated to existing projects | | (1,030,032) |
| | Projects completed or cancelled by Service Area Board Action | | - |
| | Funds available for appropriation and for future capital expansion plans | \$ | 709,088 |

Bear Creek Fire Service Area Projects - Fund 442

Balances through December 31, 2020

| Project | Year Appropriated | Project Description | Authorized Amount | FY21 Budget | Expend FY21 | Total LTD Expenditures | Unexpended Balance |
|--------------------------------------------------------------------------|----------------------|------------------------------|----------------------|-------------------|-----------------|---------------------------|-----------------------|
| 14421 | 2014 | Dispatch/Communication Equip | \$ 25,000 | \$ 2,547 | \$ 1,204 | \$ 23,658 | \$ 1,342 |
| 19422 | 2019 | SCBA Bottle Replacement | 20,786 | 20,786 | - | - | 20,786 |
| 20421 | 2020 | Turnout Gear | 10,820 | 10,820 | - | - | 10,820 |
| 21421 | 2021 | Heavy Rescue Engine | 400,000 | 400,000 | - | - | 400,000 |
| Project Totals | | | <u>\$ 456,606</u> | <u>\$ 434,153</u> | <u>\$ 1,204</u> | <u>\$ 23,658</u> | <u>\$ 432,948</u> |
| Beginning Fund Balance 7/1/20 | | | | | | | \$ 486,496 |
| Funds Provided: | | | | | | | |
| FY21 Transfer from Operating Fund | | | | | | \$ 100,000 | |
| FY21 Interest Earnings | | | | | | <u>1,945</u> | |
| Total Funds Provided | | | | | | | 101,945 |
| Funds applied - current year expenditures | | | | | | | (1,204) |
| Funds obligated to existing projects | | | | | | | (432,948) |
| Projects completed or cancelled by Service Area Board Action | | | | | | | <u>-</u> |
| Funds available for appropriation and for future capital expansion plans | | | | | | | <u>\$ 154,288</u> |

Central Emergency Services Projects - Fund 443

Balances through December 31, 2020

| | Project | Year Appropriated | Project Description | Authorized Amount | FY21 Budget | Expend FY21 | Total LTD Expenditures | Unexpended Balance |
|----------------|---------|-------------------|---------------------------------|-------------------|--------------|-------------|------------------------|--------------------|
| | 12469 | 2012 | Training Facility Relocation | \$ 339,950 | \$ 53,291 | \$ 1,113 | \$ 287,772 | \$ 52,178 * |
| Bond | 16CES | 2016 | Emergency Response Vehicles | 2,785,629 | 35,241 | 868 | 2,751,257 | 34,373 |
| | 18461 | 2018 | Fire Station Alerting System | 400,000 | 50,953 | 22,201 | 371,249 | 28,751 |
| | 19461 | 2019 | SCBA Compressor | 450,000 | 170,511 | - | 279,489 | 170,511 |
| | 19465 | 2019 | Mobile Data Terminals | 35,000 | 26,668 | 16,234 | 24,567 | 10,433 |
| | 19469 | 2019 | Training Site Phase 2 Expansion | 150,000 | 150,000 | - | - | 150,000 |
| Grant | 19TKR | 2019 | CES Pumper/Tanker | 666,550 | 36,279 | 32,869 | 663,139 | 3,411 |
| | 20461 | 2020 | CES Station 1 Land Acquisition | 900,000 | 900,000 | 10,103 | 10,103 | 889,897 |
| | 20462 | 2020 | CES Ambulance | 262,235 | 218,286 | 213,636 | 257,585 | 4,650 |
| Bond | 20CES | 2020 | Emergency Response Vehicles | 1,611,196 | 215,113 | 213,636 | 1,609,719 | 1,477 |
| | 20FTK | 2020 | FY20 CES Fire Truck | 750,000 | 3,888 | - | 746,112 | 3,888 |
| | SCBA1 | 2020 | FY20 CES SCBA Equipment | 686,546 | 223,492 | - | 463,054 | 223,492 |
| | 21461 | 2021 | CES Staff Vehicle | 60,000 | 60,000 | - | - | 60,000 |
| | 21462 | 2021 | Hose Replacement | 50,000 | 50,000 | 10,751 | 10,751 | 39,249 |
| Project Totals | | | | \$ 9,147,105 | \$ 2,193,721 | \$ 521,411 | \$ 7,474,796 | \$ 1,672,309 |

| | Capt Proj Fund | 16CES Bond | 20CES Bond | Total |
|-----------------------------------------------------------------|----------------|------------|------------|--------------|
| Beginning Fund Balance 7/1/20 | \$ 1,912,589 | \$ 50,649 | \$ 215,113 | \$ 2,178,351 |
| Funds Provided: | | | | |
| FY21 Transfer from Operating Fund | 600,000 | | | |
| FY21 Interest Earnings | 6,751 | | | |
| 19TKR State of AK Dept CCED | 17,149 | | | |
| SCBA1 FEMA Assistance Program | 223,492 | | | |
| FY21 Interest Earnings on 16CES Bond Proceeds | | 21 | | 847,413 |
| Funds applied - current year expenditures | (306,907) | (868) | (213,636) | (521,411) |
| Funds obligated to existing projects | (1,636,460) | (34,373) | (1,477) | (1,672,309) |
| Projects completed or cancelled by Service Area Board Action | 52,178 | - | - | 52,178 * |
| Funds avail. for approp. and for future capital expansion plans | \$ 868,792 | | | 868,792 |
| Funds restricted for 16CES bond | | \$ 15,429 | | 15,429 |
| Funds restricted for 20CES bond | | | \$ - | - |
| Ending fund balance | | | | \$ 884,221 |

Anchor Point Fire Service Area Projects - Fund 444

Balances through December 31, 2020

| Project | Year Appropriated | Project Description | Authorized Amount | FY21 Budget | Expend FY21 | Total LTD Expenditures | Unexpended Balance |
|----------------|-------------------|---------------------------------|-------------------|-------------|-------------|------------------------|--------------------|
| 11TNK | 2011 | Water Storage Tank Installation | \$ 50,000 | \$ 16,438 | \$ - | \$ 33,562 | \$ 16,438 |
| 18441 | 2018 | Emergency Water Fill Site FY18 | 100,000 | 9,665 | 542 | 90,878 | 9,122 |
| 19441 | 2019 | Emergency Water Fill Site FY19 | 100,000 | 68,511 | 11,791 | 43,281 | 56,719 |
| 20441 | 2020 | Command Vehicle | 60,000 | 3,473 | 2,525 | 59,052 | 948 |
| 21441 | 2021 | Emergency Water Fill Site FY21 | 125,000 | 125,000 | - | - | 125,000 |
| Project Totals | | | \$ 435,000 | \$ 223,086 | \$ 14,858 | \$ 226,772 | \$ 208,228 |

| | |
|--------------------------------------------------------------------------|------------|
| Beginning Fund Balance 7/1/20 | \$ 239,514 |
| Funds Provided: | |
| FY21 Transfer from Operating Fund | \$ 100,000 |
| FY21 Interest Earnings | 1,031 |
| Total Funds Provided | 101,031 |
| Funds applied - current year expenditures | (14,858) |
| Funds obligated to existing projects | (208,228) |
| Projects completed or cancelled by Service Area Board Action | - |
| Funds available for appropriation and for future capital expansion plans | \$ 117,459 |

Kachemak Service Area Projects - Fund 446

Balances through December 31, 2020

| Project | Year Appropriated | Project Description | Authorized Amount | FY21 Budget | Expend FY21 | Total LTD Expenditures | Unexpended Balance |
|----------------|----------------------|------------------------------|----------------------|-------------------|----------------|---------------------------|-----------------------|
| 17482 | 2017 | ST 2 Water Tank/Generator | \$ 25,000 | \$ 6,962 | \$ - | \$ 18,038 | \$ 6,962 |
| 21482 | 2021 | ST 2 Generator | 35,000 | 35,000 | - | - | 35,000 |
| 21483 | 2021 | Command Vehicle | 80,000 | 80,000 | - | - | 80,000 |
| 21484 | 2021 | Repeater Upgrade | 40,000 | 40,000 | - | - | 40,000 |
| 21485 | 2021 | ST 1 Well Replacement/Paving | 35,000 | 35,000 | - | - | 35,000 |
| Project Totals | | | <u>\$ 215,000</u> | <u>\$ 196,962</u> | <u>\$ -</u> | <u>\$ 18,038</u> | <u>\$ 196,962</u> |

| | |
|--------------------------------------------------------------------------|------------------|
| Beginning Fund Balance 7/1/20 | \$ 127,852 |
| Funds Provided: | |
| FY21 Transfer from Operating Fund | \$ 100,000 |
| FY21 Interest Earnings | 653 |
| Total Funds Provided | <u>100,653</u> |
| Funds applied - current year expenditures | - |
| Funds obligated to existing projects | (196,962) |
| Projects completed or cancelled by Service Area Board Action | <u>-</u> |
| Funds available for appropriation and for future capital expansion plans | <u>\$ 31,543</u> |

Communication Center 911 Projects - Fund 455

Balances through December 31, 2020

| Project | Year Appropriated | Project Description | Authorized Amount | FY21 Budget | Expend FY21 | Total LTD Expenditures | Unexpended Balance |
|---------|----------------------|--------------------------------------------------------------------------|----------------------|----------------|----------------|---------------------------|-----------------------|
| Totals | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| | | Beginning Fund Balance 7/1/20 | | | | | \$ 10,889 |
| | | Funds applied - current year expenditures | | | | | - |
| | | Funds obligated to existing projects | | | | | - |
| | | Projects completed or cancelled | | | | | - |
| | | Funds available for appropriation and for future capital expansion plans | | | | | \$ 10,889 |

North Peninsula Recreation Projects - Fund 459

Balances through December 31, 2020

| Project | Year Appropriated | Project Description | Authorized Amount | FY21 Budget | Expend FY21 | Total LTD Expenditures | Unexpended Balance |
|----------------|----------------------|-------------------------------|----------------------|---------------------|-------------------|---------------------------|-----------------------|
| 19451 | 2019 | Community Center Remodel | \$ 29,315 | \$ 2,895 | \$ - | \$ 26,420 | \$ 2,895 |
| 20455 | 2020 | Pool Boiler/HVAC Replacements | 578,400 | 395,201 | 378,398 | 561,597 | 16,803 |
| 21451 | 2021 | Pool Admin Roof Replacement | 757,285 | 757,285 | 17,350 | 17,350 | 739,935 |
| 21455 | 2021 | Pool HVAC/BAS System | 187,000 | 187,000 | 2,495 | 2,495 | 184,505 |
| Project Totals | | | <u>\$ 1,552,000</u> | <u>\$ 1,342,381</u> | <u>\$ 398,243</u> | <u>\$ 607,862</u> | <u>\$ 944,138</u> |

| | |
|--------------------------------------------------------------------------|-------------------|
| Beginning Fund Balance 7/1/20 | \$ 1,406,278 |
| Funds Provided: | |
| FY21 Transfer from Operating Fund | \$ 200,000 |
| FY21 Interest Earnings | 4,993 |
| Total Funds Provided | <u>204,993</u> |
| Funds applied - current year expenditures | (398,243) |
| Funds obligated to existing projects | (944,138) |
| Projects completed or cancelled by Service Area Board Action | <u>-</u> |
| Funds available for appropriation and for future capital expansion plans | <u>\$ 268,891</u> |

Central Peninsula Hospital Projects - Fund 490

Balances through December 31, 2020

| Project | Year Appropriated | Project Description | Authorized Amount | FY21 Budget | Expend FY21 | Total LTD Expenditures | Unexpended Balance |
|---------------------------------------------------------|-------------------|--------------------------|-------------------|--------------|-------------|------------------------|--------------------|
| Provided by Bond Proceeds | | | | | | | |
| 14CPH | 2014 | CPH Specialty Clinic Bld | \$ 41,249,563 | \$ 93,027 | \$ - | \$ 41,156,536 | \$ 93,027 |
| 18CPH | 2018 | CPH OB/Cath Lab | 29,140,645 | 142,278 | 17,500 | 29,015,867 | 124,778 |
| Funds Provided by Hospital Plant Replacement Fund | | | | | | | |
| 15IMG | 2015 | CPH Imaging Dept Project | 8,153,785 | 75,622 | - | 8,078,163 | 75,622 |
| 17OBL | 2017 | CPH OB/Cardiac Cath Lab | 10,215,000 | 979,999 | 65,247 | 9,300,247 | 914,753 |
| 20D1R | 2020 | FY20 COVID-19 CPGH | 400,000 | 400,000 | - | - | 400,000 |
| Total Funds Provided by Hospital Plant Replacement Fund | | | 18,768,785 | 1,455,621 | 65,247 | 17,378,411 | 1,390,374 |
| Project Totals | | | \$ 89,158,993 | \$ 1,690,926 | \$ 82,747 | \$ 87,550,813 | \$ 1,608,180 |

| | Capl Proj Fund | KHCTR | CPH Bonds | Total |
|---------------------------------------------------------|----------------|------------|--------------|--------------|
| Beginning Fund Balance 7/1/20 | \$ 783,707 | \$ 789,483 | \$ 1,060,014 | \$ 2,633,203 |
| Funds Provided: | | | | |
| 15IMG CPH Local Contribution - CPH Imaging Center | 75,622 | | | |
| 17OBL CPH OB / Card Cath Lab | 979,999 | | | |
| 20D1R CPH Local Contribution - COVID-19 | 400,000 | | | |
| FY21 Interest Earnings | 10,241 | | | |
| State Contributions KHCTR | | 12,712 | | |
| Local Contributions KHCTR | | 7,791 | | |
| FY21 Interest Earnings KHCTR | | 2,721 | | |
| FY21 Interest Earnings on CPH Bond Proceeds | | | 96 | 1,489,181 |
| Funds applied - current year expenditures | (65,247) | - | (17,500) | (82,747) |
| Funds obligated to existing projects | (1,390,374) | - | (217,806) | (1,608,180) |
| Projects completed or cancelled | - | - | - | - |
| Funds available for approp. and future capital projects | \$ 793,948 | | | 793,948 |
| Funds restricted For Kenai Health Center Maintenance | | \$ 812,706 | | 812,706 |
| Funds restricted for CPH bonds | | | \$ 824,804 | 824,804 |
| Ending fund balance | | | | \$ 2,431,458 |

South Peninsula Hospital Projects - Fund 491

Balances through December 31, 2020

| | Year | Project | Appropriated | Project Description | Authorized Amount | FY21 Budget | Expend FY21 | Total LTD Expenditures | Unexpended Balance |
|---------------------------------------------------------|-------|---------|--------------|---------------------------------------|-------------------|--------------|--------------|------------------------|--------------------|
| Funds Provided by Local Funds | | | | | | | | | |
| Bond | 17SPH | 2017 | | HVAC System | \$ 1,789,767 | \$ 12,896 | \$ 12,896 | \$ 1,789,767 | \$ - |
| Bond | 17SPM | 2017 | | Homer Medical Center | 3,008,128 | 37,880 | 11,552 | 2,981,800 | 26,328 |
| | 18SHF | 2018 | | Patient Monitoring System Upgrades | 122,800 | 122,800 | - | - | 122,800 |
| | 18SHJ | 2018 | | Elevator Upgrade | 83,000 | 55,317 | - | 27,684 | 55,317 |
| | 19SHE | 2019 | | Access Control/Security Cameras | 95,000 | 24,556 | 813 | 71,256 | 23,744 |
| | 20SHC | 2020 | | CT Scanner | 2,145,314 | 2,061,757 | 1,258,320 | 1,341,877 | 803,437 |
| | 20SHD | 2020 | | HIS Server Replacement | 114,894 | 1,841 | - | 113,053 | 1,841 |
| | 20SHE | 2020 | | Steris IE | 111,737 | 57,529 | - | 54,208 | 57,529 |
| | 20SHF | 2020 | | Fire Alarm Upgrade | 105,000 | 50,190 | 11,970 | 66,780 | 38,220 |
| | 20SHG | 2020 | | Micro Analyzer | 86,670 | 16,670 | - | 70,000 | 16,670 |
| | 20SHL | 2020 | | Virtual Server Replacement | 25,200 | 584 | - | 24,616 | 584 |
| | 20SHN | 2020 | | Glidescope | 19,433 | 4,338 | - | 15,095 | 4,338 |
| | 20SHP | 2020 | | Bladderscan | 15,375 | 5,055 | - | 10,320 | 5,055 |
| | 20SHU | 2020 | | Blood Plasma Thawer | 4,915 | 99 | - | 4,816 | 99 |
| | 20DTK | 2020 | | Deerator Tank | 470,000 | 451,124 | 410,439 | 429,315 | 40,685 |
| | 20STB | 2020 | | Steris Orthovision Table | 25,800 | 4,001 | - | 21,799 | 4,001 |
| | 21SHC | 2021 | | SPH Roof Replacement | 325,000 | 325,000 | 40,005 | 40,005 | 284,995 |
| | 21SHD | 2021 | | Nuclear Medicine System | 303,673 | 303,673 | - | - | 303,673 |
| | 21SHE | 2021 | | Staff Locator Badge System | 225,000 | 225,000 | - | - | 225,000 |
| | 21SHF | 2021 | | X-Ray Machine Specialty Clinic | 190,637 | 190,637 | - | - | 190,637 |
| | 21SHG | 2021 | | SPH Wi-Fi System | 172,500 | 172,500 | 119,605 | 119,605 | 52,895 |
| | 21SHH | 2021 | | C-Arm Imaging Equipment | 133,000 | 133,000 | - | - | 133,000 |
| | 21SHI | 2021 | | Innovian Software Upgrade | 126,838 | 126,838 | - | - | 126,838 |
| | 21SHJ | 2021 | | EKG Storage System | 122,156 | 122,156 | 90,134 | 90,134 | 32,022 |
| | 21SHK | 2021 | | Long-Term Care Beds | 78,595 | 78,595 | - | - | 78,595 |
| | 21SHL | 2021 | | Apollo Anesthesia Machines | 64,454 | 64,454 | - | - | 64,454 |
| | 21SHM | 2021 | | Phaco Machine | 63,500 | 63,500 | 63,398 | 63,398 | 102 |
| | 21SHN | 2021 | | Birthing Beds | 59,280 | 59,280 | 58,156 | 58,156 | 1,124 |
| | 21SHO | 2021 | | Timekeeper/HR Software | 55,000 | 55,000 | 27,282 | 27,282 | 27,718 |
| | 21SHP | 2021 | | EKG Cart - Muse Compatible | 41,247 | 41,247 | 1,010 | 1,010 | 40,237 |
| | 21SHQ | 2021 | | Uninterruptible Power Source | 39,300 | 39,300 | 29,559 | 29,559 | 9,741 |
| | 21SHR | 2021 | | Holter Monitor System | 39,298 | 39,298 | - | - | 39,298 |
| | 21SHS | 2021 | | Video Bronchoscope | 35,784 | 35,784 | - | - | 35,784 |
| | 21SHU | 2021 | | Homer Medical Clinic Lobby Remodel | 30,500 | 30,500 | - | - | 30,500 |
| | 21SHV | 2021 | | Fees Swallowing System | 27,290 | 27,290 | - | - | 27,290 |
| | 21SHW | 2021 | | Virtual Server | 24,616 | 24,616 | 24,366 | 24,366 | 250 |
| | 21SHX | 2021 | | Panda iRes Bedded Warmer | 21,086 | 21,086 | - | - | 21,086 |
| | 21SHY | 2021 | | Ultrasound Machines/Probes | 72,975 | 72,975 | 31,514 | 31,514 | 41,461 |
| | 21SHZ | 2021 | | Various Minor Hospital Equip/Software | 150,882 | 150,882 | 84,730 | 84,730 | 66,152 |
| Total Funds Provided by Local Funds | | | | | 10,625,643 | 5,309,249 | 2,275,748 | 7,592,142 | 3,033,501 |
| Funds Provided by Hospital Plant Replacement Fund | | | | | | | | | |
| | 19MON | 2019 | | Patient Monitors | 756,000 | 80,050 | - | 675,950 | 80,050 |
| | 21MRF | 2021 | | Homer Medical Clinic Roof | 360,000 | 360,000 | 306 | 306 | 359,694 |
| | 21SHA | 2021 | | Nuclear Medicine Renovations | 606,000 | 606,000 | - | - | 606,000 |
| | 21SHB | 2021 | | Remodel Kachemak Prof Building | 500,000 | 500,000 | - | - | 500,000 |
| Total Funds Provided by Hospital Plant Replacement Fund | | | | | 2,222,000 | 1,546,050 | 306 | 676,256 | 1,545,744 |
| Project Totals | | | | | \$ 12,847,643 | \$ 6,855,299 | \$ 2,276,054 | \$ 8,268,398 | \$ 4,579,245 |

| | | Capt Proj Fund | 17SPH/M Bond | Total |
|----------------------------------------------------------------|----------------------------------------------------|----------------|--------------|--------------|
| Beginning Fund Balance 7/1/20 | | \$ 3,764,346 | \$ 72,544 | \$ 3,836,890 |
| Funds Provided: | | | | |
| | FY21 Transfer from Operating Fund | 1,700,000 | | |
| | FY21 Interest Earnings | 13,874 | | |
| 19MON | SPH Local Contribution - Patient Monitors | 80,050 | | |
| 21MRF | SPH Local Contribution - Homer Medical Clinic Roof | 360,000 | | |
| 21SHA | SPH Local Contribution - Nuclear Medicine Reno | 606,000 | | |
| 21SHB | SPH Local Contribution - Kachemak Prof Bldg Reno | 500,000 | | |
| | FY20 Interest Earnings on 17SPH/M Bond Proceeds | | 6 | 3,259,930 |
| Funds applied - current year expenditures | | (2,251,606) | (24,448) | (2,276,054) |
| Funds obligated to existing projects | | (4,552,917) | (26,328) | (4,579,245) |
| Projects completed or cancelled | | - | - | - |
| Funds available for approp. and future capital expansion plans | | \$ 219,748 | | 219,748 |
| Funds restricted for 17SPH Bond | | | \$ 21,774 | 21,774 |
| Ending fund balance | | | | \$ 241,521 |